

BARTHOLOMEW COUNTY
ELECTION BOARD MEETING
FEBRUARY 29, 2016

Those in attendance: James Holland (President), Julie Schuette (Vice-President), & Jay Phelps (Secretary).

Others in attendance: Taylor Seegraves (Voter Registration Deputy) & Shari Lentz (Voter Registration Supervisor).

President, James Holland called the 10:00 a.m. meeting to order. The first order of business was the review and signing of the 2016 Vote Center Amendment and Ordinance. Board members reviewed the Vote Center Amendment and Order. All board members were satisfied with the documents and therefore signed the order which will be submitted to the Indiana Election Board by the March 3, 2016 deadline.

Jay Phelps expressed his desire to lease three additional poll pads from KnowInk in order to place an extra poll pad at Donner Center, St. Johns Masonic Lodge and Grace Lutheran Church on Election Day. Since voter turnout was extremely high at these locations in the 2015 Municipal Elections, Jay suggested the above mentioned vote centers could receive a high volume of voters in the 2016 election as well. Jay will obtain leasing details from MicroVote and report back to the board. Julie suggested a large memo board with other vote center locations be posted near the door at each of the vote center locations in the city. It was also suggested that the voter check-in table at Grace Lutheran Church be placed in the large multi-purpose room in order to relieve congestion in the voting area. Shari will speak to Russell at Grace Lutheran Church to see if this is a possibility.

Jay will speak to Steve Shamo at MicroVote about the possibility of MicroVote assisting us with the public test that is scheduled for March 31st. Jay will also see if Jim Hartsook can attend the public test along with the Bartholomew County IT Department. The tentative time for the test is at 10:00 a.m. Jay will also ask the Bartholomew County IT Department (Jeff Wehmiller, Zac Holt and Catherine Williams) for their assistance on Election Day.

The board also agreed that machine technicians, David Mann and Dennis Baute would be asked to serve again on Election Day and also Monday, May 2nd for the set-up of machines. Jay Phelps explained the set-up schedule and explained that each vote center location would receive a contract in regard to dates and times needed for voting from the Voter Registration Department.

Options for advertising for the 2016 Primary include the use of The Republic, Comcast, Radio and a mailing to each voter. Jay will collect quotes for these services and report back to the board. Jay also reported that unopposed precinct committeemen and state convention delegates will not be placed on the 2016 Primary ballot per IC 3-10-1-5. Jay noted that both party chairmen are in agreement with this decision and all those affected have been notified by a letter from the Voter Registration staff.

Jay then suggested that the board implement a Conflict of Interest Policy and Resolution. This resolution would address situations where an Elections staff employee or an election official would have a relative on the ballot or the employee or official would be a candidate on the ballot. James Holland, Julie Schuette and Jay will review the draft that Jay has created and make changes accordingly. Attorney, Peter King, will then receive the document for his review and approval.

President, James Holland adjourned the meeting.