

# BARTHOLOMEW COUNTY SURVEYOR'S OFFICE



E. R. GRAY III, *County Surveyor*

GOVERNMENTAL OFFICE BUILDING

440 Third Street, Room 400

Columbus, Indiana 47201

ph: 812.379.1525 - fax: 812.379.1526

email: [surveyor@bartholomew.in.gov](mailto:surveyor@bartholomew.in.gov)

website: [www.bartholomew.in.gov](http://www.bartholomew.in.gov)

## BARTHOLOMEW COUNTY SURVEYOR'S OFFICE

### Form for Verification of Business Location Requests

for the Indiana Alcohol and Tobacco Commission

*At this time, we do not charge a fee for this service. In order to keep our expenses at a minimum we require that all requests for address verification follow this policy.*

- Fill out the form below and hand-deliver, mail, fax or email it to us.
- Allow **24 hours** for our office to verify the address, fill out & sign the ATC State Form 44184.
- Make any additional copies of it that you may need elsewhere.

Today's date: \_\_\_\_\_

Address to be verified: \_\_\_\_\_

Business being verified: \_\_\_\_\_

Company making request, if different from previous business: \_\_\_\_\_

Contact name: \_\_\_\_\_

Daytime phone #: \_\_\_\_\_

Preferred method of delivery:

\_\_\_\_\_ Left on Counter for Pick Up

\_\_\_\_\_ Mailed (*Self-Addressed Stamped Envelope required*)

\_\_\_\_\_ Sent by Fax (*812 area code only*)      fax #: \_\_\_\_\_

\_\_\_\_\_ Sent by Email      email address: \_\_\_\_\_

If you have any questions, please call us at (812) 379-1525 and ask for Cris West. This form can be sent back to us by FAX (812-379-1526) or EMAIL ([surveyor@bartholomew.in.gov](mailto:surveyor@bartholomew.in.gov)). Thank you.