

Job Review/Classification Committee Meeting
Monday, July 18, 2022
1:00 pm – County Council Chambers
AGENDA

Open meeting – Larry Kleinhenz, Commissioner

Commissioners –

- Requested Classification Changes –
 - a. County Administrator (Salary Increase)
 - b. Code Enforcement Director (Salary Increase)
- New Position – Human Resource Director

Department of Code Enforcement – Michelle Cox, Director

- Requested Classification Change
 - a. Assistant Chief Code Enforcement Officer

Health Department Nursing – Amanda Organist, Director

- New Position – Staff RN

Sheriff's Office/Jail – Brandon Slate, Captain

- Job Description Changes – Addiction Treatment Coordinator
- Approval of Job Descriptions – (Current Positions)
 - a. Medical Clerical
 - b. Property Room Manager
 - c. Part Time Cook
- New Position – Administrative Assistant

Youth Service Center, Mariah Lucas-Georges, Director

- Request a Youth Care Worker Position be changed to a Full Time Teaching Position
- Request a Youth Care Worker Position be changed to a After Care Liaison/Juvenile House Arrest Officer Position (This will be an increase in salary due to the classification status)

- Request the 4 Control Officer Positions be changed to Youth Care Workers. (This will be an increase in salary due to the classification status)

Assessor's Office, Ginny Whipple, Assessor

- Requested Classification Changes-
 - a. Office Manager (Salary Increase)
 - b. Second Deputy/Sales Disclosures
 - i. Classification Change (Salary Increase)
 - ii. Title Change to: Sales Disclosure Administrator
 - c. Second Deputy/Real Estate
 - i. Classification Change (Salary Increase)
 - ii. Title Change to: Real Estate Technician

Misc: