

**COMMISSIONERS' MEETING**

**November 30, 2020**

The Bartholomew County Commissioners met on November 30, 2020, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Carl Lienhoop, Rick Flohr and Larry Kleinhenz were present. Attorney Grant Tucker was not present. Auditor Pia O'Connor was in attendance via Zoom meeting.

Commissioner Lienhoop called the meeting to order.

In addition to the above listed people, the following were present at the meeting:

|                                   |                         |
|-----------------------------------|-------------------------|
| County Administrator Tina Douglas | IT Director Scott Mayes |
|-----------------------------------|-------------------------|

In attendance via Zoom were:

|  |  |
|--|--|
| Tax Administrator Chris West, Auditor's Office | County Engineer Danny Hollander              |
| Nursing Director Amanda Organist               | County Recorder Tami Hines                   |
| County Assessor Ginny Whipple                  | David Doup, Taylor Brothers Construction     |
| Dave Richter, United Consulting                | EMA Director Shannan Hinton                  |
| JDAI Coordinator Bobbie Shake                  | Assistant County Administrator Brooke Bowers |
| Charlie Day, DLZ                               | Mark Webber, The Republic                    |
| Commissioner-Elect Tony London                 | John Clark, White River Broadcasting         |
| Cindy Boll, CRH General Counsel                | 812-376-5333                                 |

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of the November 16, 2020 Commissioners' Meeting Minutes. Commissioner Flohr motioned to approve the minutes as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Ratification of Claims. Commissioner Flohr motioned to Ratify the Claims as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the weekly permit reports as read by Commissioner Lienhoop:

| <i>Time frame</i>           | <i>New permits</i> | <i>Fees</i>       | <i>Value</i>       |
|-----------------------------|--------------------|-------------------|--------------------|
| <i>11/16/20 to 11/20/20</i> | <i>28</i>          | <i>\$3,797.00</i> | <i>\$2,399,684</i> |
| <i>11/23/20 to 11/27/20</i> | <i>15</i>          | <i>\$1,789.00</i> | <i>\$1,196,160</i> |

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander. The following work had been done: Put in pipes on 450 N & 250 E; picked up trash; pushed off cement at 800 S and at the dump site; put up signs; hauled stone to new garage; and worked on barricades.

The next item was a Commitment Letter for the Lowell Road Bridge Replacement to INDOT as follow:

*County Cumulative Bridge Fund will cover 100% of estimated engineering cost until INDOT can reimburse the Federal Share. In 2026, the County will dedicate the estimated \$1,10,000 of Local Shares toward the construction phase of the project and another \$600,000 to pay for the inspection.*

Engineer Hollander stated that they had to reapply to get additional funding for the Lowell Bridge Replacement. Commissioner Kleinhenz asked if the \$1,700,000 total is a lot of the Cumulative Bridge, will they reimbursement at 80%. Engineer Hollander stated the total estimate is \$5,500,000 and the \$1,100,000 is the County share. They will get reimbursed 80% of the \$600,000 after completion. We have to pay up front and then are reimbursed by INDOT. Commissioner Kleinhenz motioned to sign the Commitment Letter for the Lowell Road Bridge Replacement to INDOT. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of a Contractor Agreement for the Highway Department with Shawn McKinney (award subject to County Attorney approval) as follows:

*Agreement with Shawn A. McKinney for the assistance with maintenance and repair of Bartholomew County vehicles. Contractor will be paid \$40 per hour. Contract is for 6 months starting December 7, 2020 and can be renewed at the end of the 6 months.*

One of the current mechanics is retiring. This person has experience and should be able to repair more items. If this goes on for a year, they would have to seek more funds from the Council. Commissioner

Kleinhenz motioned to approve the Contractor Agreement with Shawn A McKinney as presented, subject to approval by the County Attorney. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Proposal by the Health Department for one full-size Laboratory Freezer for the COVID Vaccine as presented by Nursing Director Amanda Organist as follows:

- ***Helmer Scientific (Noblesville, IN)***
  - *1 Plasma Storage Freezer* *\$13,347.19*
  - *Delivery and set up* *\$ 742.40*

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  - ***Total*** ***\$14,089.59***
  
- ***Accucold***
  - *Requested Quote – waiting for response*
  
- ***American Biotech Supply***
  - *Reached out to company but could not get through to anyone*

This purchase is in preparation for the COVID Vaccine. They currently only have a small under the counter freezer. This will be a full size freezer. She has talked with EMA Director Hinton and Auditor O'Connor and this will be covered under CARES Act Funding. She has also talked with Maintenance Director Trimpe as to placement of this freezer. She attempted to gather 3 quotes but had only one that responded. Commissioner Lienhoop motioned to approve the Laboratory Freezer with Helmer Scientific for \$14,089.59 as presented. Commissioner Flohr seconded the motion which passed unanimously. Mark Webber asked for the clarification on the spelling of the company name. Commissioner Kleinhenz stated that this freezer has special requirements such as alarms and other items as well as it will freeze down to -30 degrees. Mark Webber asked how many doses and when would be receiving them. Director Organist has not been given any further information at this time. We should be receiving the first doses in the first quarter of 2021. The State is who determines when, how much and where the doses will be given out. EMA Director Hinton stated that CRH is set to receive one of the first rounds of the Pfizer vaccines. That will be for health care workers and nursing homes. The freezer is on about a 2 month wait list so that is why we are ordering it now. No one

knows the amount of the doses to be delivered. It could be May before we see the vaccines for the general public.

The next item was the Consideration of a Resolution of the Board of Commissioners Approving the Sale of Real Estate as presented by CRH General Counsel Cindy Boll as follows:

*This is for the sale of real estate at 1635 Ravenswood Drive, as requested by the Columbus Regional Hospital Board of Trustees as presented by their General Counsel Cindy Boll and Dave Lenart. This property is no longer necessary for hospital purposes and should be sold. This act requires the 3 following actions:*

- 1. Appraisal of the property by 3 disinterested owners of taxable real estate property in Bartholomew County;*
- 2. Publication by DRH of a Notice of the Sale one time at least 7 days before the date of the sale and;*
- 3. Approval of the sale by the Board of Commissioners of Bartholomew County*

Commissioner Lienhoop stated that the appraised value was \$72,000 to \$77,000. The sale price is \$60,600 due to issues found during inspections. Commissioner Flohr motioned to approve the sale of said real estate by CRH. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the Ratification of a Grant Application for Circuit Court as presented by JDAI Coordinator Bobbie Shake as follows:

*This Grant Application is through the Indiana Supreme Court – there is no match required – Submission for the Application was due Friday, November 27<sup>th</sup> therefore requiring Ratification by the Commissioners.*

- The Grant is for the period January 1, 2021 to December 31, 2021.*
- The amount of the Grant is \$135,000.*

This is an Indiana Court Reform Grant to allow them to identify any areas of disparity in cases appearing before the Court. Data will be collected from intake through disposition to determine any implicit bias that may occur at any point in the cases appearing before the Court. With the assistance of Dr. Evan Lowder and the employment of a data collection specialist, Bartholomew County Circuit Court seeks to collect the data necessary to identify areas of inequity within the justice system and

prepare a plan to rectify those areas of disparity. Commissioner Lienhoop motioned to sign the Grant application for \$135,000 as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was a Proposal for the new Bartholomew County Highway Garage for Stained Concrete as presented by David Doup of Taylor Brothers as follows:

***VTI Total Solutions (Shelbyville, IN)***

- *Resinous flooring consists of 1,149 sq. ft. of floor and 337 ln. ft of 4" base, labor and materials* ***\$11,149.00***
- *Stained concrete consists of 1,354 sq. ft. of floor, labor and materials* ***\$ 4,911.00***
- *Sealed concrete consists of 16,129 sq. ft. of floor, labor and materials* ***\$11,290.00***

***Browning Chapman (Westfield, IN)***

*Work includes:*

*Stained Concrete – 03 35 43 – Finish Schedule A115, A117 & A118 (Est 808 S.F.)*

1. *Prep floors and apply Specified H & C Stain*
  - a. *2 Coats Infusion Stain*
  - b. *2 Coats of Clear WB ProtectSeal*
  - c. *Includes floor joint filler*

***\$ 6,200.00***

*Resinous Flooring – Section 09 67 23 – Finish Schedule A120, A121, A122 & A123 (Est 755 S.F.)*

1. *Prep floors and apply Tnemec Deco-Fleck per specifications*
2. *Includes Integral base per finish schedule*

***\$ 8,785.00***

*Sealed Concrete – Finish Schedule A119 Through A139 (Est 16,058 S.F.)*

1. *Clean and apply sealer per specifications*
2. *Includes joint filler in all sealed areas*

\$24,800.00

These are sealing and staining items for the new garage. They only received 2 quotations for this work. They are not discussing the Resinous Flooring as that was covered in the original bids. Taylor Brothers is recommending the use of VTI for \$16,201 (stained concrete at \$4,911 and sealed concrete at \$11,290). Commissioner Kleinhenz verified that the base molding was also already included in a previous bid. Commissioner Kleinhenz motioned to accept the from VTI for \$16,201 as presented. Commissioner Flohr seconded the motion which passed unanimously.

The next item was the Consideration of Change Orders for the new Bartholomew County Highway Garage as follows:

***Change Order No. BC02-CO05 – Milestone Contractor, L.P.***

*Changes to parking areas to add millings and deduct stone*

|  |                              |
|--|------------------------------|
| <i>Contract Sum amount prior to change order</i> | <i>\$1,889,135.00</i>        |
| <u><i>Change Order DECREASE</i></u>              | <u><i>\$ 32,649.00</i></u>   |
| <b><i>New Contract Sum</i></b>                   | <b><i>\$1,856,486.00</i></b> |

Commissioner Kleinhenz asked if we are getting fair value for the work that the Highway has been doing to save costs. Mr. Doup stated that we are getting the maximum value and all the contractors are working well with us. Commissioner Kleinhenz motioned to approve Change Order No. BC02-CO05 with Milestone Contractor, L.P. for a decrease of \$32,649 as presented. Commissioner Flohr seconded the motion which passed unanimously.

***Change Order No. BC04-CO03 – Circle R Mechanical, Inc.***

*To trench drains, water & fire main relocate, add FS-1 under ice maker, hose reels under slab, and water meters.*

|  |                             |
|--|-----------------------------|
| <i>Contract Sum amount prior to change order</i> | <i>\$1,237,889.00</i>       |
| <u><i>Change Order INCREASE</i></u>              | <u><i>\$ 108,046.78</i></u> |

***New Contract Sum***

***\$1,345,935.78***

Mr. Doup stated that the major change is regarding hose reels that were originally to be placed along the wall and now will run under the floors. There was also trench drains as well as ice-maker drains and utility meter costs. Commissioner Flohr motioned to approve Change Order No. BC04-CO03 with Circle R Mechanical, Inc. for an increase of \$108,046.78. Commissioner Kleinhenz seconded the motion which passed unanimously.

The next item was the Veteran’s Monthly Report for October 2020 as prepared by VSO Larry Garrity. Commissioner Kleinhenz motioned to accept the Veteran’s Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Animal Control Monthly Report for October 2020 as prepared by Animal Control Director Mark Case. Commissioner Flohr motioned to accept the Animal Control Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of a Proposal for the Courthouse Audio/Video Systems Replacement / Teleconferencing. Two vendors had taken the walk through with IT Director Mayes. Only one vendor responded with a quote as follows:

***CIM Audio/Visual dba CCS Presentation Systems***

|   |                               |
|---|-------------------------------|
| <i>Superior Court I</i>                                   | <i>\$ 36,030.00</i>           |
| <i>Superior Court II</i>                                  | <i>\$ 34,285.00</i>           |
| <i>Small Claims Court</i>                                 | <i>\$ 19,622.00</i>           |
| <i>Child Support Court</i>                                | <i>\$ 20,625.00</i>           |
| <i>IVD</i>  | <i>\$ 31,919.00</i>           |
| <b><i>Total Cost</i></b>                                  | <b><i>\$142,481.00</i></b>    |
| <br><b><i>Option 1 – 1 year extended warranty for</i></b> | <br><b><i>\$ 3,000.00</i></b> |

Commissioner Kleinhenz motioned to take the bids under advisement for review by the IT Director and the County Attorney. Commissioner Flohr seconded the motion. Auditor O’Connor had less money budgeted in the CARES Act for this project. She will work with County Administrator Douglas to see if they can pay some of this from the Courthouse remodeling budget.

The next item was a Proposal for the purchase of 80 laptops by IT as presented by IT Director Scott Mayes as follows:

***SHI***

*80 laptops (\$1,376.00 each) plus accessories* ***\$125,661.60***

***Dell.com***

*80 laptops (\$1,709.00 each) plus accessories* ***\$152,301.60***

***CDW***

*80 laptops (\$1,968.99 each) plus accessories* ***\$173,100.80***

IT Director Mayes has had communications with the Department Heads. They have received and have been deploying 80 laptops earlier this year. He expects to order another 80 midway from through the distribution of this group of 80. Dell was the laptops they submitted for. Due to a dealer discount, SHI was able to get a greatly discounted price. Commissioner Lienhoop motioned to approve the purchase of 80 laptops with SHI for \$125,661.60 as presented. Commissioner Kleinhenz seconded the motion which passed unanimously. This will be paid for through the CARES Act. Auditor O'Connor stated that she also has a similar amount in the CARES Act budget for the next round of purchases. Mark Webber asked what SHI stands for and where they were located. Director Mayes does not know what it stands for but believes they are headquartered in Cincinnati, Ohio.

The next item was the Consideration of Appointments to the Bartholomew County Broadband Initiative Committee as follows:

- *Tony London, Commissioners (Chair)*
- *Scott Mayes, Bartholomew County IT Director*
- *Pia O'Connor, Bartholomew County Auditor*
- *Jorge Morales, Bartholomew County Council*
- *Matt Miller, Bartholomew County Council*
- *Nick Williams, BSCS*



- *Jason Hester, Economic Development*
- *Cindy Frey, Chamber of Commerce*
- *Dr. Steven Combs, Ivy Tech*
- *Kyle Hendricks, Heritage Fund*
- *Robin Hilber, City of Columbus Community Development*
- *Julie Abedian, CRH*

*Not on the Committee, but will play an important role:*

- *Scott Rudd, Indiana Broadband*
- *Dr. Roberto Gallardo, Purdue University*
- *Matt Kelley, Comcast*
- *Caleb Tennis*
- *Jenni Voris, OCRA*
- *Mary Shaw, OCRA*
- *Matt Crouch, OCRA*

Commissioner-Elect Tony London had reached out to the people above regarding this committee. He had a great response. They have not been able to meet yet, but there is still a lot of work already going on. Dr. Gallardo has put together a survey that will run through the month of December at no cost to us. This will tell us the need as well as the location of the need. They will be using as many media portals that will allow them to get this out. In mid-January, they will get the results of the survey. He has also started talking with potential providers. He believes they will be able to start a solution after the first of the new year. No one he reached out to told him no. John Clark asked for the link. Tony London stated that he would send that out in the next day or two. Commissioner Kleinhenz stated that they had met with Courtney Metzger from REMC and he thought that she was going to be on the Committee. Tony London stated that she is on his list. They will make that correction

The next item was the Consideration of a Resolution 2020-13 Authorizing Payment of Employees During the Order of November 30, 2020 Requiring Most County Employees to Stay at Home and to Authorize Working with Reduced Staffing as follows:

***Resolution 2020-13***

*Requiring most employees to remain home and work remotely if possible from November 30, 2020 through December 7, 2020 while at the same time continuing to perform essential governmental functions.*

*County buildings will be closed to the public although offices will be open and available to the public by phone, email, or appointment only.*

*All County Employees will get paid 100% of their regular rate of pay for the period covered in this Resolution.*

Attorney Grant Tucker is very concerned with the pay of the employees during non-office times. This is to make certain that they record the fact of the unusual circumstances. Commissioner Kleinhenz motioned to approve the Resolution 2020-13 as presented. Commissioner Flohr seconded the Resolution which passed unanimously.

It was decided to make the Appointments to the Bartholomew County Broadband Initiative Committee as follows:

- *Tony London, Commissioners (Chair)*
- *Scott Mayes, Bartholomew County IT Director*
- *Pia O'Connor, Bartholomew County Auditor*
- *Jorge Morales, Bartholomew County Council*
- *Matt Miller, Bartholomew County Council*
- *Nick Williams, BSCS*
- *Courtney Metzger, REMC*
- *Jason Hester, Economic Development*
- *Cindy Frey, Chamber of Commerce*
- *Dr. Steven Combs, Ivy Tech*
- *Kyle Hendricks, Heritage Fund*
- *Robin Hilber, City of Columbus Community Development*
- *Julie Abedian, CRH*

*Not on the Committee, but will play an important role:*

- *Scott Rudd, Indiana Broadband*
- *Dr. Roberto Gallardo, Purdue University*
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- *Caleb Tennis*
- *Jenni Voris, OCRA*
- *Mary Shaw, OCRA*
- *Matt Crouch, OCRA*

Commissioner Kleinhenz motioned to accept the Appointments as presented. Commissioner Flohr seconded the motion which passed unanimously. Tony London stated that they have created a Facebook page at Bartholomew County Broadband Initiative.

The next Commissioners Meeting will be **Monday, December 7, 2020 at 10:00 a.m.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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CARL H. LIENHOOP, CHAIRMAN

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LARRY S. KLEINHENZ, MEMBER

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RICHARD A. FLOHR, MEMBER

ATTEST:

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PIA O'CONNOR