

COMMISSIONERS' MEETING

July 24, 2017

The Bartholomew County Commissioners met in regular session on July 24, 2017, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present.

Chairman Lienhoop called the meeting to order, gave the Invocation and led the Pledge of Allegiance.

The first order of business was the approval of the Commissioners' Meeting Minutes for July 17, 2017. Commissioner Flohr made a motion to approve the minutes. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the approval of claims. Commissioner Kleinhenz motioned to approve the claims. Commissioner Flohr seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Lienhoop read the New Permit Report dated 7/17/17 to 7/21/17. Twenty-eight (28) permits were issued with fees collected of \$1,899 and estimated construction costs of \$896,216.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: chip and sealed in Hawcreek and Flatrock Townships; replaced driveway pipes on 1100E, 300N, and 300S; ditched along 200N, Rogers St., and 500E; worked on Lowell Road; mowed in Flatrock, Sandcreek and Harrison Townships; patched roads; put up signs; and Milestone paved Armuth Acres, 750N, 425E, and 300N.

Planning Department Senior Planner Melissa Begley presented a **Dedication of Right-of-Way ("ROW") for the Smith/Cutter Minor Subdivision (MI/P-17-08)**, totaling approximately 0.88 acres. The subject property is located at the southwest corner of 150S and 825W. Anya Cutter is proposing to create 1 new lot for a total of 2 lots and a parent tract remainder consisting of 22.32 acres. The proposed subdivision has been reviewed and approved by the Plan Commission's Plat Committee. The County's Subdivision Control Ordinance requires the dedication of ROW along frontages of newly created lots. Commissioner Kleinhenz

motioned to accept the dedication of ROW on the public's behalf. Commissioner Flohr seconded the motion that passed unanimously.

Emergency Management Director Shannan Hinton presented a **grant application and award** letter for \$955 of performance grant funds to conduct a district elected and appointed officials training workshop. The funding runs from 7/21/17 through 9/30/17. Commissioner Kleinhenz moved to sign the application and award letter. Commissioner Flohr seconded the motion that passed unanimously.

Hinton also asked for permission to use the **county credit card** while she and Chad Jenkins attend the International Association of Emergency Managers Conference. Reimbursement of the expenditures on the card would come from grant money. Commissioner Flohr motioned to allow conference costs to be expensed on the credit card. Chairman Lienhoop seconded the motion that passed unanimously.

For the next agenda item, County Auditor Barbara Hackman submitted a professional services agreement with **SEH of Indiana, LLC, to have Project Manager Daniel Botich** assist the Auditor's Office with the preparation of **TIF neutralization** worksheets for the tax year 2017 pay 2018. Professional services shall not exceed \$2,655 - the same amount as last year. TIF neutralization guards against the deterioration of the base values of properties within a TIF area when growth affects total assessed values due to trending. Commissioner Flohr made a motion to sign the supplemental agreement with SEH of Indiana, LLC. Commissioner Kleinhenz seconded the motion that passed unanimously.

Lastly, Court Services Director Brad Barnes accompanied by It Director Scott Mayes submitted invoices for the purchase of **software and support from Corrisoft, LLC**. Community Corrections staff would use the *PBS verify application mobile* case management software for field visits with electronically monitored clients. The invoice totaling \$24,960 includes the software purchase and one year of maintenance and support. A second year of support was invoiced for \$3,336.

Barnes also submitted an invoice totaling \$24,824 for purchasing the *PBS text message reminders software* plus one year of maintenance and support. The enhancement reminds clients of court dates, probation appointments, etc., reducing the considerable number of failures to appear and improving departmental efficiencies. A second year of support was invoiced for \$4,137.

The grant funding for these best practice applications has already been awarded and additional funds have been obtained for the second year of support for both software apps. IT Director Mayes said the technical components have been worked through with the vendor. Commissioner Kleinhenz motioned to approve payment to Corrisoft for case management software. Commissioner Flohr seconded the motion that passed unanimously.

The next Commissioners' Meeting will be held on Monday, July 31, 2017, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

ATTEST:

LARRY S. KLEINHENZ, MEMBER

BARBARA J. HACKMAN

RICHARD A. FLOHR, MEMBER