

COMMISSIONER'S MEETING
August 19, 2013

The Bartholomew County Commissioners met in regular session on August 19, 2013 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Chairman Carl Lienhoop called the meeting to order at 10:00 a.m. Commissioners Larry Kleinhenz and Rick Flohr, County Attorney J. Grant Tucker and Auditor's Office Deputy Chris West were also in attendance.

E911 Director Ed Reuter gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the minutes from the last meeting. Commissioner Kleinhenz made a motion to approve the August 12, 2013 minutes. Commissioner Flohr seconded the motion that passed unanimously.

The next item on the agenda was the approval of the Payroll Claims. Commissioner Flohr made a motion to approve the Payroll Claims as presented. Commissioner Kleinhenz seconded the motion that passed unanimously.

There was a discussion of the flags as a concerned citizen had sent an e-mail stating they were displaying the flags incorrectly. They will have this corrected.

Mike Nolting had pointed out that Manitowoc, which makes the ice maker (*that was purchased last week*) as well as cranes, also made submarines during World War II.

The next item on the agenda was the Permit report. Chairman Lienhoop read the New Permits Report from 8/12/2013 to 8/16/2013. Forty-two (42) permits had been issued with a fee amount of \$4,858 and a valuation amount of \$3,643,030.

The next item on the agenda was County Highway Engineer Danny Hollander. The only item he had was the weekly crew report as follows:

They mowed in Columbus, Jackson, Ohio & Sandcreek Townships, chip-n-sealed & fog sealed Grandview Drive, patched roads, picked up trash, replaced a pipe in the ditch along 150 West, milled on Stafford Road, and laid waterproof membrane on the bridge on 1050 East. Milestone paved in Rugby as well as on 1050 East.

There was discussion of the chip-n-seal completed on Grandview Drive. They had also applied a fog coat to this road and so far it appears to be working well.

Commissioner Kleinhenz asked if the dead or dying poplar trees in the right-of-way could be taken out during good weather as time permits, as opposed to during the night after a storm comes through. Engineer Hollander will have them work on that issue.

The next item on the agenda was a decision on the Bartholomew County Courthouse ramp and restroom improvements that were taken under advisement at the last meeting. Charlie Day, from DLZ, had reviewed the bids and saw no issues. He does not have an official review back from their architect as of today. He noted that the temporary ramp is in the process of being installed. If they wish to delay the decision another week, he does not see a problem. Commissioner Lienhoop stated that they are going to do the project, but they are not sure about the limestone veneer at this time. He stated that Commissioner Kleinhenz had pointed out that the North and East steps of the Courthouse are poured concrete. Maintenance Director Rick Trimpe was asked if

waiting another week would hurt his department in anyway. Director Trimpe stated that he would like to start on it as soon as possible due to scheduled time off of his personnel. Commissioner Lienhoop stated that he had told the County Council on Friday that, with the Council's approval, the Commissioners would see to it that the Courthouse is maintained as it should be maintained. They will hold off until next week for the decision but Director Trimpe has the approval to start demolition.

The next item on the agenda was consideration of a contract with Liebert for a maintenance agreement regarding the battery backup system for EOC as follows:



Certified WBE "We make it work."
Women Business Enterprise
Equal Opportunity Employer

Sales Office
 John Theil
 417 Main St
 Jasper, IN 47546
 Ph: 812-634-1550
 Fax:
 jtheil@matrixintegration.com

Corporate Office
 417 Main St.
 Jasper, IN 47546
 Ph: (812) 634-1550

QUOTE

Quote #	Date
AAAQ89408-02	07/23/13
Terms	Shipping
Net 30 days	

Quote To:
 Bartholomew County Information
 Technology
 Att: Jim Hartsook
 440 Third Street
 Suite B-1
 Columbus, IN 47201
 Ph: (812) 379-1542

Ship To:
 Bartholomew County Information
 Technology
 Att: Jim Hartsook
 440 Third Street
 Suite B-1
 Columbus, IN 47201
 Ph: (812) 379-1542

Bill To:
 Bartholomew County Information
 Technology
 Att: Accounts Payable
 440 3Rd Street
 Suite B1
 Columbus, IN 47201
 Ph: (812) 379-1542

Pricing does not include any applicable taxes, credit card fees or freight.

Part #	Description	Qty	Unit Price	Ext. Price
1) 38SB030C0CHX	Liebert - Standard Maintenance Contract : Site #: 13935 Coverage Dates: (7/24/2013) - (7/23/2014) UPS / Power / Battery Services: NX 20-30 INTBAT	1	\$3,966.00	\$3,966.00

See attached Proposal for Service to reference the
 Scope of Work

Accepted by

PO# :

Date accepted

8-19-13

SubTotal	\$3,966.00
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$3,966.00

To place an order please make your PO out to:
 Matrix Integration
 417 Main Street
 Jasper, IN 47546
 Attention: Valerie Lange

Include the following information on your PO: Matrix quote number

You can fax the order to the attention of Valerie Lange at 812.481.5060 or email it to her at vlange@matrixintegration.com

Note: Pricing and availability subject to change without notice. Please verify before placing an order.



Proposal for Service

Emerson Network Power | Liebert Services

Jul 23, 2013

Matrix Integration
Jasper, Indiana

For:

Bartholomew Co 911 Center

UNINTERRUPTIBLE POWER SYSTEMS NX MODELS WITH INTERNAL BATTERIES SCOPE OF WORK

BASIC SERVICE (1)

- Guaranteed 4-hour on-site emergency response, 7 days/week, 24 hours/day, within 150 miles of a Liebert Services' Service city.
- Includes 1-800-LIEBERT Customer Response Center.
- Includes 100% parts coverage (excluding air filters and proactive full bank capacitor replacement).
- Includes access to Liebert Customer Services Network On-Line Internet portal.
- Includes battery recycling as required, with documentation meeting EPA requirements.
- Includes one Annual Preventative Maintenance Service on the Liebert internal batteries ONLY, scheduled by the customer between 8am-5pm, Monday-Friday (excluding national holidays).
- Includes parts, labor and battery jars as required - up to 10% of the battery string per year (not accumulated over contract term).
- Performed by Liebert factory trained Customer Engineers.
- Includes 100% labor and travel coverage 7 days/week, 24 hours/day, within the 48 contiguous states and Hawaii.
- Subject to all Terms & Conditions as noted in the Liebert Services Terms & Conditions.

SERVICE PERFORMED

Battery Full Preventive Maintenance Service

Annual Service

Inspect the appearance and cleanliness of the battery and the battery room. Clean normal cell top dirt accumulation (to be done only with battery off line).
 Measure and record the total battery float voltage and charging current.
 Measure and record overall AC ripple current.
 Measure and record overall AC ripple voltage.
 Visually inspect the jars and covers for cracks and leakage.
 Visually inspect for evidence of corrosion.
 Measure and record the ambient temperature.
 Verify the condition of the ventilation equipment, if applicable.
 Verify the integrity of the battery rack/cabinet.
 Measure and record 100% of the cell temperatures.
 Measure and record the float voltage of all cells.
 Measure and record all internal impedance readings.
 Provide a detailed written report noting any deficiencies and corrective action needed, taken and/or planned.
 Re-tighten all battery connections to the battery manufacturer's specifications, offline only.



Proposal for Service

Corrective Maintenance Performed as Required

Refurbish cell connections as deemed necessary by the detailed inspection report.

Note1: Customer should check air filters monthly for cleanliness and replace as necessary.
Note2: All battery checks are recorded through the LDI reporting system. Only visual battery inspection and total battery voltages are to be recorded on the UPS E-form. The full battery maintenance inspection will be conducted through LDI.

Note3: Above maintenance does not include System Control Cabinet, Power Tie, Breaker Cabinets, Load Bus Sync or Maintenance Bypass Cabinets.



Proposal for Service

UNINTERRUPTIBLE POWER SYSTEMS ALL 3-PHASE MODELS SCOPE OF WORK

BASIC SERVICE

- Guaranteed 4-hour on-site emergency response, 7 days/week, 24 hours/day, within 150 miles of a Liebert Services' Service city.
- Includes 100% parts coverage (excluding batteries, air filters, and proactive full bank capacitor replacement.)
- Includes 1-800-LIEBERT Customer Response Center.
- Includes access to Liebert Customer Services Network On-Line Internet portal.
- Includes one Performance Evaluation inspection - performed immediately after the completion of an emergency visit.
- Performed by Liebert factory trained Customer Engineers.
- Includes 100% labor and travel coverage 7 days/week, 24 hours/day, within the 48 contiguous states and Hawaii.
- Subject to all Terms & Conditions as noted in the Liebert Services Terms & Conditions.

SERVICE PERFORMED

UPS Performance Evaluation

Measure the phase to phase and phase to neutral input voltages.
Perform a complete visual inspection of the equipment, including sub-assemblies, wiring harnesses, contacts, cables, and major components. Check the cleanliness of air filters.
Visually check nuts, bolts, screws, and connectors for heat discoloration.
Visually inspect for broken, brittle, damaged, or heat stressed components and cables.
Perform a status check of all alarm circuits and display messages.
Perform a basic operational test of the system.
Verify DC bus reading and calibrate as necessary.
Verify the output and float voltages. Calibrate as necessary.
Review system performance with customer to address any system questions.

Battery Performance Evaluation

Check integrity of battery cabinet (if applicable).
Visually inspect battery system for: Swelling, leaks, loose foreign objects, overheated or corroded cables and connectors, loose connections on batteries, and appropriate product labels related to safety and warning hazards.
Measure total battery float voltage.

Note1: Customer should check air filters monthly for cleanliness and replace as necessary.

Note2: Above maintenance does not include System Control Cabinet, Power Tie, Breaker Cabinets, Load Bus Sync or Maintenance Bypass Cabinets.

Note3: The Performance Evaluation listed above is only a visual inspection and is not intended to replace a full preventive maintenance program for the UPS and battery systems. Refer to Preferred and Essential upgrades for full service programs with scheduled Preventive Maintenance.

Director Ed Reuter stated that the backup system gives them 80 minutes of backup time. He is requesting the purchase of the maintenance agreement for \$3,966 paid for out of the 911 funds. This will keep this system maintained with batteries and such.

Commissioner Flohr made a motion to enter into the maintenance agreement with Liebert Services for \$3,966. Commissioner Kleinhenz seconded the motion which passes unanimously.

The next item on the agenda was the ratification of the Data Board items as presented by IT Director Hartsook:

IT	Headset replacements - spares	\$1,918.20	04-43 Y
Sheriff	Laptop replacement for matron	\$1,594.00	04-43 Y
Total Expenditures (04-43)		\$3,512.20	

Commissioner Kleinhenz made a motion to approve the ratification of items as presented. Commissioner Flohr seconded the motion which passed unanimously.

The only other item was the purchase of a new device with Palo Alto and the update of the existing item for \$8,567. This purchase will prevent public safety from being kicked off the system during updates.

Commissioner Lienhoop made a motion to approve the purchase as presented. Commissioner Flohr seconded the motion which passed unanimously.

Director Hartsook gave a list of project updates including the managed print services. Commissioner Lienhoop noted that the combined 96 print devices had printed almost 1.2 million documents.

The next item on the agenda was a consideration to waive building permit fees for the City of Columbus. Their request is for renovating the WIGH building and maintenance facility as follows:



Bartholomew County Commissioners

Governmental Office Building Suite 101
440 Third Street
Columbus, Indiana 47201

Phone (812) 379-1515
FAX (812) 379-1797

August 19, 2013

Mr. William E. Burd, Architect
716 3rd Street
Columbus, Indiana 47201

In re: Combined renovation project for City of Columbus Parks & Recreation

Dear Mr. Burd:

The Commissioner's are in receipt of your letter dated August 8, 2013 regarding a combined renovation project for the City of Columbus Parks & Recreation. The project includes renovation of the Wigh Building and the maintenance facility which are both a part of the soccer complex at Parkside School.

The Commissioners have agreed to grant your request to waive the building permit fees providing you have met the requirements set forth by the Technical Code Enforcement Office. We will forward this information to Brian Thompson, Director of Code Enforcement and arrangements can be made through his office to obtain the permit.

Thank you for your cooperation.

Sincerely,

Carl H. Lienhoop
Chairman

CHL/tj

Cc: Brian Thompson, Director
Travis Tindal & Mark Jones, Parks & Recreation

Commissioner Kleinhenz made a motion to accept the request. Commissioner Flohr

seconded the motion which passed unanimously.

The next item on the agenda was Amendment #4 of the Employee Benefit Trust Plan. They had met with their insurance provider last week. This amendment is in reference to a group called the Columbus Specialty Surgery Center. The amendment will not include the Columbus Specialty Surgery Center, which is located in NorthPark. Mike Lovelace noted that one of the surgeons there had just operated on his grandson and thinks they should investigate this before dropping it, as he is a good surgeon. They have until September 1st (the effective date). They will do more research on this item.

Commissioner Kleinhenz made a motion to table the amendment to the Health Plan. Commissioner Flohr seconded the motion which passed unanimously.

There being no other business, the meeting was adjourned by Commissioner Lienhoop at 10:30 a.m. The next Commissioners' meeting will be on Monday, August 26, 2013 at 10:00 a.m. in the Commissioners' Chambers.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

LARRY S. KLEINHENZ, MEMBER

RICHARD A. FLOHR, MEMBER

ATTEST:

BARBARA J. HACKMAN, AUDITOR