

COMMISSIONER'S MEETING
May 29, 2012

The Bartholomew County Commissioners met in regular session on May 29, 2012 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Chairman Larry Kleinhenz called the meeting to order at 10:00 am. Commissioner Carl Lienhoop, Auditor Barb Hackman, and County Attorney J. Grant Tucker were also in attendance. County Assessor Lew Wilson gave the Invocation and led the Pledge of Allegiance. Commissioner Paul Franke was absent from the meeting.

Next, Commissioner Lienhoop made a motion to approve the May 21, 2012 minutes. Chairman Kleinhenz seconded the minutes that passed unanimously.

The Payroll Claims were presented for approval. Commissioner Lienhoop made a motion to approve the Payroll Claims. Chairman Kleinhenz seconded the motion that passed unanimously.

Next, Chairman Kleinhenz read the New Permits Report from 5/21/2012 to 5/25/2012. Twenty-five (25) building permits were issued with a fee amount of \$1,817.00 and a valuation amount of \$2,227,067.

County Highway Engineer Danny Hollander presented the Commissioners with Driveway Bond 11B-10 for release located on 450 West near 930 South. Commissioner Lienhoop made a motion to release Driveway Bond 11B-10. Chairman Kleinhenz seconded the motion that passed unanimously.

Engineer Hollander reviewed the bids for the Hot Mix Materials and suggested that the Commissioners accept all three (3) bidders. Chairman Kleinhenz made a motion to accept all three (3) bidders for hot mix paving materials. Commissioner Lienhoop seconded the motion that passed unanimously.

Engineer Hollander mentioned that Terry Asphalt Materials was the lowest bidder on all liquid asphalt materials. He suggests the Commissioners also accepts Asphalt Materials, Inc. bid because Terry Asphalt Materials shuts down in the winter, so if supplies are needed, then the Highway Department can purchase them from Asphalt Materials, Inc. Commissioner Lienhoop made a motion to approve accepting the liquid asphalt bids from Terry Asphalt Materials and Asphalt Materials, Inc. Chairman Kleinhenz seconded the motion that passed unanimously.

Engineer Hollander said Milestone was the lowest bidder on all the 2012 overlay projects except for 1/10 mile road in a subdivision. Engineer Hollander talked with Dave O'Mara Contractor, Inc., who was the low bidder of that 1/10 mile of road), and they agreed that this project should be awarded to Milestone. Therefore, Engineer Hollander recommends the Commissioners award all of the 2012 overlay projects to Milestone. Commissioner Lienhoop made a motion to award the bid to Milestone Contractors, Inc. for the 2012 Overlay Projects. Chairman Kleinhenz asked what the total amount was for the 2012 overlay projects with Milestone. Engineer Hollander said it was \$1,578,689.66 for 30.27 miles of overlay. Chairman Kleinhenz said the two (2) bidders were very

competitive and saved the County a lot of money. Chairman Kleinhenz seconded the bid that that passed unanimously.

Next, Engineer Hollander presented the Commissioners with the quotes shown below for the striping of roads that were paved in 2011, but were not striped.

Interstate Road Management (Oak Harbor, OH)	\$48,198.00
Road Safe Traffic Systems (Indianapolis, IN)	\$30,525.55

Chairman Kleinhenz made a motion to award the bid to Road Safe Traffic Systems for \$30,525.55 subject to meeting specifications. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, Engineer Hollander presented the Commissioners with the quotes shown below for a new laser level.

Sitech (Louisville, KY)	\$2,149.00
Seiler Instrument & Manufacturing Company, Inc. (Indianapolis, IN)	\$2,149.00

Engineer Hollander said Seiler has a representative in North Vernon that will pick-up equipment at the Highway Department for repair. Commissioner Lienhoop made a motion to award the bid to Seiler Instrument & Manufacturing Company, Inc. in the amount of \$2,149.00. Chairman Kleinhenz seconded the motion that passed unanimously.

Engineer Hollander gave each of the Commissioners a copy of the 2011 Annual Operational Report for Local Road and Streets that will be sent to the State Board of Accounts. Engineer Hollander did review this report. Chairman Kleinhenz made a

motion to accept the Annual Operational Report for Local Road and Streets. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, Engineer Hollander presented the Commissioners with the Weekly Crew Report. Last week the Highway Crew mowed in Harrison, German, Wayne, and Rockcreek Townships, patched roads, put up signs, replaced pipes on 425 East, 900 West, and 950 North, ditched on 950 North, 900 North, and 900 East, took out a cattle crossing on Tellman Road, and picked up trash.

Next, Chairman Kleinhenz presented the Consideration of an Ordinance on 1st Reading Amending Ordinance #2009-12 Pertaining to the Bartholomew County Personnel Policy. County Attorney J. Grant Tucker said the County is required to e-verify enrollment of all County new hires, so once this ordinance is passed, the e-verify enrollment will become part of the Bartholomew County Personnel Policy.

**AN ORDINANCE AMENDING ORDINANCE NO. 2009-12
PERTAINING TO THE BARTHOLOMEW COUNTY PERSONNEL POLICY**

WHEREAS, Bartholomew County, Indiana, is an equal opportunity employer; and

WHEREAS, Bartholomew County, intends to comply with applicable Federal and State employment laws and regulations; and

WHEREAS, the Board of Commissioners of Bartholomew County did, on the 19th day of October , 2009, adopt Ordinance 2009-12 which established an amended, revised and updated Bartholomew County Personnel Policy; and

WHEREAS, due to recent changes in Federal and State laws, rules and regulations, it has become necessary to update and amend the Bartholomew County Personnel Policy to comply with Federal and State Laws, Rules and Regulations.

NOW THEREFORE BE IT ORDAINED by the Board of Commissioners of Bartholomew County, Indiana, as follows:

SECTION 1: Ordinance No. 2009-12 is hereby amended, revised and changed to add and include the following:

SECTION 2. There shall be added a subsection 1.9 E-Verify which shall read as follows:

1.9 E-VERIFY

The Auditor's office shall administer the e-verify enrollment of all County new-hires; and shall ensure that appropriate forms are properly completed and retained as required by law.

SECTION 3. There shall be added a subsection 1.10 ELIGIBILITY FOR LOCAL PUBLIC BENEFITS which shall read as follows:

1.10 ELIGIBILITY FOR LOCAL PUBLIC BENEFITS

All County Employees shall complete a Verification of Eligibility for Local Public Benefits Form to ensure entitlement to a Federal Public Benefit as defined by I.C. 12-32-1-2 and State or local public benefits as defined by I.C. 12-32-1-3. This form shall be administered and retained by the Auditor's office as required by law.

SECTION 4. Ordinance 2009-12 shall remain unchanged in all other respects.

SECTION 5. This Ordinance and the corresponding changes/additions to the Bartholomew County Personnel Policy shall be effective immediately upon its passage.

PASSED ON FIRST READING THIS 29TH DAY OF MAY, 2012.

BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA

S/s Larry S. Kleinhenz
Larry S. Kleinhenz, Chairman

ABSENT
Paul Franke, Member

S/s Carl H. Lienhoop
Carl H. Lienhoop, Member

ATTEST:

By: S/s Barbara J. Hackman
Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

Chairman Kleinhenz opened a public hearing. Hearing no comments, Chairman Kleinhenz closed the public hearing. Commissioner Lienhoop made a motion to approve the 1st Reading of this Ordinance Amending Ordinance #2009-12 Pertaining to the Bartholomew County Personnel Policy.

Next, Deputy Director of Emergency Management Reigna Ziegler presented the Commissioners with the Consideration of the 2011 Emergency Management Performance Grant Salaries Sub-Grant Agreement CFDA #97.042 EDS #C44P-2-309A. Ms. Ziegler explained that this is for the annual salary reimbursement for both herself and the Emergency Management Director Dennis Moats. This grant reimburses the County up to fifty percent (50%) as long as certain thresholds are met. For 2011, the County will be reimbursed for 50% of the emergency management salaries in the amount of \$33,380.10. Chairman Kleinhenz made a motion to approve the Emergency Management Performance Grant. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, Prosecutor's Office Manager Brenda Mijares presented the Commissioners with the Consideration of Amendment #2 Between Indiana Family and Social Services

Administration (FSSA) Division of Aging (DA) and the Bartholomew County Board of Commissioners. Ms. Mijares said this is the Adult Protective Services (APS) Grant that the County has had for years. The amount of this grant is \$109,910.00 for the fiscal year that runs from July 1st to June 30th. This grant is reimbursed at 100%. Commissioner Lienhoop made a motion to approve the APS Grant for \$109,910.00. Chairman Kleinhenz seconded the motion that passed unanimously.

Next, Commissioner Lienhoop presented the Commissioners with the April 2012 Monthly Animal Control Report. In April 2012, Animal Control took twenty (20) dogs and sixteen (16) cats to the Humane Society, had seventy-six (76) audits, ten (10) violations, six (6) fines, five (5) bite cases, hung twelve (12) door hangers, had one (1) animal reclaimed, loaned out seven (7) traps to the public, and had a total of one hundred fifty-four (154) cases. Van #1 was driven 2,300 miles, and Van #2 was driven 1,700 miles. Commissioner Lienhoop made a motion to approve the Animal Control Monthly Report for April 2012. Chairman Kleinhenz seconded the motion that passed unanimously. Chairman Kleinhenz mentioned that Animal Control has good part-time employees that do a great job for the County.

Chairman Kleinhenz also mentioned that he attended the Salute Concert and it was a wonderful program. He commended everyone that had a hand in putting this concert on for the County.

There being no other business, the meeting was adjourned by Chairman Kleinhenz at 10:32 a.m. The next Commissioners' meeting will be on Monday, June 4, 2012 at 10:00 a.m. in the Commissioners' Chambers.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

ABSENT
PAUL FRANKE, MEMBER

CARL H. LIENHOOP, MEMBER

ATTEST:

BARBARA J. HACKMAN, AUDITOR