

## COMMISSIONERS' MEETING

December 3, 2018

The Bartholomew County Commissioners met in regular session on December 3, 2018, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present.

Chairman Kleinhenz called the meeting to order and Catherine Greenlee of the Auditor's Office gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of minutes for the 11/26/18 Commissioners' Meeting. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Flohr seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Flohr motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

Commissioner Flohr read into the minutes the New Permit Report dated 11/26/18 through 11/30/18. Twenty-five (25) permits were issued with fees collected of \$2,731 and estimated construction costs of \$1,311,379. Fees collected for the month of November totaled \$10,599.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: patched roads; picked up trash; mowed in German and Clay Townships; graded and stoned alleys in Lowell Addition; ditched on Old Nashville Road and on Becksgrove Road; replaced culvert pipes on Lake Road; stoned along shoulders of 650E, 100S, Talley Road, 800N, and Stafford Road; and hauled sand to remote sand sites.

Hollander also presented an invoice from **Gehring Underground, Inc. for ratification**. Gehring bored underneath 325W for pipe installation at a cost of \$8,325. Commissioner Lienhoop motioned to ratify the expense. Commissioner Flohr seconded the motion that passed unanimously.

Next, SWMD Education Coordinator Kari Spurgeon gave a report on **SWMD** volumes and activities for 3rd Quarter, 2018. Recyclables revenue averaged \$16,603.69 for 3rd quarter. Down from the same period in 2017 (\$22,515.33), but up from 3rd quarter, 2016 (\$12,933.49). The majority of recycling revenue comes from cardboard, currently at \$60/ton.

Spurgeon presented to just over 1,000 students and adults with tours, in classroom, and community presentations. Stone Belt participants received a tour in August. She is also mentoring 7 students for senior projects.

There were three events in November – Déjà vu Art & Fine Craft Show, “Get Caught Recycling”, and Fall Amnesty Day.

Bobbie Shake, from Circuit Court, presented a **grant application through the Indiana Office of Court Services** to pay for Spanish-speaking court-certified interpreter(s) for the juvenile justice system. The grant would pay for wages, travel expenses and certification fees (for up to 2 individuals). Interpreter(s) would serve the Youth Services Center and Juvenile Probation. This is a reimbursable grant for \$7,700 that runs from 1/1/19 through 12/31/19. Commissioner Flohr made a motion to sign the grant application. Commissioner Lienhoop seconded the motion that passed unanimously.

Charlie Day of DLZ presented the next item for consideration - a professional services agreement with DLZ Indiana, LLC, for the repair of the 21-year-old **Memorial for Veterans**. Buckling limestone at the base of the pillars has resulted from temperature induced expansion/contraction of limestone against the unyielding granite pavers. DLZ’s fee will be \$24,500 for managing the memorial repair project estimated to cost \$200,000 to \$325,000. Payment to DLZ will come from the commissioners’ line item for consulting fees. Whereas, the repairs will come from CEDIT. The scope of services is inserted here:

#### INSERT

##### **SCOPE OF WORK**

Provide professional services for the Bartholomew County Veteran’s Memorial Repair Project, which include the following:

1. Review previously provided documents provided by Bartholomew County as they relate to the existing memorial construction. This would include original design drawings, project specifications and maintenance reports.
2. Complete investigative review of the existing limestone bases and granite pavers:
  - a. Bartholomew County shall provide a Contractor to create and repair inspection openings as outlined below.
  - b. DLZ will review inspection openings created by an Owner’s provided contractor.
    - i. DLZ requires two (2) inspection openings at the existing limestone base where a single side of the limestone column shall have a limestone panel removed to reveal hidden conditions and verify backup construction/connections.
    - ii. DLZ requires two (2) granite pavers be removed to verify underlying conditions. These pavers can be removed at or near required limestone

- panel removals.
    - iii. Owner shall provide contractor to assist with creating and repairing inspection openings.
  - c. For the preceding inspection openings, DLZ will:
    - i. Coordinate with the County and its contractor to perform investigative review.
    - ii. Review all inspection openings on a single a one-day site visit.
    - iii. Document existing conditions, which may include written narrative(s), photographs, and field measurements by tape measure.
3. Assemble Bid Documents, drawings and specifications, to address recommendations in LCCA (Exhibit A) and existing conditions. The Bid Documents will be prepared for competitive bidding purposes as a single prime bid.
  4. Present the completed Bid Documents for approval to the County Commissioners.
  5. Confirm probable construction costs for review and approval prior to proceeding with Bidding.
  6. Assist with the public bid by coordinating Pre-Bid meeting with potential bidders; answer questions from bidders during the bidding phase; issue addenda as required to clarify questions; attend bid opening, review bids and provide recommendations to the County Attorney for bids received.
  7. Prepare Standard Form of Agreement Between Owner/Contractor.
  8. Provide typical Construction Administration, which includes:
    - a. Attend Pre-Construction Meeting On-Site.
    - b. Review Contractor application for payments;
    - c. Answer Contractor questions and prepare responses;
    - d. Review work in progress, in general, for conformance with the Bid Documents;
    - e. Prepare punch list for the work completed prior to Substantial Completion;
    - f. Time for a total five (5) trips during Construction Administration is included (1 pre-construction meeting, 3 progress meetings and 1 punch list meeting). Mileage shall be reimbursed in accordance with 2018 DLZ Indiana, LLC Standard Fee Structure - Engineering/Architectural (Exhibit B). If additional trips are required due to unforeseen conditions or Contractor's schedule for construction extending beyond a period of three (3) months, then time and mileage shall be reimbursed in accordance with Exhibit B.

END OF INSERT

Chairman Kleinhenz noted audience member Mike Lovelace's comment that donations should fund the memorial's repair. Commissioner Flohr made a motion to contract with DLZ. Commissioner Lienhoop seconded the motion that passed unanimously.

Day's second item of business was **Supplement No. 2 to the agreement with DLZ** for a situation survey at the future garage facility site. Originally, the plan was to tie into the sewer by running south into the city utilities' 25<sup>th</sup> Street right-of-way and then west to the lift station in the southeast corner of Royal View Subdivision. However, city utilities advised to keep the line on county property and avoid the right-of-way. Additional surveying is needed for the re-route to

sanitary manholes located on Randal Street. The Supplemental No. 2 work would run \$950. Commissioner Lienhoop motioned to approve the additional expenditure to DLZ. Chairman Kleinhenz seconded the motion that passed unanimously.

Commissioner Lienhoop acknowledged the receipt of the July, 2018, **Clerk's Monthly Report** signed by County Clerk Jay Phelps. He moved to accept the report. Commissioner Flohr seconded the motion which passed unanimously.

Under Miscellaneous, was the consideration of **Amendment No. 4 to the Employee Benefit Trust Plan** to match recent government changes. Beginning 2019, the maximum annual contribution to Health Reimbursement under the Flexible Benefit Plan will increase from \$2,600 to \$2,700. Commissioner Flohr moved to approve the amendment. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, County Attorney Grant Tucker opened and read the following **year-end bids for 2019** materials and equipment, as follows:

**#1 CRUSHED STONE - Price per ton**

<u><i>U.S. Aggregates, Inc. (Indianapolis):</i></u>	<u><i>Columbus Plant</i></u>	<u><i>Flat Rock Plant</i></u>
<i>AWP 300</i>	-	\$90.00
<i>Special Fill</i>	\$6.70	-
<i>INDOT Class I Rip Rap</i>	\$21.00	-
<i>INDOT Revetment Rip Rap</i>	\$10.15	\$10.15
<i>INDOT #2 stone</i>	\$8.85	-
<i>INDOT #8 stone</i>	\$9.75	-
<i>INDOT #9 stone</i>	\$9.45	-
<i>INDOT #11stone</i>	\$11.50	\$11.50
<i>INDOT #53 Crushed stone</i>	\$8.85	-
<i>#53 stone</i>	\$8.00	-
<i>INDOT #73 Crushed stone</i>	\$8.00	\$8.50
<i>#73 stone</i>	\$8.00	-

**#2 SAND & GRAVEL**

<u><i>Irving Materials, Inc. (Greenfield)</i></u>	<u><i>Per ton</i></u>
<i>#8 gravel</i>	\$10.10
<i>Pea gravel</i>	\$7.80
<i>Pit run gravel</i>	\$5.50
<i>Fill sand</i>	\$5.20

<i>Coarse sand</i>	<i>\$5.20</i>
<i>De-icing sand</i>	<i>\$5.20</i>
<i>#5 L gravel</i>	<i>\$13.25</i>

**#3 CORRUGATED ALUMINUM, GALVANIZED STEEL, OR POLYMER-COATED STEEL CULVERT PIPE, IN ROUND OR ARCH (conforming to AASHTO-M-196 and INDOT specs)**

***E3 Bridge (Bedford)*** *Items too numerous to list*  
***Civilcon, Inc. (Jeffersonville)*** *Items too numerous to list*

**#4 ONE (1) NEW 2018/2019 NISSAN FRONTIER SMALL TRUCK (Code Enforcement)**

*No bids*

**#5 SIXTY (60) 2018 OR NEWER YELLOW-HANDLED, AXON TASER X2 CONDUCTED ELECTRICAL WEAPONS (Sheriff)**

***Axon Enterprise, Inc. (Scottsdale, AZ)*** *\$131,400*

The first payment of the 5-year payment plan will be \$21,480 in 2019, and \$27,480 for years 2 through 5. Commissioner Lienhoop made a motion to take the bids under advisement. Commissioner Flohr seconded the motion that passed unanimously.

The next Commissioners' Meeting will be held on Monday, December 10, 2018, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
BOARD OF COMMISSIONERS

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LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

\_\_\_\_\_  
RICHARD A. FLOHR, MEMBER

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BARBARA J. HACKMAN

\_\_\_\_\_  
CARL H. LIENHOOP, MEMBER