

COMMISSIONERS' MEETING

October 15, 2018

The Bartholomew County Commissioners met in regular session on October 15, 2018, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr and Carl Lienhoop were present. Larry Kleinhenz was absent. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present.

Commissioner Flohr called the meeting to order and Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of minutes from the 10/1/18 Commissioners' Meeting. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Next came the approval of claims. Commissioner Flohr motioned to approve the claims. Commissioner Lienhoop seconded the motion which passed unanimously. (2-0)

IT Director Scott Mayes presented the **Data Board ratification items** that came out of its meeting that morning, as follows:

REQUESTS:

- Laptop for the Sheriff's Department – Sheriff's budget
SHI low quote \$1,301.24 Dell quote \$1,449.00

MAINTENANCE RENEWALS:

- Barracuda Spam Firewall service & maintenance - IT budget
SHI low quote \$2,683.89 CDW-G quote \$2,846.53
- Identity Automation – 2FA (multi-factor authentication) maintenance renewal – IT Budget
Identity Automation quote \$3,360
- Trend Micro Anti-Virus subscription renewal – IT Budget
SHI low quote \$4,430.16 CDW-G quote \$4,999.12
- Palo Alto Primary Firewall service and maintenance renewal – IT budget
SHI quote \$4,090

In keeping with the decisions of the Data Board, Commissioner Lienhoop moved to ratify the expenditures above, Commissioner Flohr seconded the motion that passed unanimously. (2-0)

PROJECT REQUEST:

- Document Imaging Project for the Auditor's Records:

The project includes scanning and digitizing the contents of large books and binders (Phases 1 and 2); and extracting previously digitized records from the 1990's, which the vendor no longer supports, and entering them into the images pool (Phase 3).

SBS Portals Information & Records Associates

Conversion to digitally retrievable images: \$67,718.06

Annual software licensing and maintenance: \$4,126.50 \$71,844.56

Auditor Barbara Hackman stated that auditor real estate transfer fees are collected at \$5 per legal description and are earmarked for the preservation of records. Those fees have been accumulating at about \$15,000 per year and will help fund the initial implementation and ongoing maintenance costs of the project. Accepting the direction of the auditor and the Data Board's decision, Commissioner Flohr motioned to ratify the expense for digitizing records. Commissioner Lienhoop seconded the motion that passed unanimously. (2-0)

Commissioner Lienhoop read into the minutes the New Permit Report dated 10/1/18 through 10/5/18. Twenty-seven (27) permits were issued with fees collected of \$3,583 and estimated construction costs of \$1,882,200. The report dated 10/8/18 through 10/12/18 showed twenty-eight (28) permits issued with fees collected of \$3,118 and estimated construction costs of \$3,322,376.

County Engineer Danny Hollander gave the Highway Weekly Crew Report for the last two weeks (10/1/18 through 10/12/18) which included the following work: mowed in Columbus, Sandcreek, Jackson, and German Townships; patched roads; put up signs; put stone down along road shoulders recently overlaid; wedged in Ohio, Harrison, and Sandcreek Townships; ditched along 750W; replaced culvert pipes on 550S and on Wolf Drive; and fixed the edge of 475S. Milestone paved 500W, 200W, Sprague Road, 500N, and Bellsville Road.

Hollander submitted the **Highway Monthly Crew Report** for September, 2018, which included crew work, status of bridge and road projects and upcoming crew priorities for October, 2018.

Hollander then submitted two (2) **change orders to Milestone's road overlay contract**, to (1) pick up 6 of the 14 road projects which were on hold pending funding, and (2) add an order for a preliminary 22" wide base layer for wedging and widening 325W.

TO: <u>Bartholomew Co. Highway Dept.</u> <u>2452 State Street</u> <u>Columbus, IN 47201</u> <u>Attn: Danny Hollander, Engineer</u>	CHANGE ORDER NO. <u>1</u> DATE <u>10/03/18</u> OUR CONTRACT NO. <u>183025</u>
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PROJECT: Bartholomew Co 2018 Overlay LOCATION: Various Roads

ITEM NOS.	DESCRIPTION	UNIT PRICE	INCREASE			DECREASE		
			QTY.	UNIT	AMOUNT	QTY.	UNIT	AMOUNT
20	700E, 300N to 400N	\$57.81	1161.6		\$ 67,152.10			\$ -
					\$ -			\$ -
30	650E, 250N to 300N	\$59.81	592.4		\$ 35,431.44			\$ -
					\$ -			\$ -
120	1050E, 50N to 100N	\$58.81	580.8		\$ 34,156.85			\$ -
					\$ -			\$ -
440	850S / 550W, 400W to Spray Rd	\$60.71	2241.9		\$ 136,105.75			\$ -
					\$ -			\$ -
500	500S, 250E to 300E	\$62.31	537.6		\$ 33,497.86			\$ -
					\$ -			\$ -
550	180W, 1050S to 1100S	\$57.81	580.8		\$ 33,576.05			\$ -
					\$ -			\$ -
					\$ -			\$ -
					\$ -			\$ -
INCREASE TOTAL					\$339,920.04	DECREASE TOTAL		\$0.00
					TOTAL ESTIMATED COST		\$ 339,920.04	

THIS CHANGE ORDER IS MADE FOR THE FOLLOWING REASONS:

Additional Roads added by County Highway Dept. Mix pricing escalated due to Liquid Asphalt pricing increases.

TO: <u>Bartholomew Co. Highway Dept.</u> <u>2452 State Street</u> <u>Columbus, IN 47201</u> <u>Attn: Danny Hollander, Engineer</u>	CHANGE ORDER NO. <u>2</u> DATE <u>10/03/18</u> OUR CONTRACT NO. <u>183025</u>
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PROJECT: Bartholomew Co 2018 Overlay LOCATION: CR 325W Wedging & Widening

ITEM NOS.	DESCRIPTION	UNIT PRICE	INCREASE			DECREASE		
			QTY.	UNIT	AMOUNT	QTY.	UNIT	AMOUNT
600	CR 325W Wedge & Widen	\$123.00	140.0		\$ 17,220.00			\$ -
					\$ -			\$ -
					\$ -			\$ -
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					\$ -			\$ -
INCREASE TOTAL					\$17,220.00	DECREASE TOTAL		\$0.00
					TOTAL ESTIMATED COST		\$ 17,220.00	

THIS CHANGE ORDER IS MADE FOR THE FOLLOWING REASONS:

Wedging & Widening on CR 325W needed to maintain minimum width of 22' for the County (based on 1450' x 10' x 1.5" avg depth). This will be unit price based on tons of wedging & widening needed.

Commissioner Flohr moved to sign Change Order No. 1 totaling \$339,920.04 for the 6 road projects. Commissioner Lienhoop seconded the motion that passed unanimously. (2-0) Likewise, Commissioner Lienhoop motioned to sign Change Order No. 2 totaling \$17,220 with Milestone, Commissioner Flohr seconded the motion, and it passed unanimously. (2-0)

Additionally, Hollander had a proposal from **Milestone** Contractors, LP, to mill and pave a section of road in Lowell Addition that is particularly rough. The work quote for **Shady Lane**, west of US 31 came in at \$11,100. Commissioner Lienhoop moved to accept the proposal. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Next, Planning Department Associate Planner Ashley Klingler presented a **dedication of right-of-way (“ROW”) for the Robertson Farm Minor Subdivision (MI/P-18-05)**, totaling approximately 0.35 acres along 950N. The subject property is located on the south side of 950N, approximately 960 feet east of 425E, in Flat Rock Township. Eric Robertson has requested to create two new lots measuring 1.61 acres and 8.04 acres. The county’s subdivision control ordinance requires the dedication of ROW along frontages of newly created lots. Commissioner Lienhoop motioned to accept the dedication of ROW. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Next was the consideration of an agreement with **H.J. Umbaugh & Associates** for municipal advisory services for bonding the new Highway Garage Project. There was no cost estimate or not-to-exceed amount within the contract. Umbaugh will charge standard hourly rates ranging anywhere from \$90 to \$550 depending on job classification for providing financial advice regarding the structure, timing and terms of investment for the \$6 million bonding process. Advisory and consulting services will cover preliminary planning and development, financial development, marketing, sale of bonds, post issuance filings, arbitrage compliance and continuing disclosure. Commissioner Lienhoop moved to sign on with Umbaugh for bonding financial services. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Director of Nursing Division Amanda Organist presented an advertising agreement with **White River Broadcasting** Company to increase public awareness of the Bartholomew County Public Health Department during the Kamp Out for Kids event 11/2/18 and 11/3/18. Grant funding will pay the \$150 cost. Commissioner Flohr made a motion to sign the agreement. Commissioner Lienhoop seconded the motion that passed unanimously. (2-0)

The next item for consideration was an interlocal cooperation agreement between the **City of Columbus and the County of Bartholomew for funding Recovery Enables a Life for Men (REALM)**. Alliance for Substance Abuse of Bartholomew County has recommended and the fiscal bodies of the city and county have passed ordinances to fund an evidence-based residential treatment program for men. The interlocal agreement will commence upon execution and continue through 2019, and thereafter as funding permits. The county will maintain the budget and bill the city quarterly for their equal share of costs of the REALM program that will be housed in the county's building located at 543 Second Street, Columbus, and staffed by 3 county employees. Commissioner Lienhoop motioned to sign the interlocal agreement. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Commissioner Lienhoop acknowledged the receipt of the September, 2018, **Treasurer's Monthly Report** signed by County Treasurer Pia O'Connor. He moved to accept the report. Commissioner Flohr seconded the motion which passed unanimously. (2-0)

Ed Curtin announced open houses scheduled for inviting public input and discussion of the **Parks and Recreation Master Plan** being developed. Open houses have been set for 10/29/18 from 5:30 to 7:00pm in the 4th Floor County Council Chambers of the GOB and at the Fairgrounds Conservation Building on 10/30/18 from 5:30 to 7:00pm. A third open house is tentatively scheduled for the same time on 11/5/18 at the Mount Healthy School.

The next Commissioners' meeting will be held on Monday, October 22, 2018, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
BOARD OF COMMISSIONERS

Absent
LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

RICHARD A. FLOHR, MEMBER

BARBARA J. HACKMAN

CARL H. LIENHOOP, MEMBER