

COMMISSIONERS' MEETING

July 30, 2018

The Bartholomew County Commissioners met in regular session on July 30, 2018, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present.

Chairman Kleinhenz called the meeting to order and gave the invocation and led the Pledge of Allegiance.

The first order of business was the approval of the minutes for the 7/23/18 Commissioners' Meeting. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Flohr seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Flohr motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

Next was the approval of monthly claims. Commissioner Lienhoop motioned to approve the monthly claims. Commissioner Flohr seconded the motion which passed unanimously.

Chairman Kleinhenz read into the minutes the New Permit Report dated 7/23/18 through 7/27/18. Twenty-five (25) permits were issued with fees collected of \$2,409 and estimated construction costs of \$994,085.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: chip and sealed in German, Flatrock, and Hawcreek Townships; replaced pipe culverts on 650E; replaced driveway pipe and ditched on 750W; patched roads; and mowed in German and Sandcreek Townships. Milestone paved Carlos Folger Drive.

Next was the consideration of an agreement with **DLZ Indiana, LLC, to provide a situation survey** (boundary with topography mapping) for a rural land parcel located on the north side of East 25th Street, the proposed site of the new highway garage facility. The cost of \$17,400 will be paid out of CEDIT. Commissioner Lienhoop motioned to engage DLZ for the survey. Commissioner Flohr seconded the motion that passed unanimously.

Next was the consideration of an agreement with **DLZ as architect of the highway garage** project to provide engineering/design services totaling \$315,000, broken down as follows:

Total Base Compensation (100%) \$315,000

Schematic Design Phase	20%
Design Development Phase	25%
Construction Documents Phase	30%
Bidding/Negotiation Phase	5%
Construction Phase	20%

Charlie Day of DLZ estimated breaking ground by May 1, 2019, or sooner. Commissioner Flohr moved to engage DLZ for architectural services. Commissioner Lienhoop seconded the motion that passed unanimously.

David Doup of **Taylor Bros. Construction Co., Inc.** presented an agreement to provide corroborative construction management services for the highway garage building project. The \$237,000 price tag breaks down to \$72,000 for pre-construction services and \$165,000 for construction phase services. As construction manager, Taylor Bros. will assist the commissioners in balancing scope, quality, and value. They will also break down the estimated \$6 million project into smaller bid packages to encourage interest from local contractors. Commissioner Lienhoop motioned to sign the contract with Taylor Bros. Commissioner Flohr seconded the motion that passed unanimously.

Audience member Mike Lovelace commented on the absence of bidding process for these services associated with the highway garage project. Commissioner Flohr expressed his confidence in Taylor Bros.' expertise in this area. Commissioner Lienhoop noted that whoever is construction manager is excluded from bidding on the construction job. Taylor Bros. did similar work in the community, e.g., the Mill Race Center. Chairman Kleinhenz said their pricing was on the low end of the typical 4% to 6% range. He went on to say DLZ priced on the low end of customary architectural fees, as well. Earlier in the meeting it was noted that DLZ has worked on the highway garage project from the beginning.

Next consideration was **Change Order No. 1 from Sullivan and Poore** for the courthouse boiler and chillers replacement. Maintenance Supervisor Rick Trimpe said the changes totaling \$23,534.11 are for installing a heating system in the boiler area to prevent pipes from freezing: materials (\$15,011.45) and labor (\$8,522.66). Chairman Kleinhenz made a motion to approve the change order. Commissioner Lienhoop seconded the motion that passed unanimously.

County Attorney Grant Tucker explained the next item. The City of Columbus has access to **EPA Brownfields Assessment Grant** funds to be used for environmental assessment activities. The document before the commissioners was a property access consent form allowing the City to enter onto the current site of the county highway department at 2452 State Street, Columbus, to perform the assessment(s) at no cost to the county in preparation for future sale. Commissioner Flohr motioned to sign the property access consent form necessary for the City to access the grant funds. Commissioner Lienhoop seconded the motion that passed unanimously.

Animal Control Officer Mark Case read the **Animal Control Report** for June, 2018. There were 107 cases, 21 animals were picked up, 114 audits, 4 violations, 2 fines, 2 bite cases, 4 door hangers placed, 2 reclaimed animals, and 8 traps loaned to the public. The two vans traveled a total of 3,421 miles. Commissioner Lienhoop motioned to accept the Monthly Animal Control Report for June. Commissioner Flohr seconded the motion that passed unanimously.

Chairman Kleinhenz read the Monthly **Veterans' Services Report** for June, 2018. The Veterans' Office processed 9 new applicants; conducted 115 scheduled, walk-in, and/or outside interviews; made 322 contacts by phone/mail; and made 18 trips to the VA Hospital. Chairman Kleinhenz made a motion to accept the report. Commissioner Lienhoop seconded the motion that passed unanimously.

County Auditor Barbara Hackman submitted the 2019 **Form 144s for county employee salaries**. Hackman said the Form 144s reflect 3% raises for most with some departments slightly above that percentage. Commissioner Flohr moved to accept the 2019 Budget Form 144s. Commissioner Lienhoop seconded the motion that passed unanimously.

Lastly, under miscellaneous items, Maintenance Supervisor Trimpe submitted a quote from South Central Company, Inc.. totaling \$7,006.02 for heating system changes due to remodeling at the Emergency Operations Center. The expense will be paid from the **Tower Fund**. Commissioner Lienhoop moved to accept the quote. Commissioner Flohr seconded the motion that passed unanimously.

The next Commissioners' Meeting will be held on Monday, August 6, 2018, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
BOARD OF COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

RICHARD A. FLOHR, MEMBER

BARBARA J. HACKMAN

CARL H. LIENHOOP, MEMBER