

## COMMISSIONERS' MEETING

February 12, 2018

The Bartholomew County Commissioners met in regular session on February 12, 2018, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker was also present. County Auditor Barbara Hackman was absent; however, Chief Deputy Auditor Sandra Beatty attended on Hackman's behalf.

Chairman Kleinhenz called the meeting to order and Commissioner Lienhoop gave the Invocation and led the Pledge of Allegiance.

The first order of business was the approval of the January 29 and the February 5, 2018, Commissioners' Meetings Minutes. Commissioner Lienhoop made a motion to approve both set of minutes. Commissioner Flohr seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Flohr motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

Next was the consideration of the **Data Board ratification items** that came out of its meeting that morning. IT Director Scott Mayes presented the following:

<i><b>Dept./Off.</b></i>	<i><b>Vendor/Item/Service</b></i>	<i><b>Cost</b></i>	<i><b>Payment Frequency</b></i>	<i><b>Funding Notes</b></i>
<i>GIS/Mapping</i>	<i><b>39 Degrees North</b> for Elevate software maintenance</i>	<i>\$ 21,050.00</i>	<i>Annual</i>	<i>IT Budget</i>
<i>Auditor/Treas.</i>	<i><b>GUTS</b> for PVD software maintenance</i>	<i>\$ 29,767.00</i>	<i>Annual</i>	<i>IT Budget</i>
<i>Auditor</i>	<i><b>Software Solutions</b> for Financial and Payroll maintenance</i>	<i>\$ 19,000.00</i>	<i>Annual</i>	<i>IT Budget</i>

Commissioner Flohr motioned to approve all three annual maintenance payments for ratification. Commissioner Lienhoop seconded the motion that passed unanimously.

The following purchases approved by the Data Board were planned replacements:

<i><b>Dept./Office</b></i>	<i><b>Vendor</b></i>	<i><b>Equipment</b></i>	<i><b>Cost</b></i>	<i><b>Funding Notes</b></i>
<i>Auditor</i>	<i><b>CDW-G</b></i>	<i>Two (2) Laptops &amp; docking stations</i>	<i>\$ 3,391.36</i>	<i>IT Budget</i>
<i>Maintenance</i>	<i><b>SHI</b></i>	<i>One (1) Laptop</i>	<i>\$ 1,502.00</i>	<i>Maint. Budget</i>
<i>Emergency Mgt</i>	<i><b>CDW-G</b></i>	<i>One (1) Interactive Smart board plus appliances</i>	<i>\$ 5,383.30</i>	<i>EM Grant</i>
<i>IT</i>	<i><b>CDW-G</b></i>	<i>One (1) Interactive Smart board plus appliances</i>	<i>\$ 5,383.30</i>	<i>IT Budget</i>

Commissioner Lienhoop motioned to ratify the equipment purchase expenses. Commissioner Flohr seconded the motion that passed unanimously.

Chairman Kleinhenz read into the minutes the New Permit Report dated 2/5/18 through 2/9/18. Twelve (12) permits were issued with fees collected of \$1,132 and estimated construction costs of \$336,950.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: worked on signs; patched roads; restocked salt and sand mix; sanded roads; and cut tree limbs on 450N; and picked up brush on Georgetown and Wolfcreek Roads.

Hollander submitted the County **Highway Monthly Financial** Report for January, 2018, which included the Financial Report, Budget Status Report and Revenue Comparisons for the Highway Fund, Local Roads/Street Fund and the Cumulative Bridge Fund.

Next, Hollander presented the **Annual Road Program Report** for 2017. The detail report was summarized as follows:

<u>Surface Treatment</u>	<u>Breakdown</u>	<u>Cost</u>	<u>Miles</u>	<u>Tons</u>	<u>Cost per Mile</u>
Hot Mix Overlay (Hwy/Bridge Funds)	\$ 586,617.76				
Hot Mix Overlay (funded by EDIT)	\$ 78,703.07				
Hot Mix Overlay (funded by LOIT)	\$ 476,358.84				
Hot Mix Overlay (funded by CCMG)	\$ 45,427.02				
<b>Total for Overlay</b>		<b>\$ 1,187,106.68</b>	<b>20.01</b>		<b>59,325.67</b>
<b>Total for Chip &amp; Seal</b>		<b>\$ 571,075.04</b>	<b>88.09</b>		<b>6,482.86</b>
<b>Total for Wedging</b>		<b>\$ 51,678.31</b>		<b>1,038.76</b>	
Striping	\$ 37,537.46				
Striping (CCMG)	\$ 10,503.20				
<b>Total for Striping</b>		<b>\$ 48,040.66</b>	<b>38.29</b>		<b>1,254.65</b>
<b>Total for Side Wind</b>		<b>\$ 107,179.74</b>		<b>12,462.76</b>	
<b>2017 Total</b>		<b>\$ 1,965,080.43</b>			

An additional 10 miles of overlay is to be done and was omitted from these totals due to a delay in receiving CCMG money.

Next, Hollander requested the commissioners sign off on the INDOT Form IC-639, Report of Contract Final Inspection and Recommendation for Acceptance, to conclude the sign replacement federal aid project which tapped MPO safety money. The county was able to replace 670 signs under the program. Commissioner Lienhoop made a motion to sign the final inspection. Commissioner Flohr seconded the motion that passed unanimously.

Hollander then sought approval to negotiate for a **broom truck** to replace the one that was rolled. He is looking at a 10-year-old used broom truck listed for \$22,900 (compared to \$55,000, new). Commissioner Flohr motioned to approve the purchase if it meets the county's specifications and then ratify the amount later. Commissioner Lienhoop seconded the motion that passed unanimously.

County Highway regularly swaps its used **Bobcat(s) for new with Miller Equipment, Inc.** (Greensburg), depending on the demand for used equipment. This year Hollander requested a swap upgrade from its E50 Model Mini Excavator to a sturdier E55 Model to better handle jackhammering on culverts.

Model	Total	Dealer PDI & Freight Charges	Trade-In Value	Municipal Discount	Net Total
Upgrade to E55	\$85,644.00	\$1,561.00	< \$ 52,400 >	< \$ 30,831.84 >	\$3,973.16
Even trade E50	\$82,773.00	\$1,436.00	< \$ 52,400 >	< \$ 29,798.28 >	\$2,010.72

The program serves the county well as the equipment is always new and under warranty; equipment inventory can be changed out as needs dictate; and it is offered at a reasonable cost. Commissioner Lienhoop motioned to authorize the trade upgrade at a cost of \$3,973.16. Commissioner Flohr seconded the motion that passed unanimously.

Prosecutor's Office Manager Brenda Mijares presented the **Equitable Sharing Agreement and Annual Certification Report** for the Prosecutor's Office. Completion of the certification which reports asset seizure money received and spent for the year is required to comply with the National Code of Professional Conduct for Asset Forfeiture. The report numbers show a beginning balance of \$6,968.64, expenditures of \$3,839.78 for law enforcement equipment, and no receipts leaving a remaining balance of \$3,128.86 for the year ended 12/31/17. Commissioner Lienhoop motioned to accept the Prosecutor's Equitable Sharing

Agreement and Certification and allow the affixation of an electronic signature to the certification. Chairman Kleinhenz seconded the motion that passed unanimously.

Next, Emergency Management Director Shannan Hinton presented an award letter for the 2018 **Hazardous Materials Emergency Preparedness Grant** money totaling \$6,499 for HAZMAT training (\$1,000) and a Dome Leak Simulator (\$5,499). A 20% match coming from the LEPC fund must be submitted within 7 days of receiving the letter. The performance period runs from 10/1/17 through 9/30/18. Commissioner Flohr moved to accept the award. Commissioner Lienhoop seconded the motion that passed unanimously.

County Surveyor E.R. Gray had solicited for quotes on a **2018 truck cap**. Only Tillman's Van (Greenwood) responded:

V Series Long Bed	\$1,931.30
V Series Long Bed	\$2,198.07
V Series Long Bed	\$2,215.58
VCU Series Long Bed	\$2,488.53

Chairman Kleinhenz motioned to take the quotes under advisement. Commissioner Flohr seconded the motion that passed unanimously.

The Maintenance Department had proposals to consider for **one (1) new dump truck**.

Renner Motors	Ford F550	\$46,261.32
Bob Poynter	Ram 550	\$51,261.00

Maintenance Supervisor Rick Trimpe requested to review them before making a final decision. Commissioner Lienhoop made a motion to take the bids under advisement. Chairman Kleinhenz seconded the motion that passed unanimously.

Proposals also came in for **one (1) new Nissan Frontier truck** for Code Enforcement.

Hubler Nissan (Greenwood)	2018 Nissan Frontier	\$21,746.00
Community Nissan, Inc. (Bloomington)	2018 Nissan Frontier	\$20,754.25

Commissioner Flohr motioned to take the bids under advisement and award to the low quote subject to meeting specifications. Chairman Kleinhenz seconded the motion that passed unanimously.

Next was consideration of proposals received for the purchase of an **electric embosser** for the Environmental Health Department to use on all birth and death certificates issued.

Hiram J. Hash & Sons, Inc. (Beech Grove)	\$1,500
Custom Rubber Stamp Co. (Crosby, MN)	\$1,972.95

Commissioner Lienhoop made a motion to award the low quote subject to meeting specifications. Commissioner Flohr seconded the motion that passed unanimously.

Chairman Kleinhenz acknowledged the receipt of the January, 2018, **Treasurer's Monthly Report** signed by County Treasurer Pia O'Connor. He moved to accept the report. Commissioner Lienhoop seconded the motion which passed unanimously.

The next Commissioners' Meeting will be held on Monday, February 19, 2018, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
BOARD OF COMMISSIONERS

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LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

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RICHARD A. FLOHR, MEMBER

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BARBARA J. HACKMAN

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CARL H. LIENHOOP, MEMBER