

## COMMISSIONERS' MEETING

January 31, 2022

The Bartholomew County Commissioners met on January 31, 2022, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz and Carl H. Lienhoop. Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Assistant Brooke Bowers were present. Commissioner Tony London and County Administrator Tina Douglas attended via Zoom.

Chris West, Real Estate Administrator in the Auditor's Office gave the invocation and led the Pledge of Allegiance (via Zoom).

The first item was the Approval of minutes of January 24, 2022. **Commissioner Lienhoop motioned to Approve the Minutes as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.**

The next item was the Approval of Claims. **Commissioner London motioned to Approve Claims as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

Due to Bids for Road Overlays being opened during the meeting, the Highway Department items were moved to the end of the meeting.

The next item was the weekly permits report as read by Commissioner Lienhoop:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>01/17/22 to 01/21/22</i>	<i>9</i>	<i>\$1,495.00</i>	<i>\$1,018,303</i>
<i>01/24/22 to 01/28/22</i>	<i>23</i>	<i>\$3,249.00</i>	<i>\$2,964,852</i>

The next item was the Consideration of Appointment of Michelle Cox as Director of Code Enforcement, replacing Brian Thompson. Commissioner Kleinhenz thanked Brian Thompson for his service as the Director of Code Enforcement for the past 18.5 years. He will be staying on with the Department. Mrs. Michelle Cox will be the new appointment as Director of Code Enforcement. Commissioner Lienhoop stated that she has a 26-year background in Code Enforcement, highlighted by electrical experience. Commissioner London feels confident that with her background she will do a wonderful job. **Commissioner Lienhoop motioned to Appoint Michelle Cox as Director of Code Enforcement effective today, January 31, 2022. Commissioner London seconded the motion**

**which passed unanimously.** Mr. Thompson thanked the Commissioners for his time in this position. He also stated that he had hired Mrs. Cox three years ago and knew she would do a great job. What he has seen in the past week with the issues in the Department, she has stepped up and done well. Commissioner Kleinhenz stated that last week we had lost a dear friend in Nancy Whipker who worked as the Office Manager in the Code Enforcement Office. She passed away last Monday morning in the office. Mr. Thompson stated he was grateful for having the opportunity to get to know Nancy over the past 26 years. Commissioner London stated that it was a great loss and she was a jewel.

The next item was the Consideration of Annual Software Maintenance/Service Renewal Agreement for the Information Technology Department as presented by IT Director Scott Mayes as follows:

*1. Government Utilities Technology (GUTS)*

*a. Auditor/Treasurer Tax Billing Software* *\$29,767.00*

**Commissioner Lienhoop motioned to Accept the Agreement with GUTS in the amount of \$29,767.00. Commissioner London seconded the motion which passed unanimously.**

The next item was Consideration of Annual Software Maintenance/Service Renewal Agreement as presented by IT Director Mayes as follows:

*2. AdvancedMD*

*a. Health Department – Nursing*

*b. Patient Management Software* *\$ 7,260.00*

**Commissioner London motioned to Approve the Annual Software Maintenance/Service Renewal Agreement as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was a Proposal for Window Tinting at the new Highway Garage Facility as presented by Commissioner Kleinhenz as follows:

- *Indiana Glass Coatings (Columbus, IN)*
  - *Only company who does this*

- *Tinted windows in GOB & Courthouse*
- *XPel One-Way Window Reflective Film*
- *Tinting all Windows on East, West & South side*      \$ 7,495.50

Commissioner Kleinhenz noted that this was due to the amount of heat being generated by the windows at the new Garage Facility. **Commissioner Kleinhenz motioned to Approve the quote with Indiana Glass Coatings in the amount of \$7,495.50. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of Right-of-Way Dedication as presented by Ashley Beckort of the Planning Department (via Zoom) as follows:

1. *MI/P-2021-015: E & W Properties Minor Subdivision*
  - a. *Request by Darin & Crystal Lucas*
  - b. *Create 1 new lot for a total of 1 lot & parent tract remainder*
  - c. *Totaling 18.00 acres*
  - d. *Located at 12321 South State Road 58*
  - e. *Jackson Township*
  - f. *SR 58 is an arterial road requiring 50' of Right-of-Way*
  - g. *Dedicating 1.38 acres on SR 58*

**Commissioner Lienhoop motioned to Accept the 1.38 Acres of Right-of-Way Dedication for the E & W Properties Minor Subdivision as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Grant Application for Emergency Management as presented by EMA Director Shannan Cooke as follows:

- *Purchase of Body Cameras*
  - *For 3 full-time Officers of Hope Police Department*
  - *Through Local Body Camera Grant Program*
  - *Through the Indiana Department of Homeland Security (IDHS)*
- *Amount:*                      \$1,200

- *Term:* April 1, 2022 to December 31, 2022
- *Matching Grant:* \$300 match paid by Hope PD

Director Cooke stated this is a new Grant through Homeland Security. This is a matching Grant based on population. Commissioner London asked who will be covering the ongoing charges. Director Cooke stated that they have cameras that they will be replacing and Hope PD will cover ongoing costs. **Commissioner London motioned to Approve the Grant Application as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Recycling Center Report as presented by Jessica Norcross (via Zoom) as follows:

- *Education Update*
  - *1,220 students and 528 adults reached*
  - *5 recycling center tours and 2 landfill tours*
  - *3 Adopt-A-County-Road cleanups*
- *Events Update*
  - *Fall Amnesty (America Recycles Day) – Saturday November 13*
    - *Brought in 141 tires*
    - *84 CFC-containing appliances*
    - *14 propane tanks*
    - *4 totes of shredded documents*
    - *120 people came through the recycling center*
- *Volume Report Highlights – 4<sup>th</sup> Quarter 2021*
  - *Scrap Metal average 34,993 lbs/month (page 1)*
  - *Landfill Cardboard average 23,125 lbs/month (page 1)*
  - *Commercial Cardboard average 209,788 lbs/month (page 2)*
  - *Yard Waste average 3,028,073 lbs/month (page 4)*

The next item was the Animal Control December 2021 Monthly Report and 2021 Yearly Report as prepared by Director Mark Case as follows:

### December 2021 Monthly Report

<b>Action</b>	<b>Dogs</b>	<b>Cats</b>	<b>Other</b>	<b>Total</b>
<i>Picked Up</i>	9	11	0	20
<i>Audits</i>	0	0	0	91
<i>Violations</i>	0	0	0	0
<i>Fines</i>	0	0	0	0
<i>Bite Cases</i>	1	0	0	1
<i>Door Hangers</i>	0	0	0	7
<i>Animals Reclaimed</i>	2	0	0	3
<i>Traps Loaned</i>	0	0	0	0
<b>Total Cases</b>	<b>41</b>	<b>25</b>	<b>3</b>	<b>69</b>
<i>Mileage for the month</i>	Van 1 =	742	Van 2 =	1,475

### 2021 Yearly Report

<b>Action</b>	<b>Dogs</b>	<b>Cats</b>	<b>Other</b>	<b>Total</b>
<i>Picked Up</i>	162	241	4	407
<i>Audits</i>	0	0	0	1,289
<i>Violations</i>	0	0	0	22
<i>Fines</i>	0	0	0	14
<i>Bite Cases</i>	1	0	0	12
<i>Door Hangers</i>	0	0	0	41
<i>Animals Reclaimed</i>	65	10	4	79
<i>Traps Loaned</i>	8	18	0	26
<b>Total Cases</b>	<b>663</b>	<b>308</b>	<b>133</b>	<b>1,104</b>
<i>Mileage for the month</i>	Van 1 =	18,852	Van 2 =	18,715

Commissioner Lienhoop motioned to accept the Animal Control Monthly Report as presented. Commissioner London seconded the motion which passed unanimously. Commissioner Kleinhenz reminded Director Case to be vigilant regarding animals that are out in the cold. Director Case stated

that he had a good conversation with a gentleman this morning. He stated that the dogs are on an invisible fence, they each have dog houses (shelter), food and water. Commissioner London asked about the time response. Director Case stated that the complaint came in this morning and he was at the scene within 30 minutes. Commissioner Kleinhenz stated they have received 3 complaints about a dog that is tethered out behind the house and has a broken leg on the Southeast side. Director Case has investigated and found it to be a concrete statue that is missing a leg.

The next item was the Treasurer's December 2021 Monthly Report as prepared by Treasurer Barb Hackman. **Commissioner Kleinhenz motioned to Accept the Treasurer's December 2021 Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was Proposals for Furnishings for the new Bartholomew County Court Services Center as presented by Court Services Director Brad Barnes and Steve Risting (via Zoom) as follows:

- *Furniture for the new Court Services Center*
- *Architect Steve Risting (over the project) assisted with this plan*
- *Design was based off of Hon Furniture from Office 360 – same purchased for new Highway Garage*
- *Suggesting to go with the Trendway Furniture which is similar quality*
- *Was suggested by Barth Electric who is Electrical Contractor for CSC*
  - *Great Architectural Products Group (APG)*
    - *Trendway furniture & chairs* *\$ 90,091.04*
  - *RJE*
    - *AIS furniture with Hon chairs* *\$ 93,392.00*
  - *RJE*
    - *Hon furniture & chairs* *\$120,708.00*
  - *OfficeWorks*
    - *Hon furniture & chairs* *\$120,833.00*
  - *Office 360*
    - *Hon furniture & chairs* *\$126,919.00*

Director Barnes stated that they have occupied the current building since 1997 and their furniture is from that year as well. Mr. Risting stated that this is for new desks, personal storage and chairs. They will continue to use some of the existing chairs that are in good condition. They are also looking at new tables for the meeting rooms. He contacted the 2 vendors they had used for the Highway Garage building. He received 5 quotes once the plan was in place. A vendor was recommended by the electrician currently working on the building. This vendor, Great Architectural Products Group (AGP), provided the lowest quote at \$90,091.04. **Commissioner Lienhoop motioned to Approve the Purchase of furniture from Great Architectural Products Group with the low bid of \$90,091.04 as presented. Commissioner London seconded the motion which passed unanimously.** County Councilmen Jorge Morales asked where the funds for this were coming from. Auditor O'Connor stated it would be coming from the ARP portion of Revenue Loss due to the losses they had suffered.

The next item was the Weekly Highway Crew Report as presented by Highway Engineer Danny Hollander (via Zoom) as follows: ran the ditcher in Ohio Township; moved pipes from the old garage to the new facility; hauled concrete from 900 E & 575 E to 800 S; dug trench for BMX Track for Parks Department; salted roads Friday utilizing 450 tons.

The next item was Proposals for Bridge 57 Box Culvert for Highway as presented by Engineer Hollander as follows:

- *Bridge 57 located on 945 N also known as Stafford Road*
  - *S & M Precast, Inc. (Henryville, IN)*
    - *17'x4' Box Culvert* *\$60,162.00*
- *Indiana Precast*
  - *Could not provide quote as they cannot do one this large and no aluminum box can do the opening*

**Commissioner Lienhoop motioned to Accept the Bid from S & M Precast, Inc. in the amount of \$60,162.00 as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of Amendment No. 1 to Local Public Agency Consulting Contract with Strand Associates, Inc. for Roadway Improvements along Lowell Road from 325 W to 200 W as presented by Engineer Hollander as follows:

- *Original Contract ran through the May 30, 2018 Commissioners Meeting*
- *Under Section III (Term) Change: December 29, 2023 to December 29, 2028*
- *Under Section IV (Compensation) Change: \$448,992 to \$485,189*
  - *New amount MPO is still paying 80% at \$388,151 in reimbursement*
  - *County paying 20% at \$97,038*
- *In Appendix “D” (Compensation) Amount of Payment:*
  - *Item No. 1 Change: \$448, 992 to \$485,189*
  - *Item No. 2b Change: \$194,946 to \$243,378*
  - *Item No. 2c Change: \$30,020 to \$29,660*
  - *Item No. 2d Change: \$121,600 to \$101,525*
  - *Item No. 2e Change: \$26,467 to \$33,167*
  - *Item No. 2g Change: \$19,474 to \$24,974*
- *In Appendix “C” Schedule B – Roadway Design, Item No. 3 Stage Three Plans, Replace the approximate time period in its entirety with “90 Days before INDOT’s Scheduled Ready for Contracts (RFC) Date”*
- *The overall total change is an increase of \$36,197 (20% County/80% MPO)*

**Commissioner Lienhoop motioned to Approve Amendment No. 1 to the Local Public Agency Consulting Contract with Strand Associates, Inc. as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was Proposals for the Highway Department 2022 Road Overlay Program as presented by Engineer Hollander as follows:

- *Milestone Contractors, L.P. (Columbus, IN)*
  - *\$385,496.95 (Kevin Conwell)*
- *Robertson Paving, Inc. (Flatrock, IN)*
  - *\$507,153.25*
- *Dave O’Mara Contractor, Inc. (North Vernon, IN)*
  - *\$394,974.50 (Zach Hicks)*
- *All Star Paving, Inc. (Seymour, IN)*
  - *\$439,257.27 (Kris Brenens)*



**Commissioner Lienhoop motioned to Take the Bids Under Advisement for review. Commissioner London seconded the motion which passed unanimously.** Commissioner London asked Engineer Hollander regarding the County Road conditions last Friday. Engineer Hollander stated they were out. City streets get a lot more traffic which helps the material work better. Commissioner London asked if we had pretreated. Engineer Hollander stated they did not due to the rain that would have washed off the treatment prior to the snow. Commissioner London believes it was because the City roads had been pretreated while the County roads had not. Commissioner Kleinhenz stated that the last storm that they are discussing was a bit of a surprise. With the rain, it would have washed off the brine pretreatment. He stated that State and City roads seem to clear quicker but that is because of the amount of traffic that helps the treatment work better and quicker. There was a question regarding a portion of Southern Crossing. That was included in the bids.

The next item was Proposals for the Sheriff's Department for five 2021 or newer Sheriff Vehicles as presented by Sheriff's Captain Brandon Slate as follows:

- *Fletcher Chrysler*
  - *2022 Dodge Ram 1500 SSV Crew Cab 4x4 White*
  - *\$36,612 per truck*
  - *\$183,060 for the 5 trucks*

**Commissioner Kleinhenz motioned to Accept the low quote of subject to it meeting specifications as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

Under Miscellaneous, Chris Rutan, who is with the 9<sup>th</sup> Street Crime Watch, addressed the Commissioners regarding the Animal Ordinances. His question is that the City has adapted a much closer code/ordinance for animal lovers. He understands that they do not want to create more laws but wonders if they cannot have the owners use a tarp on the fence to block the wind. He does not understand why Bartholomew County does not have the same codes as the City. If it is 20 degrees or below, they need to bring them inside. The Commissioners stated they would consider his comments. Commissioner Kleinhenz stated that yes, they can change an Ordinance. The current ordinance has that shelter must be provided. This would provide wind blockage in addition to the shelter.

The next Commissioners Meeting will be **Monday, February 7, 2022 at 10:00 a.m.**

There being no other business, the meeting was adjourned at 11:04 a.m.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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CARL H. LIENHOOP, CHAIRMAN

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LARRY S. KLEINHENZ, MEMBER

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TONY LONDON, MEMBER

ATTEST:

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PIA O'CONNOR