

COMMISSIONERS' MEETING

November 15, 2021

The Bartholomew County Commissioners met on November 15, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were present.

Commissioner Kleinhenz gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of minutes of November 8, 2021. **Commissioner Lienhoop motioned to Approve the Minutes as presented. Commissioner Kleinhenz seconded the motion which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner London motioned to Approve Payroll as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner Lienhoop:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>11/08/21 to 11/12/21</i>	<i>21</i>	<i>\$3,499.00</i>	<i>\$1,980,000</i>

The next item was the Weekly Highway Crew Report as presented by Engineer Hollander (via Zoom) as follows: placed stone along 525 E; patched with the hot box; wedged pipes on Youth Camp and Carr Hill Roads; mowed 25th Street & Southern Crossing; and Milestone paved 1000 E.

The next item was the Monthly Crew Report for October 2021 as presented by Engineer Hollander. **Commissioner Kleinhenz motioned to Accept the Highway Monthly Crew Report for October 2021 as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Consideration of Notice to Bidders for Replacement of Bartholomew County Bridges #188 and #189 as presented by Engineer Hollander as follows:

SECTION 00 11 13

ADVERTISEMENT TO BID

BARTHOLOMEW COUNTY

COLUMBUS, INDIANA
REPLACEMENT OF BARTHOLOMEW COUNTY BRIDGES 188 AND 189
CONTRACT 1-2021

Bartholomew County (OWNER) is requesting Bids for the construction of the following Project:

Replacement of Bartholomew County Bridges 188 and 189
Contract 1-2021

Bids for the construction of the Project will be received at the Office of County Commissioner located at 440 Third Street, Suite 101, Columbus, IN 47201, until Monday, December 6, 2021, at 10 A.M., local time. At that time the Bids received will be opened and read aloud publicly.

The Project includes the following Work: Construct a new reinforced concrete slab bridge on steel H-piles for both bridges. Place full depth asphalt pavement for the approaches.

Complete digital Project Bidding Documents are available at www.strand.com or at www.questcdn.com. Download the digital Bidding Documents for \$60 by inputting Quest project number 8070487 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance with free membership registration, downloading, and working with this digital project information.

Paper copies may be obtained from the Issuing Office which is Strand Associates, Inc.[®], 629 Washington Street, Columbus, IN 47201. A nonrefundable fee of \$200 will be required (shipping and handling fees included). Overnight mailing of Bidding Documents will not be provided.

All Bidders submitting a sealed Bid shall obtain the Bidding Documents from QuestCDN.com or from Strand Associates, Inc.[®]

Bidders who submit a Bid must be a Plan Holder of record at the Issuing Office. Bids from Bidders who are not on the Plan Holders List may be returned as not being responsive.

Plan Holders are requested to provide an e-mail address if they wish to receive addenda and other information electronically. Plan Holders are requested to designate whether they are a prime contractor, subcontractor, or supplier if they want this information posted on the project Plan Holders List.

The Bid must be accompanied by Bid security made payable to OWNER in an amount of 10% of the Bidder's maximum Bid price.

The County of Bartholomew reserves the right to reject any or all Bids, to waive any technicality, and to accept any Bid which it deems advantageous. All Bids shall remain subject to acceptance for 60 days after the time set for receiving Bids.

Contract award shall be made based on the lowest responsive and responsible Bidder.

The Strand Associates, Inc.[®] project manager is D. Eric Brunn, P.E. and can be contacted at Strand Associates, Inc.[®], 629 Washington Street, Columbus, IN 47201, (812) 372-9911 regarding the project.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Published by the authority of the Bartholomew County, Indiana
Larry S. Kleinhenz, President

Dated at Bartholomew County, Indiana

November 18, 2021 and November 26, 2021

Commissioner Lienhoop motioned to Approve the Notice to Bidders for Bridges #188 & #189 as presented. Commissioner London seconded the motion which passed unanimously. Commissioner Lienhoop motioned to Sign the Title Page as presented. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration of Notice to Bidders for 2021 Year-End Bids as presented by Engineer Hollander as follows:

Notice to Bidders - 2021 Year-End Bids

- *Crushed Stone, as per specifications.*
- *Sand and Gravel, as per specifications.*
- *Corrugated aluminum or galvanized steel aluminized, or polymer coated steel culvert pipe in round or arch shall conform to AASHTO-M-196 and current Indiana Department of Transportation specifications.*
- *Form 95 must be submitted by each vendor & 10% Bid Bond included.*

Bids will be advertised Friday, November 19th and Friday, November 26th.

Bids will be opened on Monday, December 6th, 2021.

**** Bids shall be submitted on forms prescribed by Bartholomew County Commissioners, which may be obtained, from the Commissioners' Office. Each bid item shall be marked to correspond with this legal notice and shall be submitted separately. Each bid shall be accompanied by a surety bond or certified check in a sum equal to ten percent (10%) of the total bid; and non-collusion specifications, which are now on file in the Commissioners reserves the right to reject any and all bids, or any part of said bid.*

Commissioner Kleinhenz motioned to Accept the Notice to Bidders for 2021 Year-End Bids as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item, Consideration of an Order Establishing Precincts, was tabled until a later date.

The next item was the Consideration of Grant Applications Benefitting All Courts as presented by Grant Administrator Bobbie Shake as follows:

- *Reimbursable Grant*
- *For:*
 - *Interpreter Services*
 - *Video Remote Interpreting (VRI) System*
 - *Will allow Judges to log into a system and provide a remote interpreter immediately. Often the Judges would have to reset the hearing if it was determined interpreter services are needed which is a waste of the Court's time and the resource of the Sheriff's Department for transportation.*
- *Starting: January 1, 2022*
- *Ending: December 31, 2022*
- *Amount requested: \$11,500*
- *No County Match*
- *Collective for all Courts*

Grant Administrator Bobbie Shake presented the Grant Request. **Commissioner Lienhoop motioned to Sign the Interpreter Grant Application in the amount of \$11,500 as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of Grant Application for Upgrades in Court Security & the Installation of a Wayfinding/Kiosk System for All Courts as presented by Grant Administrator Bobbie Shake as follows:

Court Reform Grant

- *Through the Indiana Office of Court Services*
- *For:*
 - *Upgrades in Court Security*
 - *Installation of a Wayfinding/Kiosk System*
 - *All Courts*

- *Starting: January 1, 2022*
- *Ending: December 31, 2022*
- *Amount requested: \$132,000*

**** IT Department would be instrumental with the installation needed & has been notified about this project (Subject to Award)*

Grant Administrator Shake explained that this is a new Grant. This is for new technology as well as more security for the Courts. There would be a Kiosk on each Court Floor. Commissioner London stated that he believes that sort of technology will have a short life-span (kiosk). He believes that there will be applications soon that will use cell phones. Attorney Tucker stated the Courts do that now. He stated that anyone that wants to know the status of their case can use this. The deadline for this Grant is November 23rd. Grant Administrator Shake would like to apply for the Grant and then if they need to modify it at a later time, they can amend the Grant at that time. **Commissioner London motioned to Sign the Court Reform Grant Application as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was a Proposal for 4 UV-C Air and Surface Sanitizer Systems for the Maintenance Department as presented by Maintenance Director Rick Trimpe as follows:

UV-C Air & Surface Sanitizer Systems

- *AirPurifiersandCleaners.com*
 - *Larson Industrial 254nm UV-C Air & Surface Sanitizer System*
 - *\$13,549.00 each*
 - *Total of \$54,196.00*
- *UVC Cleaning Systems, Inc. (Cass City, MI)*
 - *M20-120 Commercial*
 - *\$22,700.00 each*
 - *Total of \$90,800.00*
 - *1 yr warranty \$9,080.00*
 - *Delivery/Setup (\$450/unit) \$1,800*

****This is through a Grant from the Indiana Criminal Justice Institute for Reimbursable Coronavirus Emergency Supplemental Funding in the amount of \$187,028.50 which was awarded on August 24, 2020 to the Circuit Court. The Grant was then given to the Sheriff's Department due to the Courts already having most of their supplies. The Sheriff's Department determined that they could not use this in the time allotment. The Grant is now being used for additional means of the Prevention of COVID-19 by the Maintenance Department.*

Commissioner London motioned to Approve the Purchase as presented. Commissioner Lienhoop seconded the motion. Commissioner London amended his motion to include “from the low bidder of AirPurifiersandCleaners.com in the amount of \$54,196.00”. Commissioner Lienhoop seconded the Amended Motion which passed unanimously.

The next item was the Consideration of the 2022 Voucher and Payroll Schedules as presented by Auditor O'Connor as follows:

**BARTHOLOMEW COUNTY
2022
VOUCHER SCHEDULE**

**DUE IN AUDITOR'S
OFFICE**

**COMMISSIONERS APPROVE
AND VOUCHERS PAID**

12/29/21
01/12/22
01/26/22
02/09/22
02/23/22
03/09/22
03/23/22
04/06/22
04/20/22
05/04/22
05/18/22

01/13/22
01/31/22
02/14/22
02/28/22
03/10/22
03/28/22
04/11/22
04/25/22
05/09/22
05/23/22
06/06/22

06/01/22

06/16/22

06/15/22

06/30/22

06/29/22

07/18/22

07/13/22

08/01/22

07/27/22

08/15/22

08/10/22

08/29/22

08/24/22

09/12/22

09/07/22

09/26/22

09/21/22

10/06/22

10/05/22

10/24/22

10/19/22

11/07/22

11/02/22

11/21/22

11/16/22

12/05/22

11/30/22

12/19/22

12/14/22

12/29/22

BARTHOLOMEW COUNTY

2022

PAYROLL SCHEDULE

**DUE IN AUDITOR'S
OFFICE**

**COMMISSIONERS
APPROVE**

PAYDATE

01/03/22

01/10/22

01/14/22

01/18/22

01/24/22

01/28/22

01/31/22

02/07/22

02/11/22

02/14/22

02/17/22

02/25/22

02/28/22

03/07/22

03/11/22

03/14/22

03/21/22

03/25/22

03/28/22

04/04/22

04/08/22

04/11/22

04/18/22

04/22/22

04/25/22

05/02/22

05/06/22

05/09/22

05/16/22

05/20/22

05/23/22

05/26/22

06/03/22

06/06/22	06/13/22	06/17/22
06/21/22	06/27/22	07/01/22
07/05/22	07/11/22	07/15/22
07/18/22	07/25/22	07/29/22
08/01/22	08/08/22	08/12/22
08/15/22	08/22/22	08/26/22
08/29/22	09/01/22	09/09/22
09/12/22	09/19/22	09/23/22
09/26/22	10/03/22	10/07/22
10/10/22	10/17/22	10/21/22
10/24/22	10/31/22	11/04/22
11/07/22	11/14/22	11/18/22
11/21/22	11/28/22	12/02/22
12/05/22	12/12/22	12/16/22
12/19/22	12/22/22	12/29/22

Commissioner London motioned to Accept the 2022 Voucher Schedule and the 2022 Payroll Schedule as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of the Treasurer's Monthly Report for September 2021 as prepared by Treasurer Barbara J Hackman. **Commissioner Kleinhenz motioned to Accept the Treasurer's Monthly Report for September 2021 as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next Commissioners Meeting will be **Monday, November 22, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned at 10:25 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

CARL H. LIENHOOP, MEMBER

TONY LONDON, MEMBER

ATTEST:

PIA O'CONNOR