

COMMISSIONERS' MEETING

October 18, 2021

The Bartholomew County Commissioners met on October 18, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Commissioner Tony London were present. Attorney Grant Tucker and County Administrator Tina Douglas were present. Auditor Pia O'Connor was present via Zoom.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of minutes of October 4, 2021. **Commissioner London motioned to approve the minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Lienhoop motioned to Approve Payroll as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Ratification of Claims. **Commissioner Lienhoop motioned to Ratify the Claims as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>10/04/21 to 10/08/21</i>	<i>40</i>	<i>\$3,642.00</i>	<i>\$2,840,852</i>
<i>10/11/21 to 10/15/21</i>	<i>12</i>	<i>\$2,492.44</i>	<i>\$1,231,325</i>

The next item was Ratification of items from the Data Board as presented by IT Director Scott Mayes as follows:

- 1. Request to modify Technology Services Agreement with Purdue University*
 - a. Extension Office Lease for 2022*
 - b. Increase the amount of June Request by \$335 for laptops & equipment*
 - c. June Request was \$3,410*
 - d. September Request with change is \$3,745*

Commissioner Lienhoop motioned to Ratify the Additional Expenditure of \$335 making the total now \$3,745 for Purdue Extension Equipment Lease for 2022. Commissioner London seconded the motion which passed unanimously.

Maintenance/License Renewals:

2. NetMotion License Renewal (IT Budget)

- a. Through Sayers
 - i. Netmotion Mobility Premium Sftwr (9/30/21-9/29/22) \$4,786.06
 - ii. Full Access to the Netmotion Platform \$ 720.00
 - Total **\$5,506.06**

3. 2FA License Renewal (IT Budget)

- a. Through CDW-G
 - i. 2FA Multi-Factor Authentication Plus **\$4,476.00**

4. VEEAM Support & Maintenance

- a. Through SHI
 - i. VEEAM Premium Support – Technical Support Renewal **\$5,818.32**

Commissioner London motioned to Ratify the 3 Maintenance/License Renewals as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

IT Director Mayes discussed the vetting process for requests through the IT Department. One focus was the requests that come in outside of the budget process. During the 2022 Budget process, there were statements made about projects not getting completed. Upon review, it was determined that the processes that were throwing them off were the ones that were not budgeted for nor run through the Data Board. They are working on getting the IT Department out of the decision making process by better use of the Data Board. He introduced the 2 newest members to the Data Board; Dalene Pattingill of the Auditor's Office and Pam Schmelz from IVY Tech. Ms. Schmelz is the Director of the IT for the Region. She developed the Cyber program at Muscatatuck. Mr. Mayes has presented a 3rd quarter

report. Highlights from that report were: completed 1,107 service tickets and 82 emergency-after-hour tickets.

The next item was the Weekly Highway Crew Report as presented by Engineer Hollander (via Zoom) as follows: Replaced pipe in Jewell Village in preparation of overlay work; side-winded stone along 575 E, 800 N & 700 E; worked on signs; patched potholes; replanted grass seed at the new Highway Garage; and All Star Paving completed paving in Moss Farms.

The next item was an Agreement with INDOT for Bridge Inspections as presented by Engineer Hollander as follows:

Boilerplate for Receiving:

- *Federal Money (80%) from INDOT*
- *For Bridge Inspection and Inventory Program*
- *For Cycle Years 2022 to 2023*
- *Term Expires April 30, 2025*

<i>a. INDOT Amount 80% Federal Share</i>	<i>\$237,117.93</i>
<i>b. <u>County Amount 20%</u></i>	<i><u>\$ 59,279.48</u></i>
<i>i. Total Amount of Project</i>	<i>\$296,397.41</i>

(Contract signed with United Consulting on September 27, 2021 to do Bridge Inspections)

This is money that is reimbursed, once we have paid it. Commissioner London stated that the amount is for 2 years so we are roughly paying \$30,000 a year for the inspections. Commissioner Kleinhenz asked about the term expiring in 2025. Dave Richter of United Consulting stated that the date should probably be 2023. **Commissioner Lienhoop motioned to Sign the Bridge Inspection Contract for the next 2 years. Commissioner London seconded the motion which passed unanimously.** Mark Webber asked when the new Highway Garage Facility would be open. Engineer Hollander was uncertain. County Administrator Douglas stated that they are waiting on phone and internet connections, which depends upon the fiber connection, so it could be another 2 months. They are also waiting on a piece of equipment that should have been here 4 months ago.

The next item was the Consideration of an Agreement with Circle K for Control Your Fleet Management Expenses as follows:

Agreement with Circle K for Control Your Fleet Management Expenses

- *Circle K Fleet Cards for every County Vehicle to purchase gasoline.*
- *Cardholder will be required to input a Driver ID & Odometer Mileage to purchase*
 - *\$0.10 off every gallon of fuel purchased for the first 6 months*
 - *After promotional period - \$0.06 flat rate off for every gallon of fuel purchased for the life of the account*
 - *Exemption Status (Federal) on account*
 - *No monthly fee for the Circle K Fleet Card*
 - *Circle K stations are open 24 hours*
 - *Circle K app can be downloaded for drivers to locate the nearest station*

With the move of the Highway Garage, they had asked the Auditor to come up with a solution as they did not want to place fuel pumps as the new site. Auditor O'Connor stated that with the Circle K setup, each person with a County vehicle will be issued a Circle K Card with their own personal ID. They will be required to enter their ID and the mileage reading to purchase fuel. For the first 6 months, we will receive a \$0.10 discount per gallon and after that we will continue to receive a \$0.06 discount for the remainder of the agreement. It also will not charge us Federal Tax that we are exempt from. There are several Circle K locations throughout the County. Commissioner Kleinhenz noted that they are also throughout the United States as we do prisoner transports from time to time. **Commissioner London motioned to Approve the Agreement with Circle K as presented. Commissioner Lienhoop seconded the motion which passed unanimously.** The Commissioners thanked Auditor O'Connor for her work on this. She also thanked Accounts Receivable/Payable Administrator Carolyn Massengale of the Auditor's Office and County Administrator Tina Douglas for their work on this as well.

The next item was the Consideration of the Clerk's July 2021 Monthly Report as presented by Commissioner Kleinhenz. **Commissioner Kleinhenz motioned to Accept the July 2021 Clerk's Monthly Report as presented. Commissioner Lienhoop seconded the motion which passed 2-0.**

The next Commissioners Meeting will be **Monday, October 25, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

CARL H. LIENHOOP, MEMBER

TONY LONDON, MEMBER

ATTEST:

PIA O'CONNOR