

COMMISSIONERS' MEETING

August 30, 2021

The Bartholomew County Commissioners met on August 30, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Attorney Grant Tucker and County Administrator Tina Douglas were also present. Auditor Pia O'Connor attended via Zoom.

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of minutes of August 23, 2021. **Commissioner London motioned to approve the minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the approval of Claims. **Commissioner Lienhoop motioned to approve Claims as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the weekly permits report as read by Commissioner London:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>08/23/21 to 08/27/21</i>	<i>29</i>	<i>\$1,902.00</i>	<i>\$1,006,200</i>

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander (via Zoom). The following work had been completed last week: mowed in Jackson & Wayne Townships; replaced culvert pipes on 550 W & 750 E; patched with Dura-patcher & Hotbox; put up signs; picked up trash; & picked up brush.

The next item was the Consideration of the Purchase of a lawn mower by Engineer Hollander as follows:

One Cub Cadet Pro Z 972 SD Slope mower with 35 HP Kawasaki engine & 166 cc Parker HGT Transmission, Twin 7.45-gallon fuel tanks with electronic fuel gauge, deck cutting width of 72" to be paid for out of Highway funds

<i>• Jacobi Sales, Inc. (Seymour, IN)</i>	<i>\$14,880</i>
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- www.tractorhouse.com -Brunkan Equipment (Worthington, IA) \$17,499
- North Central Outdoor Power (Kokomo, IN) \$18,719

Commissioner Kleinhenz motioned to accept the low bid from Jacobi Sales, Inc. in the amount of \$14,880. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of Proposals for Mowing of the New Highway Garage as presented by Engineer Hollander as follows:

- ***BNC Mowing (Columbus, IN)***

- *Mowing, weed eating, blowing main area @\$300 weekly* \$ 600.00
- *Mowing, weed eating, blowing all areas @ \$500 bi-weekly* \$1,000.00
- *Total for the month* \$1,600.00

Note: Weekly mowing will consist of all front property, sides of building, areas inside fence, lap around “hay field” to “soy bean field”. Includes weed eating all areas and blowing grass off of parking lot and drives.

Note: Bi-weekly mowing includes all listed plus back areas not seen from the road. Mowing season is usually 28 weeks starting in late March.

- ***KH Property Enhancement Solutions (Columbus, IN)***

- *Lawn care maintenance front around building – monthly* \$1,800.00
- *Lawn care maintenance back portion – monthly* \$ 594.00
- *Total for the month* \$2,394.00

Commissioner Lienhoop motioned to Award to the low bid of BNC Mowing in the amount of \$1,600 per month. Commissioner London seconded the motion which passed unanimously. Commissioner Kleinhenz stated that they are still getting complaints about roadside mowing. Engineer Hollander stated that they are working on it, using overtime to get it completed.

The next item was the Veteran’s July 2021 Monthly Report as presented by VSO Larry Garrity (via Zoom) as follows:

<i>Item</i>	<i>Monthly</i>	<i>YTD</i>
<i>In Office Interviews</i>	31	469
<i>Out of Office Interviews</i>	0	3
<i>Walk-ins</i>	31	381
<i>Incoming Phone Calls</i>	209	1,826
<i>Outgoing Phone Calls</i>	66	517
<i>Outgoing Mail</i>	4	170
<i>Incoming Fax</i>	2	159
<i>Outgoing Fax</i>	2	20
<i>Trips to VA Hospital (13 scheduled, 2 cancelled)</i>	11	79
<i>Mileage on Van</i>	987	12,372
<i>New Claims Filed</i>	9	137
<i>Veteran Disability Compensation Claims Filed</i>	15	208
<i>Veteran/Surviving Spouse Pension Claims</i>	3	39
<i>All Forms Filled Out for Veterans</i>	68	1,168
<i>Miscellaneous (see below)</i>	3	15

- *Miscellaneous (3)*
 - *Attended POW/MIA Meeting on 7-14-21*
 - *Attended VACVSO Conference Meeting 7-18-21 thru 7-22-21 via Zoom*
 - *Attended National CVSO Training 7-19-21 thru 7-21-21 via Zoom*

Commissioner Lienhoop motioned to Accept the Veteran's July 2021 Monthly Report as presented. Commissioner London seconded the motion which passed unanimously. Commissioner Kleinhenz asked what the County Council had decided regarding the van. VSO Garrity stated that they wanted him to get an appraisal for the van. The Commissioners will also check on other departments that could use the existing van being used by the Veteran's Office. Auditor O'Connor stated that it will be discussed at tonight's Council work session.

The next item was the Animal Control July 2021 Monthly Report as presented by Director Mark Case (via Zoom) as follows:

Action	Dogs	Cats	Other	Total
<i>Picked Up</i>	17	19	3	39
<i>Audits</i>	0	0	0	97
<i>Violations</i>	6	0	0	6
<i>Fines</i>	3	0	0	3
<i>Bite Cases</i>	2	0	0	2
<i>Door Hangers</i>	2	0	0	2
<i>Animals Reclaimed</i>	6	0	0	6
<i>Traps Loaned</i>	1	2	0	3
Total Cases	61	23	13	97
<i>Mileage for the month</i>	<i>Van 1 =</i>	<i>1,669</i>	<i>Van 2 =</i>	<i>2,357</i>

Commissioner Lienhoop motioned to accept the Animal Control July 2021 Monthly Report as presented. Commissioner London seconded the motion which passed unanimously.

The next item was the Consideration on Second Reading of an Ordinance to Regulate the Keeping of Animals and Providing Penalties for Violations Thereof as follows:

- ***Section I – Definitions***

- *(Added) Section (P) Breeder: any person, or other entity that breeds dogs, cats or other non-agricultural animals for purposes of sale of that offspring of said animal(s). In no event shall a Breeder operate with more than ten (10) unaltered female dogs, cats or other animals that are more than twelve (12) months old.*

- ***Section II – Definitions***

- *(Removed) Animal Control Commission – The Commission has not been in use for over twenty-five (25) years, therefore needed removed. It is better that for all suggestions come directly to the Commissioners.*

- ***Section III – Licensing***

- *Removed – No longer required.*

- ***Section III – Animal Care – (C)***

- *(Added) – It shall be unlawful for any owner of any dog, cat or other animal to abandon the same within the County. However, nothing contained herein shall prohibit an animal shelter or any organization contracted with or sanctioned by Bartholomew County to provide humane animal care from returning any feral cat that has been trapped and spayed or neutered to the location from which said cat had previously been removed.*
- **Section III – Animal Care (H)**
 - *(Added) – It shall be unlawful for a breeder or any other person or entity to keep more than ten (10) unaltered female dogs, cats or other non-agricultural animals that are more than twelve (12) months old, for purposes of breeding said dogs, cats or other non-agricultural animals for the purpose of selling the offspring.*
- **Section VII – Penalties**
 - *(Added) – Increasing all fines for any violation to \$100 for “Animal Control” with the intent of helping owners be more responsible for their animals.*
- **Section X – Repeal of Conflicting Ordinances (A)**
 - *Ordinance No. 76-16 as Adopted by the Board of Commissioners of Bartholomew County, Indiana, on November 20, 1978 is hereby Repealed and all other Ordinances of Bartholomew County that are in conflict with this Ordinance are hereby Repealed to the extent of such conflict.*

The First Reading was 2 weeks ago on August 16, 2021. Commissioner Lienhoop stated that they have made a change in Section I and Section III in the past 2 weeks. They want to change “dogs, cats or other animals” to “dogs or cats”. Commissioner Kleinhenz opened the Public Hearing portion of the meeting. Ms. Nancy Ray wanted to thank the Commissioners for the work that was put in on this and she hopes it passes. Hearing no further comments, Commissioner Kleinhenz closed the Public Hearing of the meeting. Commissioner London thinks that they have covered the needs. Commissioner Kleinhenz stated he had been contacted by a rabbit breeder and a cattle breeder. They were also contacted by a bee keeper. The change they are wanting to make hopefully will take care of that. Commissioner Lienhoop stated that the revamping of the Ordinance will help the community feel better about “puppy mills”. This puts some enforcement in place and in Section III they are also adding

verbiage regarding feral cats. If other issues arise in the future, they can amend it as needed. **Commissioner Lienhoop motioned to Accept the Ordinance on Second Reading with a change in Section I and Section III removing the terminology of “other animals” leaving it as dogs and cats only. Commissioner London seconded the motion.** Ms. Samantha Morton, Director of the Indiana Humane Society, thanked the Commissioners for their work on this. **The vote was called for and passed unanimously.** Attorney Tucker stated that this has to be published in the paper and cannot go into effect until 30 days. Animal Control Director Mark Case also thanked them for their work on this.

The next item was the Consideration of Proposals for the Coroner’s Office, Highway Garage, and Nursing thru Information Services Department as presented by IT Director Scott Mayes as follows:

Coroner’s Office

- *3 Microsoft Surface laptops with dock & accessories*
- *Paid for out of the IT budget*
 - *SHI (Somerset, NJ)* *\$4,627.41*
 - *CDW-G (Chicago, IL)* *\$4,814.31*
- *Coroner will pay out of his budget for 3 Verizon Data Plans to use with the new laptops at \$29.99 per month + Taxes & Fees for a total of \$1,079.64*

Highway Garage – new facility

- *All PC needs*
- *Paid for out of the CEDIT Highway budget*
 - *SHI (Somerset, NJ)* *\$5,547.04*
 - *CDW-G (Chicago, IL)* *\$5,886.46*
 - *Amazon* *\$6,174.07*

Nursing – new Foxpointe facility

- *All PC needs including, computers, hardware & zoom*
- *Paid for out of ARP funds*

- *SHI (Somerset, NJ)* \$5,735.16
- *CDW-G (Chicago, IL)* \$6,102.63

Auditor O'Connor agreed with the ARP funds for nursing. **Commissioner Lienhoop motioned to Award to the low bidder SHI in the amounts of \$4,627.41 for the Coroner, \$5,547.04 for the new Highway Garage and \$5,735.16 for the Nursing. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Proposal with Immedion – Fiber Cross Connect for the new Highway Garage thru Information Services Department as presented by IT Director Scott Mayes as follows:

- ***Highway Garage – new facility***
- *Dartpoints through Immedion (formerly known as Data Cave)*
- *Amendment to Master Plan Agreement*
- *Paid for out of IT Budget*
 - *One-time fee* \$299.00
 - *Monthly fee* \$149.00

He has heard good information about the Smithville Fiber for the facility. **Commissioner Lienhoop motioned to Accept the Agreement with Immedion as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Proposal with Konica Minolta (All Covered) adding elevator phone lines for the Jail and office phones for the new Nursing facility thru Information Services Department as presented by IT Director Scott Mayes as follows:

Jail

- *Contract with Konica Minolta (formerly All Covered)*
- *Current contract signed with All Covered December 16, 2019*
- *Contract was for County phone system replacement*
- *Paid out of IT Budget*
 - *Add 5 business phone lines for Jail elevators* \$99.95 per month

- *Voice adapter equipment one-time fee* \$261.00
 - *Homeland Security requires phones in all jail elevators*
 - *Will take 5-6 weeks for equipment order & installation*

Commissioner Kleinhenz asked that he work with Auditor O'Connor to break out the costs for the Jail. Auditor O'Connor agreed that it needs to be done for 2022 going forward and for other departments as well.

Nursing – new Foxpointe facility

- *Contract with Konica Minolta (formerly All Covered)*
- *Current contract signed with All Covered December 16, 2019*
- *Contract was for County phone system replacement*
 - *Add 4 business phone lines for Nursing* \$87.96 per month
 - *Paid for out of IT budget*
 - *Equipment one-time fee* \$636.00
 - *Paid for out of ARP funds*

Commissioner London motioned to Accept the Agreement with Konica Minolta for the Jail and for the Nursing as presented. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of a Proposal with Security Pros for Electronic Security Deployment for the new Nursing facility at Foxpointe thru Information Services Department as presented by IT Director Scott Mayes as follows:

- ***Nursing – new Foxpointe facility***
- *Security Pros (Sellersburg, IN)*
 - *Cameras & Electronic Door Locks* \$15,965.90
 - *Paid for out of ARP funds*

Director Mayes stated that they had requested 2 quotes but Koorsen did not quote. **Commissioner Kleinhenz motioned to Accept the Agreement with Security Pros for Nursing in the amount of**

\$15,965.00 as presented. Commissioner London seconded the motion which passed unanimously. Auditor O'Connor noted it will be paid for out of ARP funds.

The next item was the Consideration of a Flower and Maintenance Agreement with Becky's Flowers as follows:

- ***Becky's Flowers***
- *3-year agreement*
- *2022 thru 2024*
- *\$5,750 per year*
- *Includes:*
 - *Spring – Pansies – March thru May*
 - *Summer – Summer Annuals – May thru September*
 - *Fall – Mums – September thru November*
 - *Winter – Evergreen Shrubs – November thru March*
- *To be paid quarterly at \$1,437.50 each quarter*
 - ***Either party can void the contract with a 30-day notice****

Commissioner Lienhoop stated this covers the planters in front of the GOB. **Commissioner Lienhoop motioned to Accept the Agreement with Becky's Flowers as presented above. Commissioner London seconded the motion which passed unanimously.**

The next item was the Treasurer's June 2021 Monthly Report as prepared by Treasurer Barbara Hackman. **Commissioner Kleinhenz motioned to Accept the Treasurer's June 2021 Monthly Report as presented. Commissioner London seconded the motion which passed unanimously.**

All Bartholomew County Offices will be closed on **Monday, September 6, 2021 in Observance of Labor Day.**

The next meeting will be a **Special Meeting on Thursday, September 2, 2021 at 10:00 a.m. for the Approval of Payroll ONLY.**

The next regular scheduled Commissioners Meeting will be **Monday, September 13, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned at 10:42 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

CARL H. LIENHOOP, MEMBER

TONY LONDON, MEMBER

ATTEST:

PIA O'CONNOR