

COMMISSIONERS' MEETING

April 26, 2021

The Bartholomew County Commissioners met on April 26, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Auditor Pia O'Connor, Attorney Grant Tucker and County Administrator Tina Douglas were also present.

In attendance was Animal Control Director Mark Case.

In attendance via Zoom were:

Tax Administrator Chris West, Auditor's Office	Engineer Danny Hollander
County Assessor Ginny Whipple	County Recorder Tami Hines
Sergeant Jim Stevens, Sheriff's Department	Trena Carter, ARa
Heather Siesel, SWMD Director	VSO Larry Garrity
Councilman Jorge Morales	Dana DelSignore, owner Garden City MHC
Charlie Day, DLZ	Dave Richter, United Consulting
Mark Webber, The Republic	John Clark, White River Broadcasting

Commissioner Kleinhenz gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of the Minutes of April 19, 2021. **Commissioner London motioned to approve the minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Approval of Claims. **Commissioner Lienhoop motioned to approve the Claims as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was a Public Hearing for a Community Development Block Grant (CDBG) Request for a water line for the Garden City Mobile Home Community as presented by Trena Carter of ARa. Ms. Carter stated that she has been working with Dana DelSignore on this project. This is the opportunity for questions and comments regarding the project. The proposal is due on Thursday.

Public Notice that on June 25, 2021, Bartholomew County intends to apply to the Indiana Office of Community and Rural Affairs for a Grant from the State Community Development Block Grant (CDBG) Wastewater/Drinking Water Program. The fund will be used for a

Community Development Project which consists of a waterline to an unserved area describes as Garden City Mobile Home Community.

Commissioner Kleinhenz opened the Public Hearing portion of the meeting. Dana DelSignore stated that this has been a project they have been working on since 1977. Hearing no other comments, the Public Hearing portion was closed. **Commissioner Lienhoop motioned to approve the Proposal for the CDBG. Commissioner London seconded the motion which passed unanimously.**

The next item was the weekly permit reports as read by Commissioner Kleinhenz:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
04/19/21 to 04/23/21	32	\$4,320.00	\$2,512,762

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander. The following work had been completed last week: side-winded 450 N; patched; picked up brush in right-of-way; added onto a pipe under Becks Grove Road; placed dirt along 1000 E; broke up and graded additional millings at the new garage site.

The next item was the Proposal for one Rider Scrubber/Sweeper for the new Highway Garage as follows:

1. Tynan Equipment Company (Indianapolis, IN)

a. Scrubmaster B175R \$20,900.00

2. MH Equipment Company (Indianapolis, IN)

a. Karcher Brand \$21,750.00

b. Scrubmaster B175R \$21,986.33

Commissioner Kleinhenz motioned to award to the low bid of Tynan Equipment Company for \$20,900. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was a Decision regarding vehicles for the Sheriff's Department as presented by Sergeant Jim Stevens. The bids received last week were as follows:

Five 2021 Crew Cab ½ Ton Trucks & One 2021 Charger RWD:

- **John Jones, PPV (Salem, IN)**

- **Grand total of \$184,194**

Sergeant Stevens asked that they award the bid to John Jones, but due to funding constraints, they will be purchasing only 5 trucks and 1 car, not the 6 trucks that were quoted. **Commissioner Lienhoop motioned to Award the bids to John Jones for \$178,960. Commissioner London seconded the motion which passed unanimously.** Mark Webber asked for the make and models which Commissioner London reviewed.

The next item was the presentation of the Recycling Center Report as presented by Heather Siesel. Ms. Siesel stated that as far as education, their numbers were extremely low due to COVID. They have only had interaction with 35 kids. She also gave the monthly averages of waste that has been brought in. **Commissioner Lienhoop motioned to accept the Recycling Center Report as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the March 2021 Animal Control Report as presented by Animal Control Director Mark Case as follows:

<i>Item</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>TOTAL</i>
<i>Picked Up</i>	18	13	0	31
<i>Audits</i>	0	0	0	87
<i>Violations</i>	4	0	0	4
<i>Fines</i>	2	0	0	2
<i>Bite Cases</i>	4	0	0	4
<i>Door Hangers</i>	0	0	0	2
<i>Animals Reclaimed</i>	4	0	0	4
<i>Traps Loaned</i>	0	1	0	1
TOTAL CASES	81	28	10	119
Van Mileage	Van #1	1,890	Van #2	1,165

The number of bite cases was up, but mostly because of people trying to break up dogs that were fighting. **Commissioner London motioned to accept the report as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the March 2021 Veteran's Report as presented by VSO Larry Garrity as follows:

<i>In Office Reviews</i>	<i>24</i>	<i>333</i>
<i>Out of Office Reviews</i>	<i>0</i>	<i>0</i>
<i>Walk-ins</i>	<i>8</i>	<i>249</i>
<i>Incoming calls</i>	<i>231</i>	<i>1,176</i>
<i>Outgoing calls</i>	<i>38</i>	<i>271</i>
<i>Outgoing mail</i>	<i>3</i>	<i>157</i>
<i>Incoming faxes</i>	<i>2</i>	<i>149</i>
<i>Outgoing faxes</i>	<i>1</i>	
<i>Trips to the VA</i>	<i>10</i>	<i>41</i>
<i>Mileage</i>	<i>957</i>	<i>8,891</i>
<i>New claims</i>	<i>10</i>	<i>103</i>
<i>Disability claims</i>	<i>15</i>	<i>143</i>
<i>Veterans & Surviving Spouse claims</i>	<i>2</i>	<i>25</i>
<i>All forms</i>	<i>83</i>	<i>830</i>
<i>Miscellaneous</i>	<i>2</i>	

VSO Garrity had attended a District Training in Salem and a POW/MIA meeting at the VFW. **Commissioner Lienhoop motioned to accept the report as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Ratification of Grant Applications for Emergency Management as presented by County Administrator Tina Douglas. This is due to the total amount for the Drones being listed \$2,000 lower than the actual amount. The Application with the corrected amounts are as follows:

2021 Grant Application for Emergency Management through the State Homeland Security Program (SHSP) Grant for Purchase of the following:

- *2 Drones*
 - *Including training & licensing*

- *For the Sheriff's Department*
 - **\$85,894.00 was presented last week as \$83,894.00**
 - *Magnetometer*
 - *Walk-thru & moveable*
 - *For City Hall*
 - **\$5,822.00**
 - *2 Handheld Metal Detectors*
 - *For CPD*
 - **\$320.00**
 - *Computer set-up*
 - *For law enforcement officer monitoring magnetometer*
 - **\$1,277.00**
 - *Cameras*
 - *Internal & External*
 - *At City Hall & Law Enforcement Building*
 - **\$95,703.00**
 - *Cameras*
 - *Evolution Fire & Police Training Facility*
 - **\$23,200.00**
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- | | |
|--------------------------------------|----------------------------|
| ▪ <i>County Portion of Requests</i> | <u>\$ 85,894.00</u> |
| ▪ <i>City Portion of Requests</i> | <u>\$126,322.00</u> |
| ▪ <i>Grand Total of all Requests</i> | <u>\$212,216.00</u> |

Commissioner London motioned to approve the Grant Application Ratification for the amendment as the total cost for the Drones was \$2,000 more than was presented last week. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was the Consideration of Amendment No. 7 to the Bartholomew County Government Flexible Benefit Plan as follows:

Amendment No. 7 Made to the Flexible Benefit Plan Due to COVID:

- *This Plan's FSA and DCAP Programs will allow the full amount of unused funds from the 2020 Plan Year to be carried over to the 2021 Plan Year. Any unused funds from 2021 Plan Year may be carried over to the 2022 Plan Year.*
- *Employees with children who turned age 13 in the 2020 or 2021 Plan Year will be reimbursed for their expenses from the 2020 Plan Year Balance (including carry-over or grace period)*
- *Carry Over amount will be a maximum of \$550 for the 2021 Plan Year. This amount will be adjusted automatically each following year to the maximum carry-over amount allowed by IRS Regulations.*

Commissioner Lienhoop motioned to approve the Amendment as presented. Commissioner London seconded the motion which passed unanimously.

The next item, under Miscellaneous, was the Consideration of a Professional Services Agreement with Baker-Tilly for the American Rescue Plan (ARP) as presented by Auditor O'Connor as follows:

- *Consulting related services related to the American Rescue Plan (ARP).*
- *Services will include:*
 - *Fiscal Recovery Fund (FRF) of the ARP program support.*
 - *Other elements of the ARP and potential State and/or Federal Funding.*
 - *Paid out of the ARP.*
 - *Amount will not exceed \$25,000.*

Attorney Grant Tucker stated that as we are receiving a large sum of money over the next 2 years, this is to make certain that the money is spent within the guidelines. He stated that Auditor O'Connor and her office had done an excellent job with the CARES Act Funding from last year. This is more that the Auditor's Office should have to deal with. Auditor O'Connor stated that when the CARES Act Funding was received, she pushed back and stated that they could handle this. This amount of money has to be paid back if it is not used correctly then we have to pay it back. Commissioner London stated that not only will they help us navigate the spending, but they will also help us obtain other available funds that we are not included in the ARP. Commissioner Kleinhenz stated that he had spoken with

Engineer Hollander as well as Dave Richter of United Consulting and Charlie Day of DLZ regarding grant opportunities for the Highway. **Commissioner London motioned to Approve the Professional Services Agreement with Baker-Tilly as presented. Commissioner Lienhoop seconded the motion.** Mark Webber asked for the spelling and location of Baker-Tilly. Attorney Tucker stated that we have worked with these individuals many times before. John Clark asked if this contract was for the entire period of the funding or limited to one year. The Commissioners stated this is an hourly contract so they are hoping it will cover the entire time frame. The hourly rate varies by individual and profession. Mark Webber asked if this would need approval by the County Council as well. Commissioner Kleinhenz stated they do not. They will be made aware of this. Councilman Jorge Morales stated that was correct. The Council is in agreement with this contract based on the exposure they have if they do not spend the money as allowed. **The vote was called for and passed unanimously.**

The next Commissioners Meeting will be **Monday, May 3, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

CARL H. LIENHOOP, MEMBER

TONY LONDON, MEMBER

ATTEST:

PIA O'CONNOR