

## COMMISSIONERS' MEETING

March 8, 2021

The Bartholomew County Commissioners met on March 8, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Attorney Grant Tucker and County Administrator Tina Douglas were also present. Auditor Pia O'Connor was in attendance via Zoom meeting.

In addition to the above listed people, the following were present at the meeting:

IT Director Scott Mayes	
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In attendance via Zoom were:

Tax Administrator Chris West, Auditor's Office	Engineer Danny Hollander
County Assessor Ginny Whipple	County Recorder Tami Hines
Office Manager Tammy Johannasen	County Surveyor E.R. Gray
Councilman Jorge Morales	Charlie Day, DLZ
Dave Richter, United Consulting	John Clark, White River Broadcasting
Mark Webber, The Republic	

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of the Minutes of March 1, 2021. **Commissioner London motioned to approve the minutes as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner Lienhoop motioned to approve the Payroll as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the weekly permit reports as read by Commissioner Kleinhenz:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
03/01/21 to 03/05/21	30	\$2,302.00	\$915,444

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander. The following work had been completed over the last week: patched with dura-patchers and hot box; put out high water signs; cleaned debris from flooded road; cleaned out pipes; crack sealed in the Meadows and on 500 E; pulled back stone on 930 S and Seymour Road; driveway culvert on Old Nashville Road. Commissioner Kleinhenz noted that they had patched the Tannehill Bridge. Engineer Hollander stated that the expansion joint had been struck by a snow plow.

Engineer Hollander presented the January 2021 Monthly Highway Fund, Local Roads & Streets Fund and the Cumulative Bridge Fund Report.

The next item was the Consideration of Notice to Bidders for Hartman Drive Full Depth Reclamation (FDR) Project as presented by Engineer Hollander as follows:

***Notice to Bidders:***

*Full Depth Reclamation of Approximately 1,300' of an Asphalt Millings Road*

*Advertised: Thursday, March 11 & Thursday, March 18*

*Bids to be opened: Monday, March 29, 2021*

Engineer Hollander stated that they had built the road out of asphalt grindings. They will do the entire stretch of the road which will give it a very solid base. Mark Webber asked about a time frame. Engineer Hollander stated that it has to be a certain temperature so probably more like May or June but he has to bid it now. **Commissioner Lienhoop motioned to Accept the Notice to Bidders as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Resolution Authorizing One County Commissioner to Electronically Sign Contracts with the Indiana Department of Transportation (INDOT) in order to Bind Bartholomew County to the Terms and Conditions of the Contract as follows:

*INDOT is now requiring all contracts & agreements be signed electronically using Docu-sign, Commissioners email, and this allows for only one (1) Commissioner to sign electronically. (INDOT had require all 3 signatures in hard copy.)*

Attorney Tucker stated that this is a request by INDOT that they have changed. **Commissioner London motioned to Approve the Resolution as presented. Commissioner Lienhoop seconded the motion which passed unanimously.** The Resolution states the Chairman will sign unless the Chairman is not in attendance of the meeting.

The next item was the Decision regarding Office Panels & Hardware for the Surveyor's Office as presented by Surveyor E.R. Gray III. Surveyor Gray is requesting rejection of all of the received bids so that they can rebid the panels with better specifications. His office did not specify what price level of fabric they wanted in their bid request. Therefore, they cannot adequately compare the two quotes provided since they were based on different prices of fabric. **Commissioner Kleinhenz motioned to reject the current bids and resend bid requests. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of an Extension of Memorandum of Understanding between the City of Columbus, Indiana by and through its Department of Parks & Recreation and Bartholomew County, Indiana by and through the Bartholomew County Commissioners and the Judges of the Bartholomew Circuit and Superior Courts as presented by Office Manager Tammy Johannasen as follows:

*Extension of Memorandum of Understanding for Circuit and Superior Courts to use the Commons for the purpose of Jury Selection to abide by the social distancing requirements. This MOU shall cover the time period from March 1, 2021 through December 31, 2021. (Paid for out of the CAREs Act Funding).*

Office Manager Johannasen stated that this is just an extension of the 2020 agreement. This allows them to have an off-site location for jury selection. Attorney Tucker has reviewed the Agreement. **Commissioner London motioned to accept the Extension of the MOU as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Consideration of Incarcerated Offenders Provider Agreement with the Indiana Family & Social Services Administration as presented by Jail Commander John Martoccia as follows:

*During the 2015 Legislative Session the General Assembly passed House Enrolled Act (HEA) 1229, which authorized Family and Social Services Administration (FSSA) and*

*an interested County to enter into an agreement (contract) for purposes of making Medicaid available to cover eligible offenders who are incarcerated and to help coordinate benefits coverage for offenders transitioning to civilian life. Such agreement must take the form of a Contract.*

*Original five (5) year Agreement (Contract) was signed December 30, 2015 to December 29, 2020.*

*Contract covers two scenarios:*

- 1. FSSA makes coverage available to eligible offenders for inpatient services and the County reimburses FSSA in the amount of the State share.*
- 2. The County assists offenders whose period of incarceration is ending to apply for Medicaid, including Healthy Indiana Plan (HIP) 2.0.*

*This agreement will be effective January 1, 2021 and will terminate on December 31, 2023 – Three (3) Year Agreement. Parties may renew this Agreement under the same Terms & Conditions for an additional two (2) years. The term of this Agreement may not be longer than six (6) years. Any renewal of this Agreement shall be in writing.*

**Commissioner Lienhoop motioned to accept the agreement as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of Annual Maintenance Renewals for Information Services Department as presented by IT Director Scott Mayes as follows:

- *Software Solutions (SSI)*
  - *for AP & Payroll Software*
  - *for the Auditor's Office*
  - *(IT Budget)* \$27,507.59
- *SHI – Microsoft Enterprise Agreement & Annual payment*
  - *requirement of licenses for Microsoft products*
  - *used throughout the County*
  - *(IT Budget)* \$143,588.61

- *CityForce (formally Franklin Systems)*
  - *for Code Enforcement Office*
  - *Records Management Software*
  - *(IT Budget)* \$4,338.20
- *SHI – Palo Alto Services*
  - *for Edge Firewalls-Security Service Subscriptions*
  - *(IT Budget)* \$4,523.46
- *Government Utilities Technology Services (GUTS)*
  - *for Tax Billing & Management Software*
  - *(IT Budget)* \$29,767.00

**Commissioner Lienhoop motioned to approve the above listed Annual Maintenance Renewals as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was Proposals for Information Services for IT Network cabling for the new Highway Garage, presented by IT Director Mayes as follows:

***IT Network Cabling for the new Highway Garage***

- *Forster Electrical (total project)* \$12,889.00
- *Gaylor Electric (total project)* \$16,200.00

**Commissioner London motioned to accept the low bid of \$12,889 from Forster Electrical. Commissioner Lienhoop seconded the motion which passes unanimously.**

The next item was Proposals for Fire Alarm Panels for All County Buildings as presented by IT Director Mayes as follows:

***Telephone line installations for all County buildings required for Fire Alarm Panel Monitoring***

- *Forster Electrical (total project)* \$4,876.00
- *Gaylor Electric (total project)* \$9,255.00

*To be paid out of the Maintenance Fund*

**Commissioner Lienhoop motioned to accept the low bid of \$4,876 from Forster Electrical.**

**Commissioner London seconded the motion which passed unanimously.**

The next item was the Second Reading of an Ordinance Regulating the Cutting and Excavating of County Roads and Rights-of-Ways as follows:

***An Ordinance Regulating the Cutting and Excavation of County Roads and Rights of Ways. This Ordinance Repeals Ordinance No. 1988-15.***

*It shall be unlawful for any person, firm or corporation to cut, dig, trench, excavate, grade, tunnel, bore or in any way disturb any road, street, alley, sidewalk, roadside ditch, right of way or other public place for any purpose whatsoever, or to attach or remove any wire, pipe or conduit from any Bartholomew County bridge, overpass, or underpass, in any Bartholomew County right of way without first filing with the Bartholomew County Highway Engineer a written application for a permit to make such a cut or excavation provided or approved by the Bartholomew County Highway Engineer, at least three (3) days in advance of the time of beginning the work to be done under such permit, and without first procuring such permit therefore, executing a bond to cover all damages occasioned by such work, and restoring the place where such work has been done in good condition, and in the manner provided by the term of this Ordinance.*

*In case of an emergency, cutting and excavation may proceed without delay on condition that within twenty-four (24) hours after the commencement of such cutting or excavation, a bond shall be posted, notice of such work shall be given and a permit shall be applied for and obtained from the Bartholomew County Highway Engineer.*

These changes will make Bartholomew County far more affordable to utility providers to install their necessary hardware. Commissioner London stated that it will allow “plowing” for installations of items such as fiber optic. Attorney Tucker stated that the Broadband companies had called this out as

an issue within Bartholomew County, but it will benefit all utilities. It also updated the bond amounts. **Commissioner Kleinhenz opened the meeting for public comment. Hearing no comments, he closed the public hearing. Commissioner London motioned to Approve on Second Reading the Ordinance as presented and repeal Ordinance 1988-15. Commissioner Lienhoop seconded the motion which passed unanimously.** Mark Webber, of The Republic, asked if there are further changes that will be coming. The Commissioners agreed that there most likely will be, but they do not have any to discuss at this time.

The next item was the Consideration of an Agreement with Universal Valuation, Inc. for Annual Appraisal Services as follows:

***Annual Maintenance Fee for “Proof of Loss Service Guarantee”***

- *For 16 of the County’s structures*
- *Effective through March, 2022.*
- *\$615.00*

**Commissioner Lienhoop motioned to Accept the Agreement with Universal Valuation, Inc. for \$615.00. Commissioner London seconded the motion which passed unanimously.**

There will be no Commissioners Meeting next Monday, March 15, 2021 due to Spring Break.

The next Commissioners Meeting will be **Monday, March 22, 2021 at 10:00 a.m.**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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LARRY S. KLEINHENZ, CHAIRMAN

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CARL H. LIENHOOP, MEMBER

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TONY LONDON, MEMBER

ATTEST:

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PIA O'CONNOR