

## ELECTION BOARD MEETING MINUTES

APRIL 23, 2020

10:00 A.M.

Those in attendance: James Holland (Chairman), Julie Schuette (Vice-Chairman), Jay Phelps (Secretary), and Shari Lentz (Voter Registration Supervisor)

Chairman, Jim Holland called the meeting to order.

Clerk, Jay Phelps, informed the board that the Secretary of State's office will be providing personal protective equipment to each county to be used by pollworkers and election staff as a result of the COVID 19 pandemic.

Jay Phelps made a motion to use Donner Center as a satellite location for early voting that will begin on Tuesday, May 26<sup>th</sup> – Saturday, May 30<sup>th</sup> from 8:00 a.m. – 5:00 p.m. and also on Monday, June 1<sup>st</sup> from 8:00 a.m. – 12:00 p.m. The board approved the motion by acclamation.

Due to the ever-changing environment of the pandemic, the board will make a determination of the reduced number of vote center locations at the public test that will be held on May 14<sup>th</sup> at 10:00 a.m.

Jay Phelps also recommended to the board that two additional sanitizers serve as pollworkers at each vote center board. The sanitizers will wipe down voting machines, electronic pollbooks and other surfaces in order to protect the safety of the pollworkers and voters. Jay also advised the board that pollworker training would be facilitated in the Child Support Courtroom in small groups in an effort to keep everyone safe.

Lastly, the board reviewed and signed a resolution that would allow the counting of absentee ballots to begin at 6:00 a.m. on Election Day.

With no further business to discuss, Julie Schuette made a motion to adjourn the meeting. Jay Phelps seconded the motion. The motion passed unanimously.