

## COMMISSIONERS' MEETING

November 7, 2016

The Bartholomew County Commissioners met in regular session on November 7, 2016 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also in attendance.

Chairman Flohr called the meeting to order. Catherine Greenlee from the Auditor's Office gave the Invocation and led the Pledge of Allegiance.

The first order of business was the approval of the October 31, 2016 Commissioners' Meeting Minutes. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Flohr read the New Permit Report dated 10/31/16 to 11/4/16. Thirty-two (32) permits were issued with fees collected of \$3,246 and estimated construction costs of \$1,704,843.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: patched roads; picked up trash; mowed in Ohio and Clay Townships; stoned along roads in Flatrock Township; removed fence and trees on 850W; replaced pipe on 100N and 800S; and paved on 500W from Georgetown Road to Ohio Ridge.

Mr. Hollander requested the **release of Driveway Bond 16B-01** for Lot 12 in West Pointe Subdivision of Harrison Township and **Driveway Bond 16B-04** for Lot 1 in Mineral Springs Subdivision of Sandcreek Township. Commissioner Kleinhenz motioned to release the two driveway bonds. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, IT Director Scott Mayes presented two items for **ratification** that were approved in that morning's Data Board Meeting. First was \$1,950 for the **renewal of the**

**Seamless Docs contract** for the electronic workflow system used to process warrants. Commissioner Lienhoop motioned to approve the expenditure. Commissioner Kleinhenz seconded the motion that passed unanimously.

Mr. Mayes then introduced 911 Director Ed Reuter to request the **ratification of \$13,141.47 for a new server** to accommodate an upgrade of the Audiolog recording system. When Sound Communications, Inc. attempted a system upgrade it was discovered that the current server was obsolete. With the new Audiolog server, Sound Communications has reestablished access to the recordings prior to 10/27/16, except for roughly 30 hours which were lost during the transition. The cost is to be paid from 911 funds. Chairman Flohr made a motion to ratify the expenditure to Sound Communications for a new server. Commissioner Lienhoop seconded the motion that passed unanimously. Additionally, Mr. Reuter said that it is being considered to transfer the recordings to Data Cave storage more frequently than every three years or so to minimize the risk of data loss.

Next, Mr. Reuter presented a quote for four **(4) replacement chairs at the EOC**. AllPro Sales, LLC (Goshen) quoted \$2,750.40 for three (3) Pearl 350 High Back Chairs and \$1,343.20 for one (1) Pearl 550 High Back Chair. The expense is not covered under state statute and; therefore, not payable from 911 Funds. The General Fund would be tapped for payment. Commissioner Lienhoop motioned to accept the quotes from AllPro Sales for the purchase of chairs. Commissioner Kleinhenz seconded the motion that passed unanimously.

The next three agenda items being considered were three (3) **Memorandums of Understanding between Bartholomew County, SunGard Public Sector, LLC, and each agency regarding the use of SunGard's OSSI Software** by the Columbus Fire Department, the Columbus Animal Care Services, and Bartholomew County Animal Control Services. The MOU agreements will be used to establish the responsibility of each agency in regards to the connectivity to the OSSI program, as well as receiving computer-aided dispatch information related to their agency. Commissioner Kleinhenz

made a motion to enter into the MOUs. Commissioner Lienhoop seconded the motion that passed unanimously.

On behalf on the **Clerk's Office**, Chairman Flohr presented for consideration the ratification of a bill from **Information & Records Associates, Inc.** The bill of \$2,577 was for renewal of licensing and software support of the **DocuWare** Professional Server and 6 clients. The period covered would be 1/1/17 through 12/31/17. The invoice would be paid from the Clerk's Perpetuation Fund. Commissioner Kleinhenz motioned to approve the ratification. Commissioner Lienhoop seconded the motion that passed unanimously.

The Sheriff's Department also had **ratification** items to be considered. First was a bill totaling \$5,533.90 from **Circle R Mechanical** for replacing piping on the boiler tank. The improvement was prompted by state statute. Commissioner Lienhoop motioned to ratify that expenditure. Commissioner Kleinhenz seconded the motion that passed unanimously.

The next Sheriff's Department's item to be **ratified** was originally addressed in the June 13<sup>th</sup> Commissioners' Meeting. At that meeting, two (2) quotes had been obtained to replace the commercial-grade **garbage disposal at the jail** - one from Grainger (Texas) for \$5,358.40 and the other from South Central (Columbus) for \$3,353.66. The Model SS-500-30 disposal from South Central was found to be inadequate/unacceptable. South Central then bid \$3,899.29 on an upgraded Model SS-500-28. Commissioner Lienhoop motioned to ratify the additional \$545.63 to South Central for the better disposal. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next, DLZ representative Charlie Day presented a professional services agreement with **DLZ Indiana LLC** to develop a **Life Cycle Cost Analysis** for the County Courthouse and Veterans Memorial for a cost of \$7,000. The DLZ architects and engineers would visually review building components and building systems to ascertain the general overall existing condition. Chairman Flohr motioned to contract with DLZ

for a Life Cycle Cost Analysis. Commissioner Kleinhenz seconded the motion that passed unanimously.

The next item of business was consideration of the **Commissioners' 2017 Monthly Meeting Schedule** (*See attached*). Meetings will continue to be held each Monday at 10:00 a.m., unless bumped to Tuesday at 10:00 a.m. due to a holiday. Tuesday meetings in 2017 are scheduled for: January 3rd, January 17<sup>th</sup>, May 30<sup>th</sup>, September 5<sup>th</sup>, and December 26th. Chairman Flohr motioned to approve the Commissioners' 2017 Monthly Meeting Schedule as presented. Commissioner Kleinhenz seconded the motion that passed unanimously.

Commissioner Lienhoop acknowledged the receipt of the October, 2016, **Treasurer's Report** signed by County Treasurer Pia O'Connor. Commissioner Lienhoop made a motion to accept the October Treasurer's Report for submission to the SBOA. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the consideration to **waive permit fees** requested by the City of Columbus in building a structure to store extra police and auxiliary vehicles. Inspections would still be required. Chairman Flohr motioned to waive the permit fees. Commissioner Lienhoop seconded the motion that passed unanimously.

Under Miscellaneous was a reminder that **County Offices would be closed** Tuesday, November 8th, for the General Election and on Friday, November 11<sup>th</sup> in observance of Veterans Day.

The next Commissioners' Meeting will be held on Monday, November 14, 2016, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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RICHARD A. FLOHR, CHAIRMAN

ATTEST:

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LARRY S. KLEINHENZ, MEMBER

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BARBARA J. HACKMAN

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CARL H. LIENHOOP, MEMBER

## **SCHEDULE OF COMMISSIONER'S MONTHLY MEETINGS FOR 2017**

(All meetings will be held on Monday, unless otherwise indicated)

### **JANUARY MEETINGS**

3 10:00 A.M. TUESDAY  
9 10:00 A.M.  
17 10:00 A.M. TUESDAY  
23 10:00 A.M.  
30 10:00 A.M.

### **FEBRUARY MEETINGS**

6 10:00 A.M.  
13 10:00 A.M.  
20 10:00 A.M.  
27 10:00 A.M.

### **MARCH MEETINGS**

6 10:00 A.M.  
13 10:00 A.M.  
20 10:00 A.M.  
27 10:00 A.M.

### **APRIL MEETINGS**

3 10:00 A.M.  
10 10:00 A.M.  
17 10:00 A.M.  
24 10:00 A.M.

### **MAY MEETINGS**

1 10:00 A.M.  
8 10:00 A.M.  
15 10:00 A.M.  
22 10:00 A.M.  
30 10:00 A.M. TUESDAY

### **JUNE MEETINGS**

5 10:00 A.M.  
12 10:00 A.M.  
19 10:00 A.M.  
26 10:00 A.M.

### **JULY MEETINGS**

3 10:00 A.M.  
10 10:00 A.M.  
17 10:00 A.M.  
24 10:00 A.M.  
31 10:00 A.M.

### **AUGUST MEETINGS**

7 10:00 A.M.  
14 10:00 A.M.  
21 10:00 A.M.  
28 10:00 A.M.

### **SEPTEMBER MEETINGS**

5 10:00 A.M. TUESDAY  
11 10:00 A.M.  
18 10:00 A.M.  
25 10:00 A.M.

### **OCTOBER MEETINGS**

2 10:00 A.M.  
9 10:00 A.M.  
16 10:00 A.M.  
23 10:00 A.M.  
30 10:00 A.M.

### **NOVEMBER MEETINGS**

6 10:00 A.M.  
13 10:00 A.M.  
20 10:00 A.M.  
27 10:00 A.M.

### **DECEMBER MEETINGS**

4 10:00 A.M.  
11 10:00 A.M.  
18 10:00 A.M.  
26 10:00 A.M. TUESDAY