

COMMISSIONERS' MEETING

August 15, 2016

The Bartholomew County Commissioners met in regular session on August 15, 2016 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry Kleinhenz and Carl Lienhoop were present. Chairman Rick Flohr was absent. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also in attendance.

Commissioner Lienhoop called the meeting to order, gave the Invocation and led the Pledge of Allegiance.

The first order of business was a presentation on the **County ADA (American Disabilities Act) Self-Evaluation and Transition Plan** as presented by Sara Hicks of DLZ. Ms. Hicks explained that local governments are required to develop their communities to meet requirements of the ADA to continue to receive federal funding. The intent of the ADA was to provide people with disabilities the same access to services and programs as those without disabilities. This would be accomplished through physical modifications to buildings, relocation of services/activities to ADA-compliant facilities, or providing benefits in a manner meeting ADA requirements. While enacted in the early 1990's, most government agencies did not move forward with such enhancements. Consequently, within the last five to six years, the federal ADA enforcement branch partnered with INDOT to facilitate the increased accessibility of services and programs. Bartholomew County was reviewed according to its ADA Title II classification. The county's 12 parks and 12 government facilities (either owned or leased) were audited for compliance. The review was broken down into two parts: 1) the Self-Evaluation Report, and 2) the ADA Transition Plan. The self-evaluation included data collection analysis and ranking of proposed barriers. Once the issues were determined, corrective measures were proposed along with an implementation schedule and financing plan to aid with transitioning into compliance. Various parking, curbing, ramps and sidewalks at several facilities had slope issues. Accessible service counters were also an issue in several

offices. One of the biggest issues in the parks was accessible connection to the various features. Exceptions were ranked and prioritized as high, medium and low. Most of the items found were low priority. Decisions on low priority items would be based on the cost involved to remedy the situation versus the degree of improvement that would be achieved upon the situation itself. Charts of estimated costs are attached.

Programs and policies were reviewed, e.g., how the county conducts meetings. In general, the 100+ page report goes into great detail. They discussed how to make the meetings more accessible with possible training of current staffing. The need for hearing accessible equipment for Public Safety was also noted. The Public Hearing portion ends this Friday, August 19, 2016. The adopted document will be a living document that will have updates as needed. Lynn Fleming asked where she could get a copy of the presentation as there had been issues with the projector. There is a copy of this in the Commissioner's Office and at the Circulation Desk of the Bartholomew County Public Library. Commissioner Lienhoop asked how these documents were going to be reviewed by the Federal Government. Ms. Hicks stated that there is no indication that it will be looked at after the initial document is approved. Auditor Hackman stated that as part of the requirements, this document needs to be on the County website. Laura DeDomenic stated that in her neighborhood, they have added many ramps for the sidewalks. She had asked the City how they had paid for these changes. The City stated most of them were grant funded. Ms. Hicks stated that is something they do help with as far as funding. Ms. DeDomenic asked if there would be grants available for lowering counters and other items that the County would need to repair. Commissioner Lienhoop stated that they had used Greg Farabac, an attorney from Indianapolis that specializes in ADA compliance. His general comment five years ago was that the two most public buildings in the community are the Court House and City Hall. With his help, they put a ramp at the Court House and fixed the bathrooms. They also have fixed the bathrooms in the GOB. This is the second Public Comment session. Anyone can respond until Friday and then the document will be considered completed. A sign-in sheet was passed around for names of the public that were present.

Commissioner Kleinhenz made a motion to accept the ADA Report as presented by DLZ. Commissioner Lienhoop seconded the motion which passed 2-0.

The next order of business was the approval of the August 8, 2016 Commissioners' Meeting Minutes. Commissioner Kleinhenz made a motion to approve the minutes. Commissioner Lienhoop seconded the motion that passed 2-0.

Next was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed 2-0.

The next item was weekly reports. Commissioner Lienhoop read the New Permit Report dated 8/8/16 to 8/12/16. Thirty-one (31) permits were issued with fees collected of \$3,270 and estimated construction costs of \$1,310,875.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: chip-sealed in Jackson, Wayne and Ohio Townships; mowed in Harrison, Ohio and Clay Townships; cleaned up tree debris; patched roads; and replaced pipe on Base Road and 650E.

Next was the second reading of an ordinance vacating the public right-of-way to be known as the "**Clifty Street Alley Vacation**, Case No. B/VAC-16-02" as presented by Allie Keen of the Planning Department. *(See attached)* The vacation request came from owner Cameron S. Stone. A companion administrative subdivision (Case# B/AD-16-01) that was combining several parcels owned by the applicant into one lot was submitted. When the parcels were combined the alley intersected the property. The vacation applies to the western portion of the alley which intersects Stone's property. Surveyor Ted Darnall of Crowder and Darnall Inc. had prepared the plat. The request passed the County Plan Commission without objection and the first reading by the Commissioners. Commissioner Lienhoop opened the meeting for public hearing. There being no comments, the public hearing was closed. Commissioner Kleinhenz made a motion to approve, on second reading, the ordinance vacating the public right-of-way to be known as the Clifty Street Vacation (in the Town of Newbern). Commissioner Lienhoop seconded the motion that passed 2-0.

Ms. Keen also presented the next item, the consideration of a **Right-of-Way Dedication for Young's Wolf Creek Road Minor Subdivision**. They are looking to create one (1) new lot. They are dedicating approximately .48 acres of Lot 1 frontage for the right-of-way. The property owned by Debra K. Young is located at 2635 Wolf Creek Road in Harrison Township. Commissioner Kleinhenz motioned to accept the dedication of right-of-way. Commissioner Lienhoop seconded the motion that passed 2-0.

The next agenda item was consideration of **two (2) Resolutions Assigning a Tax Sale Certificate to the City of Columbus** for the properties at **1510 Pearl Street and 834 Werner Street**. Robin Hilber from the City of Columbus and Rose Johnson of the Treasurer's Office were present to discuss these properties. Ms. Hilber explained that these two properties did not sell on tax sale last year and they are both in the Lincoln Central Neighborhood District. There is concern of the amount of rentals in this area versus owner-occupied. The City would like to purchase these properties and then work with Bartholomew County School Corporation to have their C-4 program build homes on these sites. This would add collection of taxes back to the rolls. Commissioner Kleinhenz noted that these properties have not sold for two years at tax sale. Commissioner Lienhoop stated that the ultimate goal is to get taxes collected on these parcels. Commissioner Kleinhenz asked if the goal was to build houses on both of these properties. Ms. Hilber confirmed that was the goal. One property (1510 Pearl St.) is vacant land while the other property's structure (834 Werner St.) would be razed. Commissioner Lienhoop asked for public questions. Audience member Mike Lovelace asked how soon the properties would be back on the tax rolls. Ms. Hilber stated it would depend on the type of home that is built, but they are hoping it would be next year. The neighborhood is very accepting of this proposal. The school is willing to work with the City as long as they are able to cover their costs and put \$2,000 to \$3,000 back into the program. The Pearl Street property would be \$795.38 which equals 10% of the taxes due. The Werner property would be \$1,435.65 which equals 10% of the taxes due. The homeowners would have 120 days to redeem the properties. Commissioner Lienhoop made a motion to act on both Resolutions for the two properties to Assign the Tax Sale

Certificates to the City of Columbus. Commissioner Kleinhenz seconded the motion. He stated that he is normally against doing things like this, but these two properties have had multiple opportunities for individuals to purchase them. The vote was called for and passed 2-0.

Next was the consideration of a standard **maintenance contract with Emerson Network Power, Liebert Services** as presented by EOC Director Ed Reuter. This is an annual renewal agreement for the battery backup system. It was utilized last Wednesday due to a lightning strike. Commissioner Kleinhenz noted that for several hours that day, our 911 calls were being handled by Johnson County. The contract term runs from 7/24/16 through 7/23/17 for an amount of \$3,178. Mr. Reuter appreciated the work Attorney Grant Tucker had done with his review of the contract. Commissioner Kleinhenz made a motion to enter into this maintenance agreement. Commissioner Lienhoop seconded the motion that passed 2-0. Mr. Reuter said they normally run 120 to 150 emergency calls per day, but last Wednesday they had about 225 calls. Commissioner Kleinhenz noted that Mike Gorbett, a dispatcher at the EOC, always seemed to be one of them that the Center leans on when needed.

Next was a consideration of an **agreement/engagement letter with Reedy Financial Group** for financial consulting services. (*See attached fee schedule*) The County Council needed the Commissioners' prompt consideration as time is of the essence and the Council will not meet again prior to the budget hearings. Council President Bill Lentz stated that they would appreciate the Commissioners' approval of the contract. Attorney Tucker stated that he had reviewed the contract and saw no legal reason not to sign it. He was uncertain as to what they will receive with this contract. The scope of service stated in the letter was, "specifically limited to providing the County revenue estimates for the 2017 calendar year budget. In addition, [Reedy Financial] will answer questions related to the following items: budgeting, financial planning, capital planning, best practices, fund accounting, Local Option Income Taxes, and other advisory services." Commissioner Lienhoop stated that fees would not exceed \$5,000 with a minimum of \$2,000. Rose Johnson asked if this amount was coming from the

Council's budget. Auditor Hackman stated that the Council does not have the funding available. Commissioner Lienhoop stated that the Commissioners offered to provide the funding even though the line item for consulting services is already depleted. Commissioner Lienhoop made a motion to enter into the agreement with Reedy Financial. Commissioner Kleinhenz seconded the motion which passed 2-0.

Next Public Health Department's Director of Nursing Amanda Organist presented a quote for the purchase of two **battery backup units for storage of vaccines**. There are no other units that are compatible with the Fridge Freeze refrigeration units. There are currently no battery backup systems for them. The amount quoted by **Fridge Freeze** (Escondido, CA) was \$2,990 and would be paid from grant money. Commissioner Kleinhenz made a motion to approve the purchase from Fridge Freeze. Commissioner Lienhoop seconded the motion which passed 2-0.

The next item was an agreement with **White River Broadcasting for the Health Department** as presented by Ms. Organist. The agreement was for \$2,184 for specific advertising for the Health Department on the radio. Commissioner Lienhoop made a motion to enter into the agreement with White River Broadcasting for \$2,184. Commissioner Kleinhenz seconded the motion which passed 2-0.

The next Commissioners' Meeting will be held on Monday, August 22, 2016 at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned at 11:05 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

ABSENT
RICHARD A. FLOHR, CHAIRMAN

ATTEST:

LARRY S. KLEINHENZ, MEMBER

BARBARA J. HACKMAN

CARL H. LIENHOOP, MEMBER

BARTHOLOMEW COUNTY - ADA SELF EVALUATION STUDY AND TRANSITION PLAN						
PARKS FACILITY SUMMARY						
Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Site Cost	
Anderson Falls CR 1140 E off State Road 46	County Owned	\$300	\$6,800	\$0	\$7,100	
Azalia Main St., Azalia	County Owned	\$9,000	\$12,500	\$350	\$21,850	
Clifford Alumni Park CR 550 N and 350 E	County Owned	\$5,200	\$14,400	\$2,500	\$22,100	
Dunn Stadium State Road 11 & Spears St., Columbus	County Owned	\$11,435	\$23,210	\$3,850	\$38,495	
Elizabethtown S 525 E	County Owned	\$2,300	\$8,500	\$1,350	\$12,150	
Grammer Park CR 1000 E and E 360 S	County Owned	\$2,900	\$9,050	\$350	\$12,300	
Heffen 4323 W 700 N, Edinburgh	County Owned	\$23,340	\$17,550	\$21,185	\$62,075	
Mt. Healthy 12150 S State Road 58, Columbus	Shared	\$17,300	\$26,200	\$700	\$44,200	
Owen's Bend N 25 E, South of E 550 N	County Owned	\$8,900	\$1,200	\$700	\$10,800	
Petersville CR 550 E & 25th St.	County Owned	\$4,250	\$20,100	\$700	\$25,050	
Rock Creek 13000 E 200 S, Columbus	Shared	\$2,900	\$23,300	\$0	\$26,200	
Wayne CR 550 S & State Road 11	County Owned	\$1,860	\$20,750	\$0	\$22,610	
TOTALS		Low Priority \$89,685	Medium Priority \$183,560	High Priority \$31,685	Total Cost \$304,930	

All cost estimates for Bartholomew County facilities are based on a single unified bid with 2016 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs. All items indicated as "TBD" require further evaluation for feasibility due to historical, topographical or structural concerns.

BARTHOLOMEW COUNTY - ADA SELF EVALUATION STUDY AND TRANSITION PLAN						
FACILITY SUMMARY						
Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Site Cost	
Courthouse 234 Washington Street	County Owned	\$26,065	\$23,260	\$12,060	\$61,375	
Court Services Building 507 Third Street	County Owned	\$6,305	\$2,100	\$100	\$8,505	
Government Office Building 440 Third Street	County Owned	\$13,420	\$19,150	\$9,900	\$42,470	
Sheriff/Jail 543 Second Street	County Owned	\$12,940	\$4,300	\$0	\$17,240	
Community Corrections 540 First Street	County Owned	\$4,120	\$7,550	\$1,600	\$13,270	
Youth Services Center 2350 Illinois Street	County Owned	\$6,915	\$7,685	\$300	\$14,900	
Emergency Operations Center 131 Cherry Street	County Owned	\$410	\$1,700	\$100	\$2,210	
Recycling Center 720 Mapleton	County Owned	\$13,130	\$0	\$0	\$13,130	
County Highway Garage 2452 State Street	County Owned	\$5,450	\$0	\$0	\$5,450	
Purdue Extension Office 965 Repp Drive	County Owned	\$5,580	\$9,150	\$1,300	\$16,330	
Soil and Water Conservation District 1040 Second Street	County Owned	\$2,320	\$2,365	\$5,000	\$10,285	
Foxpoint Suites B&C (Health Dept) 2875 Foxpointe	County Owned	\$5,335	\$4,650	\$2,585	\$12,570	
TOTALS		Low Priority \$102,890	Medium Priority \$91,910	High Priority \$32,935	Total Cost \$217,735	

Right-Of-Way Sidewalks Summary		
Total Low Priority	\$	84,300
Total Medium Priority	\$	3,360
Total High Priority	\$	-
Total Improvements Cost	\$	87,660

Right-Of-Way Curb Ramp Summary		
Subtotal Low Priority	\$	19,000
Subtotal Medium Priority	\$	5,400
Subtotal High Priority	\$	2,700
Estimated Total Curb Ramps	\$	27,100

ORDINANCE NO.: 07, 2016

AN ORDINANCE VACATING PUBLIC RIGHT-OF-WAY

**To be known as the: Clifty Street Alley Vacation
Plan Commission Case No.: B/VAC-16-02**

WHEREAS, the Board of Commissioners of Bartholomew County, Indiana, has received a petition to vacate existing right-of-way in Rock Creek Township, Bartholomew County, Indiana pursuant to IC 36-7-3-12, and;

WHEREAS, the Board of Commissioners held a legally advertised public hearing on the proposed vacation petition, as required by IC 36-7-3-12, and have found that the requested vacation should be granted.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Bartholomew County, Indiana, as follows:

SECTION 1: Right-of-way Vacated

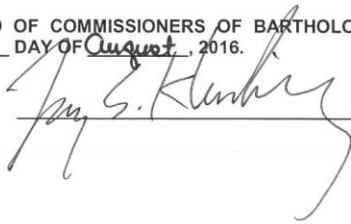
The following described right-of-way shall be vacated:

A PART OF THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 9 NORTH, RANGE 7 EAST, CLIFTY TOWNSHIP, BARTHOLOMEW COUNTY, INDIANA, BEING DEPICTED ON A SURVEY OF CROWDER & DARNALL, JOB NO. 11014Q, MORE COMPLETELY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 9, T9N, R7E, BEING MARKED BY A BARTHOLOMEW COUNTY SURVEYOR'S STANDARDS MONUMENT, THENCE ALONG THE SOUTH LINE OF SAID QUARTER SECTION, NORTH 89 DEGREES 52 MINUTES 21 SECONDS EAST, 299.00 FEET; THENCE NORTH 00 DEGREES 24 MINUTES 06 SECONDS EAST, 617.61 FEET TO A 5/8 INCH REBAR WITH CAP STAMPED "C&D FIRM 0031" (C&D REBAR) AT THE NORTHEAST CORNER OF ABEL'S ACRES, RECORDED IN PLAT BOOK E, PAGE 86; THENCE ALONG THE EAST LINE OF THE LIENHOOP PROPERTY DESCRIBED IN INSTRUMENT 2013/5288, NORTH 00 DEGREES 45 MINUTES 14 SECONDS EAST, 46.93 FEET TO THE NORTH LINE OF AN ALLEY EXTENDED IN THE TOWN OF NEWBERN AS DEPICTED ON A SURVEY RECORDED IN PLAT BOOK Q, PAGE 155-A; THENCE ALONG SAID NORTH LINE EXTENDED, SOUTH 86 DEGREES 59 MINUTES 17 SECONDS EAST, 29.74 FEET, TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT, AND BEING MARKED BY A C&D REBAR; THENCE SOUTH 00 DEGREES 24 MINUTES 06 SECOND WEST, 16.02 FEET TO A C&D REBAR ON THE SOUTH LINE OF SAID ALLEY; THENCE ALONG SAID SOUTH LINE NORTH 86 DEGREES 59 MINUTES 25 SECONDS WEST, 42.04 FEET TO THE SOUTHWEST CORNER OF SAID ALLEY; THENCE ALONG THE WEST LINE OF SAID ALLEY NORTH 00 DEGREES 24 MINUTES 06 SECONDS EAST, 16.02 FEET TO THE POINT OF BEGINNING, CONTAINING 673 SQUARE FEET, MORE OR LESS. BASIS OF BEARINGS IS FROM A SURVEY RECORDED IN INSTRUMENT 2012/7799.

SECTION 2: Effective Date


This ordinance shall take effect upon the recording of documents required by the Bartholomew County Subdivision Control Ordinance (a plat providing for the allocation of the vacated right-of-way among adjoining properties).

PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW COUNTY, INDIANA, ON FIRST READING THIS 8th DAY OF August, 2016.




Larry S. Kleinhenz

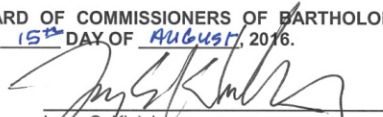
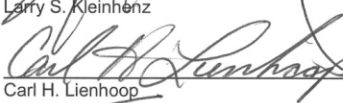

Carl H. Lienhoop


Richard A. Flohr

ATTEST:



Barbara J. Hackman, Auditor
Bartholomew County, Indiana

PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW
COUNTY, INDIANA, ON SECOND READING THIS 15th DAY OF AUGUST, 2016.


Larry S. Kleinhenz

Carl H. Lienhoop


Richard A. Flohr

ATTEST:


Barbara J. Hackman, Auditor
Bartholomew County, Indiana

RESOLUTION NO. 2016 - 06

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS
A RESOLUTION ASSIGNING TAX SALE CERTIFICATE TO
THE CITY OF COLUMBUS

WHEREAS, Bartholomew County, Indiana, by and through its Board of Commissioners, is the holder of tax sale certificate on the property described in Exhibit A attached hereto;

WHEREAS, pursuant to I.C. 6-1.1-24-6.7(a), the Bartholomew County Board of Commissioners may assign tax sale certificates held in the name of the county executive to any nonprofit organization or government entity;

WHEREAS, the City of Columbus has expressed a desire to obtain tax sale certificate on the property described in Exhibit A and has filed with the Bartholomew County Board of Commissioners an Application for Assignment of Tax Sale Certificate; and

WHEREAS, it is a benefit to both Bartholomew County and the City of Columbus that the tax sale certificate for the property described in Exhibit A now be assigned to the City of Columbus.

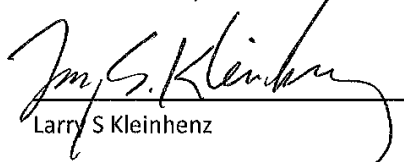
NOW, THEREFORE, **BE IT RESOLVED** BY THE BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS:

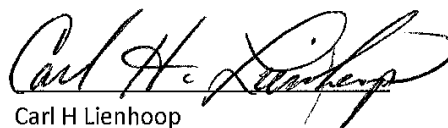
1. That Bartholomew County, Indiana by and through its Board of Commissioners hereby approves the assignment of the tax sale certificate held by the county to the City of Columbus for the property described in Exhibit A attached hereto.
2. That all but 10% of taxes, penalties and assessments against the property described herein shall be waived for the tax year 2014 payable 2015 and prior as to the City of Columbus with total amount, inclusive of taxes, penalties and assessments for the tax year 2015 payable 2016, payable prior to September 1, 2016, equaling \$795.38, with taxes payable for tax year 2016 payable 2017.
3. That the period of redemption of the property described herein shall be for one hundred twenty (120) days from the date the certificate is assigned pursuant to Indiana Code.

PASSED AND ADOPTED by the Bartholomew County Board of Commissioners, this 15th day of August, 2016.

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS

Richard A Flohr, Board President


Larry S Kleinhenz


Carl H Lienhoop

RESOLUTION NO. 2016 - 66

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS

Exhibit A

Address	Parcel No.	Legal Description
1510 Pearl Street	03-95-24-120-005.000-005	The S 40' of Lot 7 - A. H. Graham & Mary A Tompkin's Addition (B/82)

RESOLUTION NO. 2016 - 07

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS
A RESOLUTION ASSIGNING TAX SALE CERTIFICATE TO
THE CITY OF COLUMBUS

WHEREAS, Bartholomew County, Indiana, by and through its Board of Commissioners, is the holder of tax sale certificate on the property described in Exhibit A attached hereto;

WHEREAS, pursuant to I.C. 6-1.1-24-6.7(a), the Bartholomew County Board of Commissioners may assign tax sale certificates held in the name of the county executive to any nonprofit organization or government entity;

WHEREAS, the City of Columbus has expressed a desire to obtain tax sale certificate on the property described in Exhibit A and has filed with the Bartholomew County Board of Commissioners an Application for Assignment of Tax Sale Certificate; and

WHEREAS, it is a benefit to both Bartholomew County and the City of Columbus that the tax sale certificate for the property described in Exhibit A now be assigned to the City of Columbus.

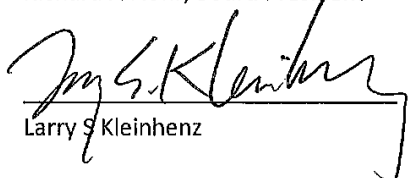
NOW, THEREFORE, **BE IT RESOLVED** BY THE BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS:

1. That Bartholomew County, Indiana by and through its Board of Commissioners hereby approves the assignment of the tax sale certificate held by the county to the City of Columbus for the property described in Exhibit A attached hereto.
2. That all but 10% of taxes, penalties and assessments against the property described herein shall be waived for the tax year 2014 payable 2015 and prior as to the City of Columbus with total amount, inclusive of taxes, penalties and assessments for the tax year 2015 payable 2016, payable prior to September 1, 2016, equaling \$1,435.65, with taxes payable for tax year 2016 payable 2017.
3. That the period of redemption of the property described herein shall be for one hundred twenty (120) days from the date the certificate is assigned pursuant to Indiana Code.

PASSED AND ADOPTED by the Bartholomew County Board of Commissioners, this 15th day of August, 2016.

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS

Richard A Flohr, Board President


Larry S Kleinhenz


Carl H Lienhoop

RESOLUTION NO. 2016 - 07

BARTHOLOMEW COUNTY, INDIANA BOARD OF COMMISSIONERS

Exhibit A

Address	Parcel No.	Legal Description
834 Werner Street	03-96-19-320-002.800-005	WERNER ADD LOT 6; N 11' LOT 5



Reedy Financial Group P.C.

Government Finance Specialists

Certified Public Accountants | Consultants | Registered Municipal Advisors

PO Box 943, Seymour, IN 47274 (812) 522-9444 (ph) (812) 522-9494 (fx) www.ReedyFinancialGroup.com

08/11/2016

EFFECTIVE AS OF THE SIGNING DATE

Bartholomew County Commissioners
Bartholomew County Indiana
440 3rd Street, Suite 101
Columbus, IN 47201

Limited Scope of Service Engagement Letter

Dear Commissioners:

Reedy Financial Group, PC ("RFG") was asked by the President of the Bartholomew County Council to prepare this engagement letter for Bartholomew County (the "County").

The purpose of this Engagement Letter is to formulate a mutually acceptable agreement between the County and RFG pursuant to which RFG will perform certain professional services as directed by the County. The date of the signing of this agreement and the attached RFG Engagement Terms (Attachments A & B) is the effective date of this engagement letter. This engagement letter may be terminated by either party in writing (mailed to the address listed above) at the end of each month, or will automatically expire on December 31, 2016, whichever is sooner. Services provided by RFG under this agreement include the following:

Scope of Service:

The scope of this engagement letter is specifically limited to providing the County revenue estimates for the 2017 calendar year budget. In addition, we will answer questions related to the following items:

- Budgeting
- Financial Planning
- Capital Planning
- Best Practices
- Fund Accounting
- Local Option Income Taxes
- Other Advisory Services

We will work with the County and County officials as directed by the President of the County Council and will be available to attend a limited number of public or private meetings, schedules permitting.

DISCLAIMER: Due to recent changes in municipal security (Debt) regulations, RFG will NOT be providing Municipal Advisory services (as defined by the Rules and Regulations of the

Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB)) to the County under the scope of this engagement letter.

The primary representatives working with the County will be as follows:

Eric Reedy, CPA – Director/Owner

Andrew Lanam, CPA – Manager

Gary Smith, Senior Accountant

Michelle Gossett, Administrative Assistant

From time to time, employees' titles and positions may change. This engagement letter is not required to be updated based upon changes in the name or title of RFG representatives working with the County.

We will invoice at the beginning of each month for work performed for the County during the previous month at the hourly rates outlined below, plus out-of-pocket expenses (these are typically limited to Mileage reimbursement, and in-house printing and report binding costs). For purposes of this engagement, RFG's billing rates have been limited to Budget Consulting and Administrative services, which are the rate categories that apply to this agreement. Our hourly billing rate ranges are outlined as follows:

<u>Position:</u>	<u>Hourly Rate Range:</u>	
<u>Owner/Director</u>	<u>\$125.00 - \$175.00</u>	
Budget Consulting		\$175.00
Administrative		\$125.00
<u>Manager</u>	<u>\$100.00 - \$150.00</u>	
Budget Consulting		\$150.00
Administrative		\$100.00
<u>Senior Accountant</u>	<u>\$75.00 - \$125.00</u>	
Budget Consulting		\$125.00
Administrative		\$75.00
<u>Staff Accountant II</u>	<u>\$50.00 - \$100.00</u>	
Budget Consulting		\$100.00
Administrative		\$50.00
<u>Staff Accountant I</u>	<u>\$50.00 - \$90.00</u>	
Budget Consulting		\$90.00
Administrative		\$50.00
<u>Admin</u>	<u>\$50.00 - \$50.00</u>	
Administrative		\$50.00
<u>Out of Pocket Expenses:</u>	<u>At Cost (Printing, Mileage, Etc.)</u>	

This engagement letter and services provided under this agreement will not exceed \$5,000.00, excluding out of pocket expenses. We do not charge a retainer or provide transaction based compensation; rather we submit bills based on hours worked.