

COMMISSIONERS' MEETING

December 28, 2015

The Bartholomew County Commissioners met in regular session on December 28, 2015 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry Kleinhenz, Carl Lienhoop and Rick Flohr were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also in attendance.

Chairman Larry Kleinhenz called the meeting to order and County Assessor Lew Wilson gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the December 21, 2015 Commissioners' Meeting Minutes. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Flohr seconded the motion that passed unanimously.

Next was the approval of claims. Commissioner Flohr motioned to approve the claims. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Kleinhenz read the New Permit Report dated 12/21/15 to 12/25/15. Ten (10) permits had been issued with fees collected of \$663 and estimated construction costs of \$138,337.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: patched roads; put up signs; fixed washouts on 525E and on 800S; cleaned up trees from storms Wednesday and Sunday.

Mr. Hollander requested the release of **Driveway Bond 14B-04** in the amount of \$300 to Dennis Allen for Lot # 2A in Clifty Greens. Commissioner Lienhoop motioned to release said driveway bond. Commissioner Flohr seconded the motion that passed unanimously.

Mr. Hollander then presented an agreement with **Midwest Toxicology** for drug and alcohol testing services for county highway employees. Midwest provided this service for a time up to about five years ago when the County switched to Indiana Testing. Indiana's service has been inferior to Midwest's and Mr. Hollander recommended contracting once again with Midwest. Their fees are \$61 per drug test, \$30

per alcohol test, and \$50-\$150 for refusals/no shows. Twelve drug tests and four alcohol tests are randomly performed yearly. The open-ended contract would take effect upon signing. Commissioner Flohr moved to sign the agreement for drug testing services with Midwest. Commissioner Lienhoop seconded the motion that passed unanimously.

Next was the decision on **year-end bids** for 2016 materials/equipment, as follows:

#1 CRUSHED STONE

<i>U.S. Aggregates, Inc. (Indianapolis, IN)</i>	<i>Columbus Plant</i>	<i>Flat Rock Plant</i>
<i>#2 stone</i>	<i>\$8.05/ton</i>	<i>\$8.05/ton</i>
<i>#53 stone</i>	<i>\$8.05/ton</i>	<i>\$8.05/ton</i>
<i>#73 stone</i>	<i>\$8.05/ton</i>	<i>\$8.05/ton</i>
<i>INDOT #11 stone</i>	<i>\$9.35/ton</i>	<i>\$9.35/ton</i>
<i>INDOT #2 AP stone</i>	<i>\$8.05/ton</i>	<i>\$8.05/ton</i>
<i>INDOT #8 AP stone</i>	<i>\$8.85/ton</i>	<i>\$8.85/ton</i>
<i>INDOT #9 stone</i>	<i>\$8.55/ton</i>	<i>\$8.55/ton</i>
<i>INDOT Revetment Rip Rap</i>	<i>\$9.05/ton</i>	<i>\$9.05/ton</i>
<i>INDOT Uniform Rip Rap</i>	<i>-</i>	<i>\$9.05/ton</i>
<i>INDOT Surge stone</i>	<i>\$6.00/ton</i>	<i>-</i>
<i>INDOT AWP 300</i>	<i>-</i>	<i>\$78.00/ton</i>

#2 SAND & GRAVEL

<i>Nugent Sand Company (Columbus, IN)</i>	
<i>Fill sand</i>	<i>\$3.90/ton</i>
<i>5L gravel</i>	<i>\$10.00/ton</i>
<i>8L gravel</i>	<i>\$7.50/ton</i>
<i>Pea gravel</i>	<i>\$6.00/ton</i>
<i>Pit run</i>	<i>\$3.45/ton</i>
<i>De-icing sand</i>	<i>\$3.90/ton</i>
<i>Coarse sand</i>	<i>\$4.25/ton</i>

Mr. Hollander recommended awarding to each bidder, **U.S. Aggregates, Inc.** for crushed stone and **Nugent Sand Company** for sand and gravel. Chairman Kleinhenz motioned to accept the two proposals for Items #1 and #2, as recommended. Commissioner Flohr seconded the motion that passed unanimously.

#3 CORRUGATED ALUMINUM STRUCTURAL PLATE PIPE, PIPE ARCHES, ARCHES AND BOX CULVERTS (conforming to AASHTO-M-219 specifications)

St. Regis Culvert, Inc. (Indianapolis, IN) Items too numerous to list
Civilcon, Inc. (Jeffersonville, IN) Items too numerous to list

#4 CORRUGATED ALUMINUM, GALVANIZED STEEL, OR POLYMER-COATED STEEL CULVERT PIPE IN ROUND OR ARCH (conforming to AASHTO-M-196 and INDOT specifications)

St. Regis Culvert, Inc. (Indianapolis, IN) Items too numerous to list
Civilcon, Inc. (Jeffersonville, IN) Items too numerous to list

For Items #3 and #4, Mr. Hollander recommended accepting proposals from both bidders **St. Regis** and **Civilcon** and choosing the lowest quote of the two, item by item. Commissioner Flohr motioned to accept the multiple quotes from St. Regis and Civilcon, as recommended. Commissioner Lienhoop seconded the motion that passed unanimously.

#5 One (1) NEW 2013-2016 TRACTOR WITH BOOM MOWER

Southeastern Equipment Co., Inc. (Indianapolis, IN) submitted 2 bids:

New Holland TS6.110 Tractor, Samurai 22' boom with 50" Rotary mower: \$130,695

New Holland TS6.130 Tractor, Samurai 22' boom with 50" Rotary mower: \$139,352

Mr. Hollander recommended **rejecting Item #5 bids** from Southeastern Equipment Co. for a tractor with boom mower, since they came in over budget. Commissioner Lienhoop motioned to the reject the bids from Southeastern Equipment for Item #5. Commissioner Flohr seconded the motion that passed unanimously.

#6 Two (2) 2015 or 2016 WHITE DUMP TRUCKS

No bids received

#7 One (1) 2015 or 2016 COMPACT OR MIDSIZE PICKUP TRUCK

No bids received

Items #6 and #7 may be rebid at a later date.

For the second time, County Attorney Grant Tucker opened and read bids received for the construction of a **salt barn**:

Dunlap & Company, Inc. (Columbus, IN)	\$573,000
Daviess County Metal Sales, Inc. (Cannelburg, IN)	\$399,154

The two bids came in lower than the previous round of bids, but were still over budget. Chairman Kleinhenz made the motion to take the salt barn bids under advisement. Commission Lienhoop seconded the motion that passed unanimously. *(Later in the meeting, Chairman Kleinhenz came back to this business item.)* \$350,000 has been set aside in the Highway Budget for the job. The Commissioners' General Fixed Asset Accounts would be encumbered to provide the remainder. In order to hasten the process and encumber the money, Chairman Kleinhenz motioned to **award the Salt Barn Project** to the low bidder, **Daviess County Metal Sales**, subject to meeting specifications. Commissioner Flohr seconded the motion that passed unanimously.

Next was the consideration of appointing a new Emergency Management Director for the County. The current EM Director Dennis Moats explained that the Local Emergency Plan Committee and the Local Emergency Advisory Council cooperatively appointed members to a search committee to review, interview and recommend applicant(s) for the position. Search committee members Dennis Moats, Keith Reeves, Dave Allmon, Matt Myers, and Larry Perkinson selected from six applicants and unanimously recommended one standout candidate with impeccable credentials, Shannon Hinton. Bartholomew County resident Shannon Hinton: obtained a 4-year degree in Emergency Management; holds the highly distinguished Emergency Manager's Certificate from the International Association of Emergency Managers; holds all State certifications; possesses years of experience, including working for the County during the Flood of 2008, disasters throughout the State, e.g., Henryville Tornado, Pekin Tornado, numerous floods; and has proven leadership skills, evidenced by her position as District Coordinator for Indiana Homeland Security. Commissioner Lienhoop motioned to

appoint Shannon Hinton to the Bartholomew County EM Director position. Commissioner Flohr seconded the motion that passed unanimously.

For the next agenda item, Education Coordinator for the Solid Waste Management District Ross Keller submitted the **Recycling Center Report** for November, 2015. The focus next year for residential volumes will be to boost the recycling volumes of the relatively new Plastics #3-#7 program. The Commercial Cardboard continues to be a reliable source of revenue. The Satellite Recycling Sites are at Hope and Kroger and totals for these two sites will be individually reported beginning next year. Landfill Reuse Center volumes reflect historically average numbers. Electronic waste (“e-waste”) pickup and disposal by Greenway has been free in the past. However, many organizations have begun to be charged for this removal service. SWMD is investigating other ways to get rid of CRT monitors and televisions to avoid disposal fees currently being paid for these items. The Center is currently advertising for the recycling of Christmas items, such as, wrapping paper, undecorated live trees, and strand lighting from December 28th through January 16th, 2016.

Next, County Treasurer Pia O’Connor presented, for second reading, an **Ordinance Authorizing the Assessment of Mobile Home Permit Fees.** *(See attached)* The Treasurer wishes to collect a service charge of \$10.00 for each mobile home transfer of title or moving permit issued. Many counties charge this user fee since it is supported by Indiana Law. The fees would be deposited into the General Fund of Bartholomew County. Chairman Kleinhenz opened the meeting for public comment. There being no comment, he then closed the meeting. Commissioner Lienhoop motioned to approve the mobile home ordinance on second reading. Commissioner Flohr seconded the motion that passed unanimously. The assessment of mobile home fees will begin January 1, 2016.

Next was the consideration of an **Ordinance Creating a Fund to be Known as Fund 860, an Employee Benefit Trust Account Fund.** *(See attached)* Fund 860 will be used as needed to alleviate cash flow concerns and to aid in negotiating re-insurance premiums and costs while also improving the tracking of those funds. The Fund will

receive deposits from CAGIT, departmental insurance contributions, and the Rainy Day Fund. Chairman Kleinhenz opened the meeting for public comment. There being no comment, he then closed the meeting. Commissioner Flohr moved to approve the first reading of the Ordinance Creating Fund 860. Commissioner Lienhoop seconded the motion that passed unanimously. The second reading will be scheduled for the January 4th meeting.

The Health Department's Director of Nursing Amanda Organist presented the next agenda item. It was consideration of an agreement with **Government Payment Service, Inc.** ("GPS") for processing credit, debit, and prepaid debit card transactions at the counter. The contract will become effective on the date signed. The County incurs no cost as the service is paid by user fees. (*See attached*) Commissioner Lienhoop made a motion to enter into the agreement with GPS. Commissioner Flohr seconded the motion that passed unanimously.

The next item was consideration of a **revised proposal of fees** to the three (3) year contract with **Malinowski Consulting, Inc.** (Malcon) signed on September 28, 2015, to provide technical expertise in the preparation of the Annual County-Wide Cost Allocation Plan (CAP). The revision lowers the annual fee from \$7,315 to \$6,650. Commissioner Flohr motioned to sign the revised contract with Malcon for CAP preparation. Commissioner Lienhoop seconded the motion that passed unanimously.

Commissioner Flohr read the monthly **Animal Control Report** for November, 2015, as follows: there were 78 cases, 29 animals were picked up, 102 audits, 0 violations, 0 fines, 2 bite cases, 0 door hangers placed, 8 reclaimed animals, and 6 traps loaned to the public. The two vans traveled a total of 2,457 miles. Commissioner Flohr motioned to accept the November, 2015 Animal Control Report. Commissioner Lienhoop seconded the motion that passed unanimously.

Chairman Kleinhenz stated that County Offices would be closed December 31st and January 1st in observance of the New Year's Holiday.

The next Commissioners' Meeting will be held on Monday, January 4, 2016 at 10:00 a.m. in the Commissioners' Chambers. There being no other business the meeting was adjourned at 10:45 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

CARL H. LIENHOOP, MEMBER

BARBARA J. HACKMAN

RICHARD A. FLOHR, MEMBER

ORDINANCE NO. 2015- 10

**AN ORDINANCE AUTHORIZING THE ASSESSMENT OF
MOBILE HOME PERMIT FEES**

WHEREAS, I.C. 6-1.1-7-10 requires that an owner of a mobile home who desires to move the mobile home from one location to another must first obtain a permit to move the mobile home from the County Treasurer; and

WHEREAS, I.C. 6-1.1-7-10.4 requires that an owner of a mobile home who desires to sell a mobile home to another person must provide the prospective purchaser with the permit required by I.C. 6-1.1-7-10 before the sale is consummated; and

WHEREAS, the Bartholomew County Treasurer desires to defray some of the administrative costs associated with issuing Mobile Home Permit Fees, feeling that said costs should not be borne by the Taxpayers of Bartholomew County; and

WHEREAS, the Bartholomew County Treasurer informs the Bartholomew County Commissioners that upon the passage of an appropriate ordinance that the Bartholomew County Treasurer is authorized by Indiana Law to charge and collect such a fee and that she would like to begin doing so;

WHEREAS, the Bartholomew County Commissioners are interested in taking action to attempt to alleviate the financial strain on the County's General Fund.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA AS FOLLOWS:**

SECTION 1. MOBILE HOME PERMIT FEE.

The Bartholomew County Treasurer is hereby authorized to collect a fee, which shall be in the nature of a Service Charge, in the amount of Ten Dollars (\$10.00) for each permit issued pursuant to I.C.

6-1.3-7-10, to the owner of a mobile home located in Bartholomew County who desires to move said mobile home from on location to another.

SECTION 2. DEPOSIT OF REVENUE

All revenue received by the Treasurer pursuant to this Ordinance shall be deposited into the General Fund of Bartholomew County.

SECTION 3. EFFECTIVE DATE

This ordinance shall be effective January 1, 2016.

PASSED ON FIRST READING THIS 21st DAY OF December, 2015.

**BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA**

Larry S. Kleinhenz
Larry S. Kleinhenz, Chairman

Carl H. Lienhoop
Carl H. Lienhoop, Member

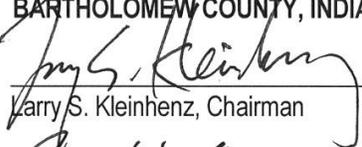
Richard A. Flohr
Richard A. Flohr, Member

ATTEST:

By: *Barbara J. Hackman*
Barbara J. Hackman, Auditor
Bartholomew County, Indiana

PASSED ON SECOND READING THIS 28th DAY OF December, 2015.

BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA


Larry S. Kleinhenz, Chairman


Carl H. Lienhoop, Member


Richard A. Flohr, Member

ATTEST:

By: 
Barbara J. Hackman, Auditor
Bartholomew County, Indiana

ORDINANCE NO. 2015- _____

**AN ORDINANCE CREATING A FUND TO BE KNOWN AS
FUND 860, AN EMPLOYEE BENEFIT TRUST ACCOUNT FUND**

WHEREAS, It has been decided by Bartholomew County officials to fund the Bartholomew County Employee Benefit Trust from revenue received from the County Adjusted Gross Income Tax ("CAGIT") and contributions made from Department Budgets toward employees insurance costs; and

WHEREAS, the Bartholomew County Council determined it to be appropriate to deposit \$1,200,000.00 from the County's "Rainy Day Fund" into this Employee Benefit Trust Account Fund to be used as needed to alleviate cash flow concerns and to aid in negotiating re-insurance premiums and costs; and

WHEREAS, the Bartholomew County Commissioners, at the request of the County Auditor, desire to create a fund to be known as Fund 860, an Employee Benefit Trust Account Fund, into which funds from CAGIT, insurance contributions from various department budgets and the County "Rainy Day Fund" can be deposited, held and disbursed to pay the costs, charges and expenses of the Bartholomew County Employee Benefit Trust.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW COUNTY, INDIANA AS FOLLOWS:

SECTION 1. Establishment of Fund 860, the Bartholomew County Employee Benefit Trust Account Fund.

Fund 860, The Bartholomew County Employee Benefit Trust Account Fund is hereby established and authorized to receive deposits from the County Adjusted Gross Income Tax ("CAGIT"), the departmental contributions toward the cost of their employee's insurance coverage and the County "Rainy Day Fund."

SECTION II. Use of Funds.

Money in the fund shall be used to pay the costs, charges and expenses of the Bartholomew County Employee Benefit Trust. Money from the fund shall be appropriated by the Bartholomew County Council for the purposes designated herein.

SECTION III. Non-Reverting Fund.

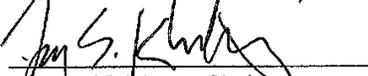
Fund 860, the Bartholomew County Employee Benefit Trust Fund shall be a non-reverting fund except to the extent that should the County Commissioners determine that the balance in the fund had become sufficiently large so as to eliminate cash flow concerns and allow for appropriate annual budgeting, some portion, or all of the \$1,200,000.00 deposited into the fund from the County's "Rainy Day Fund" can be withdrawn from the fund and redeposited into the "Rainy Day Fund." Except as expressly provided above, money in the fund shall be used for the purposes designed herein and shall not revert to the County General Fund at the end of each year.

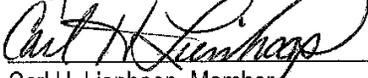
SECTION IV. Effective Date.

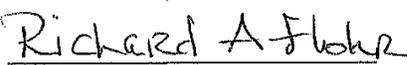
This Ordinance shall be effective immediately upon its passage.

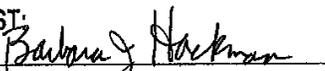
PASSED ON FIRST READING THIS 28th DAY OF December, 2015.

BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA


Larry S. Kleinhenz, Chairman


Carl H. Lienhoop, Member


Richard A. Flohr, Member

ATTEST:
By: 
Barbara J. Hackman, Auditor
Bartholomew County, Indiana

ATTACHMENT "A" – SERVICE FEES

GPS Agree. No. 4345 IN-Bartholomew County Health Dept, 2015Dec17

Service Fee Schedule for Administrative & Civil Payments #1			
Payments Made via Internet (Web/Gov\$wipe®) Service Fee Schedule #108		Telephone-Assisted Payments (Call Center/Live Agent) Service Fee Schedule #109	
Transaction Range	Service Fee Amount	Transaction Range	Service Fee Amount
\$0.01 > \$50.00	\$1.50	\$0.01 > \$50.00	\$5.50
\$50.01 > \$75.00	\$1.75	\$50.01 > \$75.00	\$5.75
\$75.01 > \$100.00	\$3.00	\$75.01 > \$100.00	\$7.00
\$100.01 > \$150.00	\$5.00	\$100.01 > \$150.00	\$9.00
\$150.01 > \$200.00	\$7.00	\$150.01 > \$200.00	\$11.00
<i>For each additional increment of \$50.00, or portion thereof, add \$1.75.</i>		<i>For each additional increment of \$50.00, or portion thereof, add \$1.75.</i>	

All Service Fees Are Non-refundable

