

## **COMMISSIONERS' MEETING**

**September 28, 2015**

The Bartholomew County Commissioners met in regular session on September 28, 2015 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker was also in attendance. County Auditor Barbara Hackman arrived later in the meeting.

Chairman Kleinhenz called the meeting to order. County Assessor Lew Wilson gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the September 21, 2015 Commissioners' Meeting Minutes. Commissioner Lienhoop made a motion to approve the minutes. Chairman Flohr seconded the motion that passed unanimously.

Next was the approval of payroll. Chairman Flohr motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Kleinhenz read the New Permit Report dated 9/21/15 to 9/25/15. Thirty (30) permits had been issued with fees collected of \$2,978 and an estimated construction cost of \$1,083,374.

County Engineer Danny Hollander gave the County Highway Weekly Crew Report which included the following work: mowed in Columbus and Flatrock Townships; patched roads; wedged on 850S, 450W, 1050S, 675W, 580W, 625S, 600S and 200W; seeded and strawed 500S, 75S, 1125E, Wolfcreek Road and Whitehorse Road; removed damaged bushes at 900E and Lake Shore Drive North; put in pipe on Wolfcreek Road and Mulligan Lane; and took out fencing on Tannehill Road.

The next item on the agenda was the consideration of the 2016 County Holiday Schedule, as shown below. Chairman Lienhoop made a motion to approve the 2016

County Holiday Schedule. Commissioner Kleinhenz seconded the motion that passed unanimously.

#### 2016 COUNTY HOLIDAY SCHEDULE

January 1, 2016	Friday	New Year's Day
January 18, 2016	Monday	Martin Luther King Day
March 25, 2016	Friday	Good Friday (1/2 day)
May 3, 2016	Tuesday	Primary Election
May 30, 2016	Monday	Memorial Day
July 4, 2016	Monday	Independence Day
September 5, 2016	Monday	Labor Day
November 8, 2016	Tuesday	General Election
November 11, 2016	Friday	Veteran's Day
November 24, 2016	Thursday	Thanksgiving Day
November 25, 2016	Friday	Day After Thanksgiving
December 23, 2016	Friday	Christmas Eve
December 26, 2016	Monday	Christmas Day
December 30, 2016	Friday	New Year's Eve
January 2, 2017	Monday	New Year's Day

The next item on the agenda was to approve the **Resolution Transferring Title** of a Bartholomew County Sheriff's Department Patrol Vehicle to the Town Board of the Town of Hartsville. The Town of Hartsville will be transferring the title of an older vehicle to the Bartholomew County Commissioners that will then be sold at auction. Commissioner Lienhoop made the motion to approve the Resolution of Transfer of Title of a 2007 Dodge Charger (155,519 mileage) to the Town of Hartsville. The motion was seconded by Commissioner Flohr. The motion passed unanimously. *(See attached)*

The next item for consideration was a three (3) year contract with **Malinowski Consulting, Inc.** (Malcon) to provide technical expertise in the preparation of the Annual County-Wide Cost Allocation Plan (CAP). The CAP is an essential tool that enables the County to recover indirect costs of operating local grant programs. Professional fees are \$7,315 annually for the years ending December 31, 2015, 2016 and 2017. Chairman Kleinhenz motioned to contract with Malcon for CAP preparation. Commissioner Flohr seconded the motion that passed unanimously.

*Auditor Barbara Hackman arrived.*

The next item was the consideration of agreement(s) with Computer Systems, Inc. (CSI) to support the microfilming function in the Recorder's Office. Consideration of this item was tabled last week as advised by County Attorney Grant Tucker for clarification and changes. Mr. Tucker said those items had been suitably addressed. The **Premium Software Maintenance Agreement** provides software licensing, maintenance and support for the term running from January 1, 2016 through December 31, 2016 for:

Annual Rate: \$12,100

The **Microfilm Services Agreement** supports microfilmed digital images for the term running from January 1, 2016 through December 31, 2016 at the following rates:

Base Microfilm Rate: \$2,160 per year  
Base Microfilm Volume: 54,000 pages per year  
Volume Overage Rate: \$0.05 per scanned page (above the 54,000 base)  
Back File Images: \$0.05 per page up to 500,000 pages  
Back File Images: \$0.04 per page over the 500,000 cutoff  
Optional Working Copy: \$150 per roll  
One-time Setup Fee paid with first order: \$100  
Shipping Fee per set: \$30

The **Redaction Services and Support Agreement's** five (5) year term runs from January 1, 2016 through December 31, 2020 at the following rates:

Five-year Base Rate: \$2,700 per year  
Base Redaction Volume: 54,000 pages per year  
Volume Overage Rate: \$0.07 per scanned page (above the 54,000 base)  
Back File Redaction: \$0.06 per page up to 500,000 pages  
Back File Redaction: \$0.05 per page, 500,000 to 749,999 pages  
Back File Redaction: \$0.03 per page, 750,000 to 999,999 pages  
Back File Redaction: \$0.025 per page, 1,000,000 or more pages

Chairman Kleinhenz motioned to contract with CSI to support the microfilming function in the Recorder's Office, subject to the county attorney's approval. Commissioner Lienhoop seconded the motion that passed unanimously.

For the next agenda item, Animal Control Officer Mark Case read the monthly Animal Control Report for August, 2015, as follows: there were 109 cases, 26 animals

were picked up, 107 audits, 3 violations, 2 fines, 2 bite cases, 4 door hangers placed, 3 reclaimed animals, and 7 traps loaned to the public. The two vans traveled a total of 3,855 miles. The vans have roughly 267,000 and 60,000 miles on them. Commissioner Lienhoop motioned to accept the August, 2015 Animal Control Report. Commissioner Flohr seconded the motion which passed unanimously.

Next item on the agenda was a Poor Relief Public Hearing. Bartholomew County resident Melody Arney was appealing a decision made by the Jackson Township Trustee, Bruce Bartells, to deny poor relief. Ms. Arney was afforded the opportunity to speak first and stated the Trustee for Jackson Township did not let her set up an appointment when she requested help with her electric bill. Trustee Bartell proceeded to tell her that he was not going to help her and that she needed to get a job to support her kids.

Jackson County Trustee Bruce Bartells was also invited to speak on behalf of the Trustee's Office. Trustee Bartells submitted documentation to the Commissioners outlining Ms. Arney's history with the services of the Trustee's Office. An application for assistance was applied for on March 11, 2015 for an electric bill. She was informed she would receive assistance at that time but she would need to find a job and submit a personal budget. She also was asked if assistance was available with property taxes. She stated that she would have her boyfriend pay the taxes. Ms. Arney received \$450 that day to pay her electric bill. Trustee Bartells gave her United Way information for more assistance. On August 26, 2015 Trustee Bartells spoke with Ms. Arney after several unsuccessful attempts to contact her. She again asked for assistance with her electric bill. She still was not employed; nothing to show that she could not work and she had not prepared a budget. She stated she had not attempted to get a job. The boyfriend appeared to still live with her and work at a local construction company. The Trustee continues to see other adult relatives that live on the property. The Trustee referred to the Trustee Handbook which says "If an applicant or a member of the applicant's household applied for township assistance, has relatives in the township who are able to assist the individual, the Trustee shall, before giving aid a second time to the individual, ask the

relatives to help the individual either with material relief or by furnishing the individual with employment. Ms. Arney was denied assistance by the Trustee for the second time due to:

1. She already received assistance within the last six months.
2. Ms. Arney could not produce any evidence that she has made any effort at all to find gainful employment.
3. According to Ms. Arney, her boyfriend is able to pay her property taxes. It appears that he is a member of her household and can, therefore, help her with the electric bill. In addition, she has other adult relatives that live with her.

After hearing arguments, Commissioners tabled the item until next week to give time for Ms. Arney and Mr. Bartells to meet once more, update an application, and complete a denial letter, if needed. Chairman Kleinhenz motioned to hold the hearing next week with the said actions taken. Commissioner Flohr seconded the motion that passed unanimously.

Captain Brandon Slate from the Sheriff's Department presented for consideration an **Interlocal Cooperation Agreement** between Bartholomew County and the City of Columbus Regarding the Utilization of Grant Funds for Certain Law Enforcement Purposes. The agreement delineates the responsibilities of the parties with respect to the \$15,000 grant money coming from the National Highway Traffic Safety Administration and Indiana Criminal Justice Institute for Operation Pull Over, focusing on seatbelt and traffic safety enforcement, and DUI Taskforce Indiana, focusing on impaired driving offenses. (*See attached*) Chairman Kleinhenz motioned to sign the documentation for the administration of grant funds. Commissioner Lienhoop seconded the motion that passed unanimously. Captain Slate and Mr. Tucker clarified that the documentation was an Interlocal Cooperation Agreement between Bartholomew County and the City of Columbus.

The next Commissioners' Meeting will be held on Monday, October 5, 2015 at 10:00 a.m. in the Commissioners' Chambers. There being no other business the meeting was adjourned at 10:45 a.m.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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LARRY S. KLEINHENZ, CHAIRMAN

ATTEST:

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CARL H. LIENHOOP, MEMBER

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BARBARA J. HACKMAN

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RICHARD A. FLOHR, MEMBER

RESOLUTION #2015- 06

RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF BARTHOLOMEW COUNTY, INDIANA TRANSFERRING  
TITLE OF A BARTHOLOMEW COUNTY SHERIFF'S  
DEPARTMENT PATROL VEHICLE TO THE TOWN BOARD  
OF THE TOWN OF HARTSVILLE, INDIANA

**WHEREAS**, Indiana Code 36-1-3 grants to all units of government, excepting townships, all powers that are necessary for the effective operation of government as to local affairs; and

**WHEREAS**, the Board of Commissioners of Bartholomew County, Indiana has received a recommendation from Gary Myers, Sheriff of Bartholomew County, Indiana, indicating that a patrol vehicle has accumulated a high number of miles and has experienced sufficient wear and tear that is not suitable for continued use by the Sheriff's department and is no longer needed and may be considered surplus property of the Bartholomew County Sheriff's Department; and

**WHEREAS**, the Board of Commissioners of Bartholomew County, Indiana, hereafter designated as "Commissioners" is a governmental entity created by Indiana Statute; and

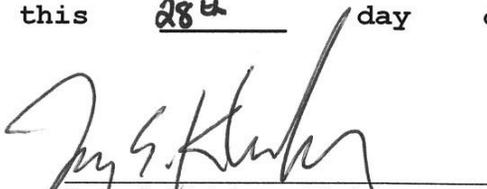
**WHEREAS**, the Town Council of the Town of Hartsville, Indiana, is a governmental entity created by Indiana Statute; and

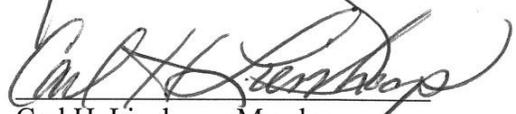
**WHEREAS**, Indiana Code 36-1-11 provides and allows that one governmental entity may transfer property to another governmental entity; and

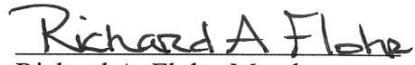
**WHEREAS**, the Board of Commissioners of Bartholomew County, Indiana, has agreed to transfer a Bartholomew County Sheriff's Department patrol vehicle more specifically identified as a 2007 Dodge, vehicle identification number 2B3KA43G67H826381 to the Town Board of the Town of Hartsville, Indiana, and the Town Board of the Town of Hartsville, Indiana, has agreed to accept the transfer of said patrol vehicle;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of Bartholomew County, Indiana, to transfer a surplus Bartholomew County Sheriff's Department patrol vehicle, a 2007 Dodge, vehicle identification number 2B3KA43G67H826381, to the Town Board of the Town of Hartsville, Indiana, and to execute any and all documents necessary to effectuate said transfer.

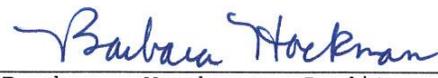
ADOPTED AND PASSED BY THE BOARD OF COMMISSIONERS OF  
BARTHOLOMEW COUNTY, INDIANA, this 28<sup>th</sup> day of  
September, 2015.

  
Larry S. Kleinhenz, Chairman

  
Carl H. Lienhoop, Member

  
Richard A. Flohr, Member

**ATTEST:**

By:   
Barbara Hackman, Auditor of  
Bartholomew County, Indiana

**INTERLOCAL COOPERATION AGREEMENT BETWEEN  
BARTHOLOMEW COUNTY, INDIANA AND THE CITY OF COLUMBUS,  
INDIANA REGARDING THE UTILIZATION OF GRANT FUNDS  
FOR CERTAIN LAW ENFORCEMENT PURPOSES**

**WHEREAS**, the State of Indiana has funding available for use by local law enforcement agencies for special projects; and

**WHEREAS**, the Bartholomew County Sheriff's Department and the City of Columbus Police Department wish to utilize some of those funds for special projects such as seatbelt enforcement and impaired driving patrol; and

**WHEREAS**, Bartholomew County and the City of Columbus wish to enter into an Interlocal Cooperation Agreement to articulate their respective rights, duties and responsibilities under the agreement.

**NOW, THEREFORE IT IS AGREED By and Between** Bartholomew County acting by and through its Board of Commissioners and the City of Columbus acting by and through its Board of Public Works and Safety as follows:

1. **PARTIES:** The parties to this Interlocal Cooperation Agreement, ("Agreement") are the Board of Commissioners of Bartholomew County, Indiana ("County") and the Board of Public Works and Safety of the City of Columbus, Indiana, ("City").
2. **PURPOSE:** The purpose of this agreement is permit the Bartholomew County Sheriff's Department and the City of Columbus Police Department to utilize up to \$15,000.00 in grant funding from the National Highway Traffic Safety Administration to conduct additional patrols in connection with the Operation Pull Over and DUI Taskforce programs.
3. **TERMS AND DURATION:** This agreement will commence on October 1, 2015 and conclude on September 30, 2016.
4. **ADMINISTRATION:** This agreement and the funds connected therewith will be administered by Bartholomew County through its Sheriff's Department and Auditor's Office.
5. **SOURCE OF FUNDING UNDER THIS AGREEMENT:** The funding necessary for his agreement originates from the National Highway Traffic Safety Administration and will be distributed to the Bartholomew County Sheriff's Department by the Indiana State Auditor. It is contemplated that this funding will be split equally between the Bartholomew County Sheriff's Department and the City of Columbus Police Department unless otherwise agreed between the Sheriff and Chief of Police. The Bartholomew County Sheriff's Department will be responsible for recordkeeping functions and shall receive claims, records or reports from the Sheriff's Department and the

6. Columbus City Police reflecting time spent or worked by members of the Sheriff's Department or City Police on the Operation Pullover and/or DUI Task Force programs, records, reports or claims received by the Sheriff's Department will be submitted to the Bartholomew County Auditor, in a form acceptable to the Auditor for payment. Funds for hours worked by City of Columbus Police Officers will be forwarded to the Columbus Clerk Treasurer for payment to the officers entitled thereto.
7. **OWNERSHIP OF PROPERTY AND DISPOSITION OF PROPERTY UPON TERMINATION OF AGREEMENT:** It is not contemplated that any real or personal property will be acquired as part of this agreement. Any unused funds remaining at the termination of this agreement, if any there be, will be returned to the Indiana State Auditor.
8. **NOTICES:** Any notice required to be given hereunder shall be effective if provided by first-class mail, postage pre-paid to the intended party at the address provided below:

Bartholomew County Sheriff  
 543 Second Street  
 Columbus, IN 4201

With copy to:

Bartholomew County Auditor  
 440 Third Street  
 Columbus, IN 47201

Chief, Columbus Police Department  
 123 Washington Street  
 Columbus, IN 47201

ALL OF WHICH IS AGREED TO AND APPROVED THIS 28<sup>th</sup> DAY OF September, 2015.

BOARD OF COMMISSIONERS OF  
 BARTHOLOMEW COUNTY, INDIANA

Larry S. Kleinhenz  
 Larry S. Kleinhenz, Chairman

Richard A. Flohr  
 Richard A. Flohr, Member

Carl H. Lienhoop  
 Carl H. Lienhoop, Member

ATTEST:

By: Barbara J. Hackman  
 Barbara J. Hackman, Auditor of  
 Bartholomew County, Indiana