

COMMISSIONERS' MEETING

February 27, 2017

The Bartholomew County Commissioners met in regular session on February 27, 2017, in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Attorney J. Grant Tucker and County Auditor Barbara Hackman were also present. Also attending were County Council members Laura DeDomenic, Mark Gorbett, Bill Lentz, Matt Miller, and Evelyn Pence.

Commissioner Flohr called the meeting to order and Commissioner Lienhoop gave the Invocation and led the Pledge of Allegiance.

The first order of business was the approval of the February 20, 2017 Commissioners' Meeting Minutes. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

DLZ, an architectural, engineering and planning firm from Indianapolis, had completed two commissioned studies to estimate the cost of repairs to the County Courthouse and Veterans Memorial and the cost of building a new County Highway Garage facility. Charles Day, Marketing Sales Coordinator for DLZ, introduced Principal Architect Eric Ratts and Senior Structural Engineer Elliott Allen.

Eric Ratts presented the **County Highway Department Facility Master Plan**. The garage and parking shed built in the 1950's has become functionally obsolete. Ratts identified areas of particular dysfunction. Inadequately sized service bays (too short in length *and* height) for today's equipment and inadequate egress resulting from the widening of State Street has effectively limited the utilization of the service bays. The concrete floor is cracking under the heavy loads of trucks and equipment. Electrical system is at capacity. There is no exhaust system, requiring doors to be open in all weather conditions. The wash down area is inadequate. Tools and maintenance equipment take up bay space and deficient shelter necessitates storing machinery at the

landfill. Roof replacement is needed. An option to refurbish existing structures was not presented.

PROPOSED NEW HIGHWAY GARAGE FACILITY COSTS

HARD CONSTRUCTION COSTS:

<i>Wash Bay Building</i>	<i>\$270,000</i>	<i>to</i>	<i>\$320,000</i>
<i>Service Bay Building</i>	<i>\$2,250,000</i>	<i>to</i>	<i>\$2,400,000</i>
<i>Office Building</i>	<i>\$1,200,000</i>	<i>to</i>	<i>\$1,350,000</i>
<i>Garage Building</i>	<i>\$4,000,000</i>	<i>to</i>	<i>\$4,500,000</i>
<i>Hard Costs Total:</i>	<i><u>\$7,720,000</u></i>	<i>to</i>	<i><u>\$8,570,000</u></i>

SOFT COSTS:

25% to 30% of Hard Construction Costs

<i>Construction Contingency</i>	<i>Survey</i>
<i>Financing</i>	<i>Environmental Study</i>
<i>Legal Fees</i>	<i>Hazardous Materials</i>
<i>Professional Fees</i>	<i>Legal Fees</i>
<i>Reimbursables</i>	<i>Geotechnical Testing</i>
<i>Furnishings and Equipment Special</i>	<i>Inspections / Testing</i>
<i>Permits</i>	<i>Property acquisition is not included</i>
<i>Demolition of facilities</i>	
<i>(Soft Costs will be adjusted as Hard Construction Costs are finalized)</i>	

TOTAL PROJECT COSTS: \$10,000,000 to \$11,200,000

Ratts answered questions from the audience.

Commissioner Lienhoop left the meeting to attend a funeral.

Elliott Allen then presented the **County Courthouse Life Cycle Cost Analysis** including the **Veterans Memorial Restoration**. The assessment was for the above-ground external shell, masonry and metal facade, chiller and boiler pits, plumbing, electrical system, HVAC, telecommunication/data system, the electronic safety/security system, and the repair of the Veterans Memorial column bases.

PROPOSED COURTHOUSE & VETERANS MEMORIAL REPAIR COSTS

CONSTRUCTION COSTS:

<i>Masonry Repointing & Restoration</i>	<i>\$500,000 to \$800,000</i>
<i>Veteran's Memorial Restoration</i>	<i>\$200,000 to \$325,000</i>
<i>Windows</i>	<i>\$1,000,000 to \$1,200,000</i>
<i>Boiler & Chiller with Boiler Pit Restoration</i>	<i>\$375,000 to \$425,000</i>
<i>Main Switchboard in Tunnel</i>	<i>\$35,000 to \$45,000</i>
<i>Light Fixtures and Controls/Sensors</i>	<i>\$150,000 to \$225,000</i>
<i>Construction Costs Total:</i>	<i><u>\$2,260,000 to \$3,020,000</u></i>

SOFT COSTS:

20% to 25% of Hard Construction Costs

<i>Construction Contingency</i>	<i>Survey</i>
<i>Financing</i>	<i>Environmental Study</i>
<i>Legal Fees</i>	<i>Hazardous Materials</i>
<i>Professional Fees</i>	<i>Legal Fees</i>
<i>Reimbursables</i>	<i>Geotechnical Testing</i>
<i>Furnishings and Equipment Special</i>	<i>Inspections / Testing</i>
<i>Permits</i>	<i>Property acquisition is not included</i>
<i>(Soft Costs will be adjusted as Hard Construction Costs are finalized)</i>	

Allen answered questions from the audience. Presentation booklets and flash drive are available for review at the Government Office Building in the Commissioners' Office and the Auditor's Office.

The next item was weekly reports. The New Permit Report for 2/20/17 through 2/24/17 showed twenty-six (26) permits issued with fees collected of \$2,916 and estimated construction costs of \$4,946,850.

County Engineer Danny Hollander gave the Weekly Crew Report which included the following work: cut trees along 250W; crack-sealed West Pointe Addition; ran the ditcher in Ohio Township; picked up trash; and put up signs.

Next, Emergency Management Director Shannan Hinton presented a grant application for the **2017 Foundation Grant through Indiana Homeland Security**. She is requesting \$4,000 for the purchase of two (2) AEDs and wall boxes and for the EOC and outside the GOB Council Chambers; and one (1) AED trainer. Commissioner Kleinhenz made a motion to approve the grant application. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Prosecutor's Office Manager Brenda Mijares presented the **Equitable Sharing Agreement and Annual Certification Report** for the Prosecutor's Office. Completion of the certification which reports asset seizure money received and spent for the year is required annually to comply with the National Code of Professional Conduct for Asset Forfeiture. Mijares read the certification report numbers showing a beginning balance of \$8,103.90, expenditures of \$1,135.26 for law enforcement equipment, and no receipts leaving a remaining balance of \$6,968.64 for the year ended 12/31/16. Commissioner Kleinhenz motioned to approve the Annual Certification Report for the Prosecutor's Office. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

The next agenda item was the second reading of an **Ordinance Creating a Fund to be known as the Rental Payments Fund**. (*See attached*) Rent payments and deposits from real estate procured for the housing of county offices, e.g., 2675 Foxpointe Drive and 785 S. Marr Road, will be received into this non-reverting fund. Allowable expenses paid from the fund include: real estate dues, fees, taxes, assessments, maintenance, repairs or other expenses attributable to the properties. Any excess balance can be used at the Commissioners' discretion. Commissioner Flohr opened the meeting for public comment. There being no comments, he then closed the meeting. Commissioner Kleinhenz moved to approve the ordinance on its second reading. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Next was the first reading of an **Ordinance Creating Fund 730, the Local Income Tax ("LIT") Certified Shares Fund; Fund 733, the LIT Development**

Income Tax Fund; and Fund 112, the LIT Economic Development Income Tax Fund. To accommodate changes enacted during the 2016 Indiana Legislative Session the three accounts are needed for the proper bookkeeping of LIT money. *(See the attached for specific uses of each account.)* Commissioner Flohr opened the meeting for public comment. There being no comments, he then closed the meeting. Commissioner Kleinhenz moved to approve the ordinance on first reading. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

Next was the consideration of the **Resolution Adopting an Amended Capital Improvement Plan (“CIP”) for the Utilization of Economic Development Income Tax (“EDIT”) Funds.** *(See attached)* Funds are to be used in 2017 for the following:

Capital Improvement	Amount	Fund Number
Commissioners Building & Improvements	\$ 150,000	04-20
Commissioners Improv. Other than Buildings	\$ 90,500	04-30
Commissioners Machinery & Equipment	\$ 70,000	04-40
E911 Shortfall	\$ 420,000	03-90
Two Seats on the Greater Cols. Econ. Dev. Corp.	\$ 15,000	590
Total:	<u>745,500</u>	

Note that Item No. 4 of the resolution showing \$200,000 for public safety has been removed as it is included in the E911 shortfall amount, per County Auditor Barbara Hackman. Commissioner Kleinhenz motioned to approve the resolution amending the CIP for EDIT Funds, subject to deleting Item No. 4, the \$200,000 for public safety. Commissioner Flohr seconded the motion that passed unanimously. (2-0)

The last item was the consideration of a request from the Bartholomew County Park Board to waive permit fees for construction at the bathroom facility at Dunn Stadium Park. Commissioner Flohr made a motion to waive the permit fees subject to the satisfaction of requirements set forth by the Technical Code Enforcement Office including, but not limited to, construction inspections. Commissioner Kleinhenz seconded the motion that passed unanimously. (2-0)

The next Commissioners' Meeting will be held on Monday, March 6, 2017, at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY
COMMISSIONERS

CARL H. LIENHOOP, CHAIRMAN

ATTEST:

LARRY S. KLEINHENZ, MEMBER

BARBARA J. HACKMAN

RICHARD A. FLOHR, MEMBER

[**ORDINANCE NO. #2017-_____**

**AN ORDINANCE CREATING A FUND TO BE KNOWN
AS THE RENTAL PAYMENTS FUND**

WHEREAS, the Board of Commissioners of Bartholomew County, Indiana (“Commissioners”) did, in 2016, purchase buildings and real estate located at 2675 Foxpointe Drive and 785 S. Marr Road for the primary purpose of locating a portion of the County Health Department and the Bartholomew County Extension office, respectively in those buildings; and

WHEREAS, the buildings that the County has purchased have space that can be or is presently occupied by rent-paying tenants; and

WHEREAS, it is necessary to create a fund into which the rental payments are to be deposited and held.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW COUNTY, INDIANA AS FOLLOWS:

Section I. Establishment of Bartholomew County Rental Payments Fund.

The Bartholomew County Rental Payments Fund is hereby established and authorized to receive deposits from the leases of space at County-owned buildings, facilities and real estate.

Section II. Use of Funds.

Money from the fund shall be used first to pay any dues, fees or assessments attributable to the properties, then for the payment of any real estate, personal property and/or income taxes attributable to the county’s ownership of said properties and the rental thereof, then for the periodic maintenance and repair of the properties from which the funds are collected. In the event that the cash balance in the fund would exceed the purposes described above, any excess funds can be used for purposes designated by the County Commissioners.

Section III. Non-Reverting Fund.

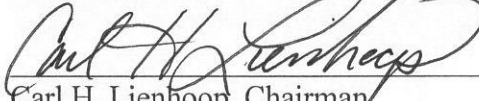
The Rental Payments Fund shall be a non-reverting fund. Money in the fund shall be used for the purposes designated herein and shall not revert to the County General Fund at the end of each year.

Section IV. Effective Date.

This Ordinance shall be effective immediately upon its passage.

PASSED ON FIRST READING THIS 20th DAY OF February, 2017.

BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA



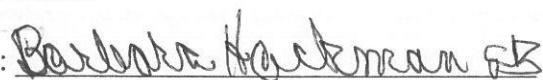
Carl H. Lienhoop, Chairman

Larry S. Kleinhenz, Member



Richard A. Flohr, Member

ATTEST:

By: 

Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

PASSED ON SECOND READING AND ADOPTED THIS ____ DAY OF
_____, 2017.

BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA

Carl H. Lienhoop, Chairman

Larry S. Kleinhenz, Member

Richard A. Flohr, Member

ATTEST:

By: _____
Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

ORDINANCE NO. #2017-_____

**AN ORDINANCE CREATING FUNDS TO BE KNOWN
AS FUND 730, THE LOCAL INCOME TAX CERTIFIED SHARES
FUND, FUND 733, THE LOCAL INCOME TAX ECONOMIC
DEVELOPMENT INCOME TAX FUND AND FUND 112, THE LOCAL
INCOME TAX ECONOMIC DEVELOPMENT INCOME TAX FUND**

WHEREAS, the Indiana State Legislature did, during the 2016 legislative session, make changes affecting the way in which Local Option Income Tax Revenue and Local Income Tax Revenue is to be distributed to, and allocated by County Governments; and

WHEREAS, as a result of this action, it has become necessary for the Bartholomew County Auditor to designate new funds into which these funds are to be deposited, held and disbursed; and

WHEREAS, the Bartholomew County Auditor ("Auditor") has requested that the Bartholomew County Commissioners ("Commissioners") create three new funds for the purposes described herein.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF BARTHOLOMEW COUNTY, INDIANA AS FOLLOWS:**

Section I. Establishment of Fund 730, The Local Income Tax Certified Shares Fund.

The Local Income Tax Certified Shares Fund is hereby established and authorized to receive disbursements from the State of Indiana of Local Income Taxes.

Section II. Use of Funds.

Funds deposited into The Local Income Tax Certified Shares Fund will subsequently be distributed to all applicable taxing units within the County.

Section III. Establishment of Fund 733, The Local Income Tax Economic Development Income Tax Fund

The Local Income Tax Economic Development Income Tax Fund is hereby established and authorized to receive disbursements from the State of Indiana of Economic Development Income Taxes allocable to Bartholomew County.

Section IV. Use of Funds.

Funds deposited into the Local Income Tax Economic Development Income Tax Fund will subsequently be distributed to all applicable and eligible taxing units within Bartholomew County.

Section V. Establishment of Fund 112, Local Income Tax Economic Development Income Tax Fund.

The Local Income Tax Economic Development Income Tax Fund (Fund 112) is hereby established and authorized to receive Economic Development Income Tax Funds distributed by the Bartholomew County Auditor from Fund 733.

Section VI. Use of Funds.

Funds deposited into the Local Income Tax Economic Development Income Tax Fund, Fund 112 may be used for all purposes authorized by Indiana law.

Section VII. Non-Reverting Funds

Fund 112, The Local Income Tax Economic Development Income Tax Fund shall be a non-reverting fund. Money in the fund shall be used for those purposes for which EDIT Funds may be used and shall not revert to the County General Fund at the end of each year.

Fund 730, The Local Income Tax Certified Shares Fund and Fund 733, the Local Income Tax Economic Development Income Tax Fund are expected to retain funds for only brief periods of time prior to disbursement of those funds to applicable taxing units within Bartholomew County as such any funds which may be in those accounts at the end of each year shall not revert to the County General Fund, but shall be distributed to applicable local taxing units within Bartholomew County.

Section VIII. Effective Date.

This Ordinance shall be effective immediately upon its passage.

PASSED ON FIRST READING THIS 27th DAY OF February, 2017.

**BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA**

Absent

Carl H. Lienhoop, Chairman

[Signature]

Larry S. Kleinhenz, Member

[Signature]

Richard A. Flohr, Member

ATTEST:

By: [Signature]

Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

PASSED ON SECOND READING AND ADOPTED THIS ____ DAY OF _____, 2017.

**BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA**

Carl H. Lienhoop, Chairman

Larry S. Kleinhenz, Member

Richard A. Flohr, Member

ATTEST:

By: _____
Barbara J. Hackman, Auditor of
Bartholomew County, Indiana

RESOLUTION NO. 2017- 01

RESOLUTION ADOPTING AN AMENDED CAPITAL
IMPROVEMENT PLAN FOR UTILIZATION OF ECONOMIC
DEVELOPMENT INCOME TAX FUNDS

WHEREAS, the Board of Commissioners of Bartholomew County, Indiana previously adopted a Capital Improvement Plan for the utilization of Economic Development Income Tax (EDIT) Funds during calendar years 2016 and 2017; and

WHEREAS, it has become necessary to amend that plan for calendar year 2017.

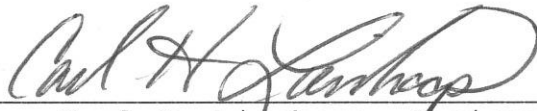
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW COUNTY, INDIANA to amend the previously adopted Capital Improvement Plan pertaining to the utilization of the County's portion of the EDIT Funds during calendar year 2017.

1. During calendar year 2017, up to the sum of One Hundred Fifty Thousand Dollars (\$150,000) will be used for improvements to County buildings, up to Ninety Thousand Five Hundred Dollars (\$90,500) will be used for improvements other than of buildings and up to Seventy Thousand Dollars (\$70,000) will be used for the purchase and repair of machinery and equipment.
2. During calendar year 2017, up to Four Hundred Twenty Thousand Dollars (\$420,000) will be utilized to pay for expenses connected with operation of the E-911 Center that are in excess of moneys received from 911 fees collected and moneys received from the City of Columbus.
3. Up to the sum of Fifteen Thousand Dollars (\$15,000.00) will be used to obtain two (2) seats on the Columbus Economic Development Board in calendar year 2017. One membership shall be utilized by a Bartholomew County Commissioner and one membership shall be utilized by a Bartholomew County Council member.
4. ~~During calendar year 2017, up to the sum of Two Hundred Thousand Dollars will be utilized for public safety.~~

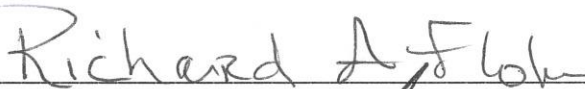
5. During calendar year 2017, any EDIT Funds received in excess of those amounts specifically listed above and up to all EDIT Funds on account from prior years will be utilized for the maintenance and repair of county roads and/or the replacement of, or improvements to, County Highway structures or infrastructure.
6. Upon passage of this resolution and proper appropriation by the Bartholomew County Council, the Bartholomew County Auditor is authorized to distribute the County's portion of the EDIT Funds consistent with the provision of this Amended Capital Improvement Plan.
7. That this Resolution and Amended Capital Improvement Plan shall be effective Immediately upon its passage.

Dated this 27th day of February, 2017.

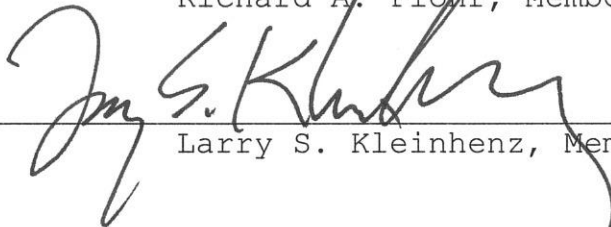
BOARD OF COMMISSIONERS OF
BARTHOLOMEW COUNTY, INDIANA



Carl H. Lienhoop, Chairman




Richard A. Flohr, Member



Larry S. Kleinhenz, Member

ATTEST:



Barbara J. Hackman, Auditor