

COMMISSIONERS' MEETING

October 10, 2016

The Bartholomew County Commissioners met in regular session on October 10, 2016 in the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Rick Flohr, Larry Kleinhenz and Carl Lienhoop were present. County Auditor Barbara Hackman was also in attendance, but County Attorney J. Grant Tucker was absent.

Chairman Flohr called the meeting to order. E911 Director Ed Reuter gave the Invocation and led the Pledge of Allegiance.

The first item on the agenda was the approval of the October 3, 2016 Commissioners' Meeting Minutes. Commissioner Lienhoop made a motion to approve the minutes. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next was the approval of payroll. Commissioner Kleinhenz motioned to approve the payroll. Commissioner Lienhoop seconded the motion which passed unanimously.

The next item was weekly reports. Chairman Flohr read the New Permit Report dated 9/26/16 to 9/30/16. Twenty-four (24) permits were issued with fees collected of \$1,951 and estimated construction costs of \$2,326,135. The New Permit Report dated 10/3/16 to 10/10/16 reported twenty-seven (27) permits issued with fees collected of \$3,062 and estimated construction costs of \$1,917,230.

County Engineer Danny Hollander gave the Highway Weekly Crew Report which included the following work: stoned along 300E, 450E, 475E, 125S, 400E and 300S; replaced pipe on 500W and 100N; ditched along Old Nashville Road and did a driveway pipe on Youthcamp Road; wedged on 1050S, 180W, 950S and on Ferguson Road; and mowed in Rockcreek, German, Clay and Jackson Townships.

Mr. Hollander submitted the **Highway Monthly Crew Reports** for August and September, 2016, which included crew work, status of bridge and road projects and upcoming crew priorities for September and October. He also submitted the Highway **Monthly Financial Report** for September, 2016, which included the Financial Report,

Budget Status Report and Revenue Comparisons for the Highway Fund, Local Roads/Street Fund and the Cumulative Bridge Fund.

Mr. Hollander requested the consideration of an **LPA consulting contract** with **Strand Associates, Inc.** for an amount not-to-exceed \$216,000. Funds would pay for the inspection of the County's (Newbern) Bridge #26 assemblage at Lincoln Park (Des. No. 0401196) and part of the City's project on the 25th Street People's Trail over Haw Creek (1173209), both in Columbus. The bridge and the trail are on the same construction contract. INDOT would reimburse the federal portion of \$172,000 (80%) and the remaining \$43,000 would be split between the County (48%) and the City of Columbus (52%). Commissioner Kleinhenz made a motion to enter into the contract with Strand Associates. Commissioner Lienhoop seconded the motion that passed unanimously.

Mr. Hollander submitted the bids for the **Replacement of Bridge #58**, northeast of Hope on 1020E in Haw Creek Township. In the absence of the county attorney, County Administrator Tina Jeffries opened and read the bids, as follows:

| <i>Bidder</i> | <i>Quote</i> |
|--|---------------------|
| <i>Duncan Robertson, Inc. (Franklin)</i> | \$ 342,186.30 |
| <i>Trisler Construction Company, Inc. (Indianapolis)</i> | \$ 398,999.40 |
| <i>Milestone Contractors, LP (Columbus)</i> | \$ 417,150.00 |
| <i>HIS Constructors, Inc. (Indianapolis)</i> | \$ 436,298.34 |
| <i>Force Construction Co., Inc. (Columbus)</i> | \$ 453,433.50 |
| <i>Dave O'Mara Contractor, Inc. (North Vernon)</i> | \$ 462,789.16 |

The engineer's estimate was \$500,000. Commissioner Kleinhenz motioned to take the bids under advisement. Commissioner Lienhoop seconded the motion that passed unanimously.

Allie Keen of the Planning Department presented a **Right-of-Way Dedication for Burbrink Farm Minor Subdivision Replat**. Property owner Curtis Burbrink wants to create one new lot for a total of two lots and a parent tract remainder consisting of 158.76 acres located at 2122 E 950S in Wayne Township. The proposal would dedicate 0.44 acres along the frontage of Lot 2 on County Road 950S. Commissioner Kleinhenz

motioned to accept the dedication of right-of-way. Commissioner Lienhoop seconded the motion that passed unanimously.

The next agenda item was consideration of the County Clerk's Notice of **Vote Center Locations** for the upcoming 2016 General Election, as follows:

Election Day Vote Center Locations and Hours:

Nov. 8, 2016 6:00 a.m. – 6:00 p.m.

Flintwood Wesleyan Church, 5300 25th St., Columbus
St. John's Masonic Lodge, 4131 Rocky Ford Rd., Columbus
Grace Lutheran Church, 3201 Central Ave., Columbus
Healing Waters Church, 2330 Midway, Columbus
Donner Center, 739 22nd St., Columbus
East Columbus Fire Station, 935 Repp Dr., Columbus
The Commons, 300 Washington St., Columbus
MainSource Bank, 2310 W. Jonathan Moore Pike, Columbus
Terrace Lake Church, 4260 W 200 S, Columbus
Faith Lutheran Church, 6000 W SR 46, Columbus
REMC Building, 1697 W. Deaver Rd., Columbus
Elizabethtown Fire Station, 10203 E. Legal Tender, Elizabethtown
Shiloh Baptist Church, 11988 E SR 46, Columbus
Hope Moravian Church, 202 Main St., Columbus
Clifford Fire Station, 7850 N. Depot, Clifford
German Twp. Fire Station, 9428 Main St., Taylorsville
Southwest Fire Station, 8500 S SR 58, Columbus
White Creek Lutheran Church, 16270 S 300 W, Columbus

Absentee and Early Voting available at Satellite Locations:

Bartholomew County Courthouse, Voter Registration and Election Office
Oct. 12th thru Nov. 7th (until noon) (Mon–Fri) 8:00 a.m.– 5:00 p.m.
Oct. 29th and Nov. 5th (Sat) 8:00 a.m. – 3:00 p.m.

Flintwood Wesleyan Church
Oct. 31st – Nov. 4th (Mon–Fri) 11:00 a.m.–7:00 p.m.
Nov. 5th (Sat) 8:00 a.m. – 3:00 p.m.

MainSource Bank (West)
Oct. 31st – Nov. 4th (Mon–Fri) 11:00 a.m.–7:00 p.m.
Nov. 5th (Sat) 8:00 a.m. – 3:00 p.m.

Donner Center

Oct. 31st – Nov. 4th

(Mon–Fri) 11:00 a.m.–7:00 p.m.

Nov. 5th

(Sat) 8:00 a.m. – 3:00 p.m.

Commissioner Lienhoop motioned to approve the Vote Center locations. Commissioner Kleinhenz seconded the motion that passed unanimously.

Next, Chairman Flohr read a written request dated October 4, 2016, from County Clerk Jay Phelps requesting **Election Day assistance** on November 8th from the Maintenance Department to set up tables, chairs and parking barricades for checking-in poll workers and also returning and securing voting equipment to the Courthouse 4th Floor under lock and key pending the possibility of a recount.

The County Clerk's Office also requested permission to **extend the Courthouse hours** to accommodate voters for the November 2016 Election. The letter was addressed to the Commissioners and carbon-copied to the Maintenance and Sheriff's Departments. The Courthouse Voter Registration Office will be open the two Saturdays prior to Election Day, October 29th and November 5th, from 8:00 a.m. to 3:00 p.m. for casting absentee ballots. On November 8th, the courthouse will open at 5:00 a.m. and remain open until ballots are tabulated. Chairman Flohr motioned to approve the request for assistance from the Maintenance Department and the extended Courthouse hours for November's General Election to be held on November 8th. Commissioner Kleinhenz seconded the motion that passed unanimously.

For the next item of business, Emergency Management Director Shannan Hinton presented the Bartholomew County **Active Shooter Emergency Plan** ("Plan"). The Plan establishes minimum guidelines to be followed by employees and the public within the government facilities during an active shooter/armed intruder incident. The next step, she said, was to perform training drills/exercises with county personnel. Chairman Flohr motioned to adopt the Plan, as submitted. Commissioner Lienhoop seconded the motion that passed unanimously.

Next, Ms. Hinton presented an awards letter from the Indiana Department of Homeland Security for the **Hazardous Material Emergency Preparedness Grant**

application submitted July, 2016. The grant request was for \$15,589 to fund: (1) training on the CAMEO Suite for hazmat, fire and EMA; (2) purchase of a laptop, projector, and interactive white board, and (3) the completion of a transportation commodity flow study of major roadways throughout the county. The transaction requires a county match of \$3,897.25 from LEPC funds to bring the total amount to \$19,486.25. Commissioner Lienhoop motioned to sign the letter of acceptance. Commissioner Kleinhenz seconded the motion that passed unanimously.

Ms. Hinton also presented an awards letter from the Indiana Department of Homeland Security for the **2016 Emergency Management Performance Grant Program**. The original grant application was for the replacement of radios for all county first responders. The State decided not to fund radios and instead awarded \$14,000. Ms. Hinton will be asking the County Council for permission to use the money to fund half of the purchase of a new vehicle for their office. Commissioner Kleinhenz made a motion to sign the letter of acceptance. Commissioner Lienhoop seconded the motion that passed unanimously.

Lastly, Sgt. Chad Swank of the Sheriff's Department submitted a quote in the amount of \$10,435 from **2FA, Inc.** (Austin, TX) for installation, training, **software licensing and card readers** for use with mobile devices. The authentication upgrade is in response to a state-mandated deadline of 12/31/16. As there is no room in the Sheriff's budget, the funding will come from the IT budget. Commissioner Lienhoop motioned to approve the purchase from 2FA. Commissioner Kleinhenz seconded the motion that passed unanimously.

The next Commissioners' Meeting will be held on Monday, October 17, 2016 at 10:00 a.m. in the Commissioners' Chambers. There being no other business, the meeting was adjourned at 10:30 a.m.

BARTHOLOMEW COUNTY
COMMISSIONERS

RICHARD A. FLOHR, CHAIRMAN

ATTEST:

LARRY S. KLEINHENZ, MEMBER

BARBARA J. HACKMAN

CARL H. LIENHOOP, MEMBER