

## COMMISSIONERS' MEETING

January 25, 2021

The Bartholomew County Commissioners met on January 25, 2021, in the Commissioners Chambers of the Governmental Office Building, 440 Third Street, Columbus, Indiana. Commissioners Larry S. Kleinhenz, Carl H. Lienhoop and Tony London were present. Attorney Grant Tucker was present. Auditor Pia O'Connor was in attendance via Zoom meeting.

In addition to the above listed people, the following were present at the meeting:

County Administrator Tina Douglas	IT Director Scott Mayes
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In attendance via Zoom were:

Tax Administrator Chris West, Auditor's Office	Chief Deputy Dalene Pattingill, Auditor's Off
Engineer Danny Hollander	Recorder Tami Hines
Treasurer Barb Hackman	Captain Dave Steinkoenig, Sheriff's Dept.
VSO Larry Garrity	Ashley Beckort, Planning Department
Charlie Day, DLZ	John Clark, White River Broadcasting
Mark Webber, The Republic	

Commissioner Lienhoop gave the invocation and led the Pledge of Allegiance.

The first item was the Approval of the Minutes of January 11, 2021 and January 14, 2021.

**Commissioner Lienhoop motioned to Approve the minutes as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Approval of Payroll. **Commissioner London motioned to Approve the Payroll as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the weekly permit reports as read by Commissioner Kleinhenz:

<i>Time frame</i>	<i>New permits</i>	<i>Fees</i>	<i>Value</i>
<i>01/11/21 to 01/15/21</i>	<i>36</i>	<i>\$9,442.00</i>	<i>\$31,997,004</i>
<i>01/18/21 to 01/22/21</i>	<i>20</i>	<i>\$4,361.00</i>	<i>\$ 2,167,400</i>

The next item was the County Highway Weekly Crew Report presented by Engineer Danny Hollander. The following work had been completed: ran ditcher in Clifty & Hawcreek Townships; crack sealed in Clay, Columbus & Rockcreek Township; ditched in Northgate; put up signs; picked up trash; and sprayed brine.

The next item was the Consideration for the Highway Department for a brine tank as follows:

***One Brine Tank for the Highway Department:***

- |  |                   |
|--|-------------------|
| • <i>National Tank Outlet.com (low bidder)</i><br><i>(not in stock – 8 weeks out for delivery)</i> | <i>\$5,509.99</i> |
| • <i>Ohio Valley Ag (Greensburg, IN)</i>   | <i>\$6,292.00</i> |
| • <i>Flat Rock Ag (Flatrock, IN)</i>   | <i>\$8,000.00</i> |

**Commissioner Lienhoop motioned to Accept the bid from Ohio Valley Ag for \$6,292 as the low bidder could not provide it on a timely basis. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Financial Commitment Letter to INDOT for a Community Crossing Matching Grant (CCMG) Application for 2021 as follows:

***Financial Commitment Letter to INDOT for 2021 CCMG Application:***

- *Application #10576*
- *Bartholomew County has the funds available & set aside\*
- *County Match Amount = \$1,000,000*

The grant money comes from the sales tax on gasoline. The amount awarded is based on the amount of the County match amount. At Third House, it was discussed that there is a bill to lower the percentage that a County must use on roads from 50% to 40%. Representative Lauer is in favor of this bill, but Senator Walker disagrees with the bill. Senator Walker feels the County's should have some skin in the game. Engineer Hollander stated that the County's do have "skin in the game" but in other ways and funds. Commissioner Kleinhenz motioned to sign the Letter of Commitment to INDOT for Grant Application #105756. **Commissioner Lienhoop motioned to Approve the**

**Financial Commitment to INDOT for the 2021 CCMG Application as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Right-Of-Way Dedication for MI/P-2020-010 Siegel Miracle Minor Subdivision Replat as presented by Ashley Beckort of the Planning Department as follows:

- ***MI/P-2020-010: Siegel Miracle Minor Subdivision Replat***
  - *Request by Charles & Deborah Siegel*
  - *Create 1 new lot (Lot 2)*
  - *Total of 2 lots & 2 agriculture tracts over +/- 129 Acres*
  - *Ag Tract 3A & Lot 1A are included to document the 15' drainage easement being created by this plat*
  - *Located east of 1933 E 650 S in Wayne Township*
  - *Applicant is dedicating 0.20 acres along 650 South*

**Commissioner Kleinhenz motioned to Accept the Right-of-Way Dedication with the Siegel Miracle Minor Subdivision Replat as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Consideration of a Right-Of-Way Dedication for MI/P-2020-016 Heck Minor Subdivision as presented by Ashley Beckort of the Planning Department as follows:

- ***MI/P-2020-016: Heck Minor Subdivision***
  - *Request by Stephen Heck*
  - *Create 1 new lot (Lot 2)*
  - *Total of 2 lots & a parent tract remainder over +/- 36.42 Acres*
  - *Located just South of 7081 S 650 W in Ohio Township*
  - *Applicant is dedicating 0.11 acres along 650 W*

**Commissioner Lienhoop motioned to Accept the Right-of-Way Dedication with the Heck Minor Subdivision as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of an Agreement between Off Duty Management (ODM) and the Bartholomew County Sheriff's Department as presented by Captain Dave Steinkoenig as follows:

***Terms of Agreement with Off Duty Management (ODM)***

- *2-year agreement*
- *ODM shall be solely responsible for paying wages, including withholding taxes, worker's compensation insurance and other obligations pertaining to its staff.*
  - *General Liability - \$2,000,000 each occurrence/\$3,000,000 aggregate*
  - *Worker's Compensation – full statutory coverage*
  - *Employer's Liability - \$1,000,000 per occurrence*
- *ODM will manage all external customer requests for off duty deputies outside employment services as of go live date. ODM will manage the following for the agency:*
  - *Deputy Payroll*
  - *Scheduling*
  - *Invoicing/Collections*
- *Deputies interested in working for ODM will be required to sign up as 1099 Contractors for ODM. Deputies will be paid weekly for any work completed through ODM for the prior week.*
- *Pay Rate per Hour:*
  - *Regular           \$ 50*
  - *Traffic           \$ 50*
  - *Supervisor     \$ 50*
  - *Holiday        \$100*
  - *Emergency     \$ 75*
- *Customer fees equal deputy hourly rate plus 14% ODM admin fee per hour. Any requests cancelled with 7 days or less prior to start date will be subject to pay of four (4) hours minimum. Assignments will be pushed out to deputies via Officer Trak to their mobile devices once received and approved. Deputies will select and work shifts on a first come first serve basis.*

**Commissioner Lienhoop motioned to Accept the Agreement between ODM and the Sheriff's Department as presented. Commissioner London seconded the motion which passed unanimously.**

The next item was the Annual 2020 Animal Control Report and the Monthly Animal Control Report as prepared by Animal Control Director Mark Case. **Commissioner Kleinhenz motioned to Accept the Monthly Animal Control Report as presented. Commissioner London seconded the motion which passed unanimously. Commissioner Lienhoop motioned to Accept the 2020 Yearly Animal Control Report. Commissioner London seconded the motion which passed unanimously.** There was discussion regarding the puppy mill that has been proposed.

The next item was the Annual 2020 Veterans Report and the Monthly Veterans Report as prepared by VSO Larry Garrity. **Commissioner London motioned to Accept the 2020 Annual Veteran's Report as well as the monthly report. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Treasurer's Monthly Report for October, November and December of 2020. Commissioner Kleinhenz motioned to Accept the 3 Treasurers Monthly Reports as presented. Commissioner London seconded the motion which passed unanimously.

The next item was a Proposal/Agreement with Security Pros for the Circuit Court Holding Room as presented by IT Director Mayes as follows:

***Security Pros (Sellersburg, IN)***

- *Holding cell access control*
  - *Installation of door control systems for the holding cell at Circuit Court*
  - *This system will control all access in & out of both doors of the holding cell*
  - *The controls will be added to the existing County-wide door control system which is why there is only 1 quote.*
  - *\$6,468.74*

**Commissioner London motioned to Approve the Proposal with Security Pros in the amount of \$6,468.74 as presented. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Consideration of Change Order #1 with CCS Presentations Systems for Bartholomew County Circuit Court Audio/Video Upgrades as follows:

***Change Order with CCS Presentation Systems:***

- *For Circuit Court audio & video upgrades*
- *Changes will provide more control of muting the defense and prosecution locations from being recorded during private discussion with their attorneys.*
- *Also includes adjustments for the monitor location and mount style due to location changes from the remodel.*
- *Additional cost to be paid out of encumbered Courthouse Funds*
- *\$4,097.88*

**Commissioner London motioned to Approve the Change Order with CCS Presentation Systems for the Circuit Court. Commissioner Lienhoop seconded the motion which passed unanimously.**

The next item was the Consideration of an Amendment to the Bartholomew County Employee Benefit Trust and Kroger Prescription Plans, Inc. Service Agreement as follows:

***Amendment to the Bartholomew County Employee Benefit Trust & Kroger Prescription Plans, Inc. Service Agreement:***

- *To clarify the handling of COVID-19 vaccinations for employees*
- *17.1*
  - *COVID-19 Vaccine*
  - *\$0.00 per vaccine while covered by the federal government*
  - *When no longer covered by the Federal government:*
    - *The lesser of U & C*
      - *the AWP discount plus dispensing fee, or*
      - *MAC plus dispensing fee*
- *17.2*
  - *COVID-19 Vaccine – Participating Pharmacy Professional Admin Fee*
  - *\$28.39 for a single-dose regimen*

- \$22.67 per dose for a two-dose regimen
- 17.3
  - COVID-19 Vaccine Program Administration (this program administration fee is applicable only to Non-Kroger pharmacies)
  - \$2.00 per vaccine (billed as \$2.00 for single-dose regimen or \$1.00 per dose for a two-dose regimen)

**Commissioner Lienhoop motioned to Approve the Changes to the Bartholomew County Employee Benefit Trust and Kroger Prescription Plans, Inc. Service Agreement.**  
**Commissioner London seconded the motion which passed unanimously.**

The next item was the Consideration of a Resolution Amending Resolution 2020-09 Establishing a Bartholomew County COVID-19 Public Health Leave Policy as follows:

***RESOLUTION 2021-01***  
***A RESOLUTION AMENDING RESOLUTION 2020-09***  
***ESTABLISHING A BARTHOLOMEW COUNTY COVID-19***  
***PUBLIC HEALTH LEAVE POLICY***

*WHEREAS, the Governor of the State of Indiana has declared a Public Health Emergency as a result of the Coronavirus Disease 2019 (COVID-19) outbreak; and*

*WHEREAS, in order to reduce and slow the spread of COVID-19 the Centers for Disease Control and Prevention (CDC) and the Indiana State Department of Health (ISDH) have recommended the implementation of Mitigation Strategies including cancellation of large gatherings and utilizing social distancing in small gatherings; and*

*WHEREAS, Governor Eric Holcomb has allowed the “Stay at Home Order” issued in Executive Order 20-08 dated March 23, 2020 to expire allowing Indiana citizens to return to work; and*

*WHEREAS, while Bartholomew County Government intends to open subject to certain limitations it is determined to be necessary and proper to grant employees Public Health Leave in light of the COVID-19 outbreak.*

***NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF BARTHOLOMEW COUNTY AS FOLLOWS:***

1. *County Employees who are able and healthy are expected to work as scheduled with the following exceptions:*

- A. *Employees who have a current diagnosis of COVID-19 or who have been in close contact with a person with symptomatic laboratory confirmed COVID-19;*
  - B. *Employees who are under quarantine (including self-imposed quarantine) or are instructed not to return to work by a healthcare provider or a local, state or federal official in order to mitigate or prevent the spread of COVID-19.*
  - C. *Employees who do not have a current diagnosis of COVID-19 but who develop signs compatible with COVID-19 until such time as a diagnosis is confirmed or five (5) days after compatible symptoms have ended unless directed otherwise by a healthcare provider or a local, state or federal official in order to prevent the spread of COVID-19.*
  - D. *Employees who are caring for a person in a non-healthcare setting who has COVID-19 or who is under quarantine related to COVID-19.*
  - E. *Employees who are at increased risk for complications from COVID-19 due to a diagnosed health condition and who are presently under the care of a physician for the diagnosed condition whose job duties require close contact but for whom temporary modification is not possible;*
  - F. *Employees who are engaged in primary caregiving, because of the COVID-19 related closing of a school or other care facility or care program, for a child or other individual unable to provide self-care (if two or more caregivers living in the same home are County employees, only one caregiver is eligible for Public Health Leave per day).*
2. *County Employees who meet the exceptions contained in subsections A, B, C, D, E or F above will be granted up to two (2) weeks (80 hours) of paid Public Health Leave paid at 100% of their regular rate of pay. However, if an employee meets only Exception F listed above and the school closure occurs when the employee had already scheduled the use of benefit (vacation or personal time) the employee must use their benefit time as planned prior to utilizing Paid Public Health Leave.*
  3. *In order to be eligible to receive any benefit under this policy, an employee must have a Public Health Leave form, signed by their Department Head or Elected Official, on file with the Bartholomew County Auditor's Office. Employees who knowingly falsify eligibility information may be subject to disciplinary action up to and including termination. Should an employee on Public Health Leave have a change in status such that he or she no longer meets an eligibility exception, he or she should return to work as scheduled.*

4. *This policy shall terminate fourteen (14) days following the end of the Declared Public Health Emergency or at 11:59 p.m. on July 31, 2021, whichever is first to occur.*
5. *Any unused Public Health Leave days will expire upon the termination of this policy.*
6. *This policy shall be effective immediately upon its passage; however, it shall be applied retroactively to employees who otherwise would have qualified for Public Health Leave under this policy on or after January 1, 2021.*

*DATED THIS 25<sup>TH</sup> DAY OF JANUARY, 2021.*

*BOARD OF COMMISSIONERS OF  
BARTHOLOMEW COUNTY, INDIANA*

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*Larry S. Kleinhenz, Chairman*

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*Carl H. Lienhoop, Member*

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*Tony London, Member*

*ATTEST:*

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*Pia O'Connor, Auditor*

**Commissioner Lienhoop motioned to Accept the Resolution Amending Resolution No. 2020-09 regarding COVID 19 Health Leave. Commissioner London seconded the motion which passed unanimously.**

The next Commissioners Meeting will be **Monday, February 1, 2021 at 10:00 a.m.+**

There being no other business, the meeting was adjourned.

BARTHOLOMEW COUNTY  
COMMISSIONERS

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LARRY S. KLEINHENZ, CHAIRMAN

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CARL H. LIENHOOP, MEMBER

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TONY LONDON, MEMBER

ATTEST:

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PIA O'CONNOR