

INSTRUCTIONS FOR FILING A PRO SE GUARDIANSHIP

BARTHOLOMEW COUNTY

You are the Petitioner in this matter and must fill out documents found on this website in full and to the best of your knowledge. The documents are fillable pdfs that can be completed and printed or you can print the documents and complete.

Below are the documents available:

- Petition for Pro Se Guardianship (Petition for Appointment of Guardian of the Person Over Minor(s))
- Guardianship Registry Information Sheet
- Certification Upon Filing of Guardianship of a Child
- Consent to Appointment of Guardian by Parent
- Appearance Individual Form
- Verified Motion for Fee Waiver
- Order on Fee Waiver
- Acceptance & Oath of Guardian(s) Appointed
- Acceptance & Oath of Guardian Appointed

You will submit/bring two (2) copies to the Bartholomew County Clerk's Office located at 234 Washington Street, Columbus, Indiana 47201. At the time of filing the Clerk will assign your guardianship to the appropriate court and will assign cause number(s), all of which will be provided to you.

It is not a requirement to fill out the "Acceptance and Oath of Guardian Appointed Over the Person; Minor" at the time of filing, as this can be completed at the hearing when the guardianship is granted.

If either mother and/or father are willing to consent to the appointment of a guardian(s), please fill out the "Consent to Appointment of Guardian by Parent" that is attached to this packet or a fillable pdf.

If either the mother and/or father are not willing to consent to the guardianship, please indicate this in paragraphs 4 and/or 5 (pg 1) on the "Petition for Appointment of Guardian of the Person Over Minor(s)".